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Town of Arlington
Annual Report 2012

Town of Arlington
Massachusetts

2012 Annual Report

Board of Selectmen

Kevin F. Greeley, Chairman
Daniel J. Dunn, Vice Chairman
Diane M. Mahon
Steven M. Byrne
Joseph A. Curro, Jr.

Town Manager
Adam W. Chapdelaine

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SUSTAINABLE FORESTRY INITIATIVE

BOARD OF SELECTMEN

Arlington Board of Selectmen clockwise, left to right: Diane M. Mahon, Joseph A. Curro, Jr., Steven M. Byrne, Daniel J. Dunn, Vice Chair, Kevin Greeley, Chair

The Board is pleased to submit our annual report for 2012 to Arlington residents. The Board is composed of five elected residents who set policy and oversee the management of municipal functions of the Town.

2012 brought two new Selectman to the Board, Steven M. Byrne and Joseph A. Curro, Jr.

Mr. Byrne brings his statehouse experience to the board and Mr. Curro brings his four years experience from the Arlington School Committee.

Clarissa Rowe and Annie LaCourt resigned from the Board in 2012. The Town has benefitted from both Ms. LaCourt's and Ms. Rowe's efforts. In her seven years on the Board, Ms. LaCourt was instrumental in supporting a focus on technology and encouraged the creation of a Town/School Information Technology Department and the addition of the Request/Answer Center to the Town's website. She was also active in the Town's budgeting process and an advocate of the Town's long-range planning activities. In her six years on the Board, Ms. Rowe was a thoughtful advocate for the Town's open spaces, tourism and economic development. Her work outside the Board with the Arlington Land Trust helped secure Elizabeth Island for the enjoyment of residents to share for future generations.

We thank both Ms. LaCourt and Ms. Rowe for their valuable years of service to Arlington.

Changes Around Town

The first year of working with Arlington Town Manager, Adam W. Chapdelaine has been extremely rewarding. In his first year he has continued the fine tradition of fiscal responsibility spearheaded by Brian Sullivan and has brought new enthusiasm in the areas of energy conservation, technology, and community outreach.

Mr. Chapdelaine has also brought on board an exceptional Deputy Town Manager in Andrew P. Flanagan. Mr. Flanagan formerly served as the Director of Policy and Administration for the City of Newburyport and has a long history in municipal government.

Library Director, Maryellen Remmert Loud, retired in April after 27 years overseeing Arlington's library system. Maryellen was a visionary leader with the management skills to see the libraries through some difficult times, though the system flourished with an addition to the Robbins Library in the 90's and the system entering the digital age. She will be greatly missed.

Maryellen Remmert Loud

Year in Review

Residents and businesses now enjoy weekly recycling collection. As this had been one of the top requests to the Board, I'm pleased the Public Works staff was able to provide this service without extra cost to the Town. Construction of the new Thompson Elementary School is fully underway and the project on track to be open for the start of the 2013-2014 school year. A comprehensive municipal Master Plan is being developed to serve as the Town's primary policy statement on future physical development in Arlington. An interactive public kick-off meeting was held in October, with future public events planned.

Designated as a "Green Community" in 2010, Arlington continues its energy and conservation initiatives. The Town was awarded a $250,000 competitive Green Communities Grant for energy reduction improvements at the high school, several elementary schools and Robbins Library. The new Highland Fire Station was awarded LEED® Silver Green Building Certification and plans to complete the LED streetlight installations in 2013 are on track. The US Environmental Protection Agency (EPA) awarded the Town a grant to install a porous pavement parking lot at Hurd Field. Porous pave-

ment is designed to handle stormwater run-off to better protect the local waterways, such as the Mill Brook.

Cyrus E. Dallin's 150 Anniversary was celebrated in Arlington. Events were held throughout the year to honor the famed American sculptor and Arlington resident. Dallin created many iconic statues that adorn the cover of this year's annual report. These are just a few of the highlights in Arlington this year. More highlights are included in this report.

EcoFest 2012

Arlington's many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

One such example of volunteer participation is EcoFest. Co-sponsored by Vision 2020's Sustainable Arlington, the Arlington Garden Club, and Public Works and held at Town Hall, the event is fast becoming an annual event. The theme in 2012 was "Locavoracious ...about Food," where local vendors and authors spoke about local food gardening options and provided insights about where our food comes from.

Town Day Celebration

Arlington Town Day continued on with its proud tradition and continued success. Resident and vendor participation was at an all-time high. Again, the Town Day Committee is grateful for the strong community participation that has become well-known as a source for Arlington's strong and thriving spirit. The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also wants to extend the same thanks to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded and this event continues without any Town funding.

Acknowledgements & Recognitions

The Town experienced the loss of two valued contributors to the community with the deaths of long time contributor to the Town, Bill Shea, and former Deputy Town Manager, Nancy T. Galkowski.

Bill Shea was active in Arlington Town government for over forty years, serving as a Town Meeting Member, a member of the Finance Committee and most recently as a member of the Permanent Town Building Committee. Bill's contributions to the Town are too long to list, but a significant part of his legacy includes the construction and renovation of the Town's elementary schools over the past decade. The library at the newly constructed Thompson Elementary School will be named in his honor.

Nancy T. Galkowski passed away in early 2013 from pancreatic cancer. During her 23 years with the Town, Ms. Galkowski influenced many with her professional work ethic and warm sense of humor.

Both of their contributions were numerous and they leave a rich legacy for all Arlington residents to enjoy and for us to remember.

The Board of Selectmen would also like to thank all Department Heads, Committees and Boards, as well as the entire staff of the Selectmen's office for their tireless and intelligent work on our behalf. We thank Marie Krepelka, Board Administrator, MaryAnn Sullivan, Frances (Fran) Reidy, and Jean Burg for their exceptional commitment and their dedication and service to the entire Town of Arlington.

TOWN MANAGER

I am very pleased to deliver my first Annual Report to the Town of Arlington, having been officially sworn in as Town Manager on February 24, 2012. I am honored and humbled to have been selected to serve the Town of Arlington in this capacity and I am thankful to the Board of Selectmen for entrusting me with this role. Arlington has a long tradition of professional management, which includes the exemplary tenures of both Donald Marquis and Brian Sullivan. Having the opportunity to continue this tradition fills me with much gratitude. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

The year 2012 was a very busy year in Arlington. The unexpected microburst in July and Hurricane Sandy in August resulted in the removal of approximately 200 Town trees, torn up sidewalks, and power outages. Fortunately, no serious injuries were reported, but the loss of trees was felt Town-wide. The Town is currently working on strategies to recover from the loss. These strategies include a funding commitment in FY14 to replant many of the trees lost in 2012. During these emergencies, the efforts of the Town's Emergency Management Team and the sense of cooperation in the community was commendable. Overall, these storms and their impacts have demonstrated Arlington's strength and resilience as a community. When faced with adversity we continue to meet our challenges head on with professionalism and care.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2012. I also hope that through this report, residents will learn about the Town's commitment to transparent and user-friendly communication channels that provide Town information that is both relevant and timely. Please note that in several sections of this report, I have included a link to a webpage where more information about a project or effort can be found.

Town's Financial Outlook

FY2013, the current fiscal year, is the second year of what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

1) Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – *Current projections have extended the plan to cover FY2012-FY2018.*

Arlington Town Manager, Adam W. Chapdelaine

2) If the override passes there will be no PAYT fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013. - *This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013 which projects to reduce both hauling and waste disposal costs.*

3) Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – *This commitment has been maintained and this year's Town operating budget is being held below the 3.5% cap.*

4) Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated health care savings, the extra savings will be:

a) Deposited into the override stabilization fund to extend the three-year override period;

b) Used to preserve services; and

c) To satisfy any and all negotiated items between the Town Manager, its employees, and its retirees. – *The override period has been extended to seven years from the original three-year period based to a large degree on health care savings and the first year health care savings also supported FY2012 wage settlements with employee bargaining units.*

5) An additional $600,000 shall be appropriated for the School Department in FY2012 and $400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – *This commitment has been met. The $400,000 increase in the budget for road improvements has allowed for the Department of Public Works*

to increase the amount of roadways that are repaired and resurfaced on an annual basis.

6) Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – *This commitment is being maintained.*

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at: arlingtonma.gov/budgets.

Dedication to Efficiency and Technology

The Town has continuously pursued numerous strategies for reducing costs and becoming more productive. Recently the Town hosted a regionalization forum, which was attended by officials from Bedford, Belmont, Burlington, Lexington, and Winchester. This forum was facilitated by the Metropolitan Area Planning Council (MAPC) and resulted in several areas where regional efforts are being set for further research and discussion. These areas included animal control, public transportation, and e-government initiatives. In addition to this, the Town currently has many service and purchasing contracts that are being implemented regionally. Most recently, the Town has entered into an agreement with Bedford to hire a Regional Energy Manager. This position will work with both Arlington and Bedford in meeting their goals as Green Communities.

The Town has also continued moving forward with its implementation of a GIS Strategy. Since the hiring of the GIS Coordinator the Town has saved a significant amount of funding due to expanded internal capacity. As GIS moves toward full implementation, it is anticipated that it will continue to provide annual improvements in productivity and property address based data tracking. You can view some of these efforts, including the interactive SimpliCITY Mapping feature online at arlingtonma.gov/maps.

In order to increase productivity each year, the Town must continue to make better and more effective use of technology. This certainly is not unique to Arlington as any organization worldwide that does not keep up with productivity enhancements gained through the effective use of technology will not be able to compete. To meet this need, the FY2014 budget proposes the addition of a Systems Analyst to the Information Technology Department. This position is added with the goal of enhancing the Town's ability to analyze vendor applications, which may increase departmental efficiency as well as expand internal development capacity also aimed at updating the business practices of our departments. These efforts are undertaken in cooperation with the Information Technology Advisory Committee (ITAC) and are focused on investigating other new advances in technology that can enhance the efficiency and effectiveness of the Town's service delivery.

Working with Town Employees

During my first year as Town Manager, I devoted a great deal of time to establishing a strong relationship with the Town's employee unions. I have worked to establish a relationship that is based on trust and open communication. I have focused on making it clear that although I don't expect for agreement on all fronts all the time, I do expect all parties to come to the bargaining table with a commitment to open and honest dialogue based on facts and figures. I believe that the groundwork for such a relationship has been set in 2012 and the outcome of that is Town and school employee unions have contracts in place through FY2015 with the exception of the Patrol union, whose current contract expires at the close of the current fiscal year (FY2013). However, negotiations with the Patrol union are underway for a contract extension.

Sustainability Initiatives

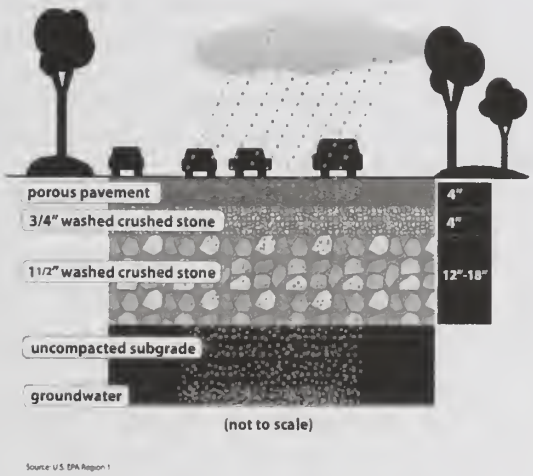
Since being designated as a "Green Community" in 2010, Arlington continues its energy and conservation initiatives. In 2012, weekly recycling was introduced in conjunction with mandatory recycling and generous trash allowances. Weekly recycling was a frequent request from residents and we are glad we were able to find a contractor to offer this service without increased cost. Arlington was already doing a good job of recycling, but the added incentive of a trash limit and mandatory recycling has already resulted in a reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

The Town was awarded a $250,000 competitive Green Communities Grant for energy reduction improvements at the high school, several elementary schools, and Robbins Library. The grant was the highest amount awarded and the upgrades will help by saving the Town operational costs over time.

The new Highland Fire Station was awarded LEED® Silver Green Building Certification. The Station achieved this certification for energy use, lighting, water, and material use as well as incorporating a variety of other sustainable strategies. By using less energy and water, LEED certified buildings save money for families, businesses and taxpayers; reduce greenhouse gas emissions; and contribute to a healthier environment for residents, workers, and the larger community.

A significant effort to reduce energy consumption is to update the Town's current High Pressure Sodium (HPS) streetlights to Light Emitting Diode (LED) streetlight technology. Over time, this upgrade will cut the Town's annual street lighting costs in half, from $300,000 to $150,000. In 2011 the Town started this project by installing LED streetlights in East Arlington. The Town plans to complete the LED streetlight installations for the rest of Arlington in 2013.

The Town's Engineering Department spearheaded several initiatives focused on both addressing stormwater impacts on water bodies in Arlington and how the Town and its residents can reduce those impacts. The educational Stormwater Awareness Series was launch in 2012 and will continue into 2013. The US Environmental Protection Agency (EPA) awarded the Town a grant to install a porous pavement parking lot at Hurd Field. Porous pavement is designed to handle stormwater run-off to better protect local waterways, such as the Mill Brook. The project will be a showcase for the EPA to educate community members and other municipalities about the benefits of using porous pavement to improve water quality. Residents can learn more about the Hurd Field Porous Pavement Education Project at http://www.epa.gov/mysticriver/porouspavementproject.html.



Hurd Field Porous Pavement Project diagram.

Vision2020's Sustainable Arlington mounted a very successful campaign to help Arlington residents acquire discount pricing on the installation of solar PV through the Solarize Mass program. The Solarize Arlington team not only reached the lowest pricing tier available in the program, they topped the state in contracts signed. I would like to acknowledge Sustainable Arlington's ongoing efforts in working with the Town on numerous sustainability efforts. Residents can learn more about Solarize Arlington and Town's clean energy initiatives online at arlingtonma.gov/energy.

Around Town

The Arlington 360 construction project, at the former Symmes site, began in April and is anticipated to last 24-36 months. The residential component will provide 176 units of housing, including 12 condominiums and 26 affordable units. There is also an assisted living facility being built on the lower portion of the Symmes site by The Shelter Group. The Shelter Group will operate the facility as Bright View Senior Living. ALTA Brigham Square began construction in 2012, and in early 2013 is renting apartments, including 17 affordable housing units. The 75% Design Plans for the Mass. Ave. Corridor Project were submitted to MassDOT and the former Crosby School was sold to longtime tenant Schools for Children.

NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At end of calendar year 2012, Arlington leads the state in cumulative savings to residents with $147,835 and is rated #10 in the program nationally. The free program offers an average of 28% savings on non-insured prescriptions. Residents can obtain the free card online at arlingtonma.gov/prescriptioncards.

Communications & Customer Service

The Board of Selectmen and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. In 2012 the Massachusetts Municipal Association (MMA) awarded first place for last year's report. The Town also makes these reports available online at arlingtonma.gov/annualreports.

To meet the growing demands from the public to provide more real-time, in-depth information via multiple platforms and to be more accessible, we utilize the following four information channels in conjunction with local media. The aim is to inform the public about general Town activities and during emergencies, plus build a stronger relationship with our residents and efficiencies for our staff.

Town of Arlington Notices

Town of Arlington Notices are official notices sent by the Town via email to subscribers. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are a helpful and effective tool to communicate to the public. For example, to provide information on upcoming elections, or providing daily status reports during the microburst event last July.

In 2012 the Town added 432 subscribers to the Notices email list - a 10% increase for a total of 4,573 subscribers. Compared to the number of households (19,000), and assuming one subscriber per household, this would represent 24% of households receive this email. We are pleased with any growth, but we would we like to see every resident subscribed to Notices. Residents can also subscribe to other email notices such as, Senior News & Notices, Recreation programs, Playing Field Status, Selectmen Agendas, and School Committee Agendas.

Residents can subscribe online at: arlingtonma.gov/subscribe.

Subscribers to Town of Arlington Notices	2009	2010	2011	2012
Number of Subscribers	2,450	3,004	4,141	4,573
% of Growth from previous year	43%	18%	27%	10%
% Compared with # of households (19,000)	13%	16%	22%	24%

Arlingtonma.gov

The Town's website supports one the priority goals of the Board of Selectmen: enhance public communication and customer service and leverage technology to improve efficiencies. Currently the site is made up of over 10,000 pages and growing, serving a population of 42,000, surrounding communities, and more. Arlingtonma.gov supports the online information and outreach activities of fifteen departments, and over sixty-five boards, committees, and commissions, who are much more active with the institution of the new Open Meeting Law (OML) in July 2010. The new workload of the OML compliance alone, adds approximately 1,000 pages to the site annually. It's just one example of the growing demand of more real-time, in-depth information from the public. To address how to handle the increased demand of information the Town, in the latter part of 2012, performed a comprehensive needs assessment with all departments and put out an RFP for an updated site.

In 2012 arlingtonma.gov recorded approximately 1.4 million Page Views, 573,288 Visits, and 300,853 Unique visits, all increases from previous years. However, Visitor Loyalty had a substantial decrease. This may be due to Google's change in how it reports "Loyalty," now called "Frequency & Recency." In any event, other website metrics indicate that traffic is fairly stable showing that the site continues to be heavily utilized. As we update our site, we will monitor this, and other metrics.

Website Traffic (arlingtonma.gov)	2009	2010	2011	2012
Page Views	1,341,842	1,315,370	1,354,141	1,399,333
Visits	488,500	511,409	547,114	573,288
Unique Visitors	242,245	257,987	276,345	300,853
Visitor Loyalty- # of Uniques Over 200 Visits *Metric now called Frequency & Recency	27,693	29,585	24,157	18,810*

Request/Answer Center

The Request/Answer Center is Arlington's online customer service center where residents can make requests of Town services (and track them), ask questions, and search an extensive knowledge base, 24 hours a day. This year marked the fifth year for the Request/Answer Center. The system continues to be heavily utilized by both staff and residents.

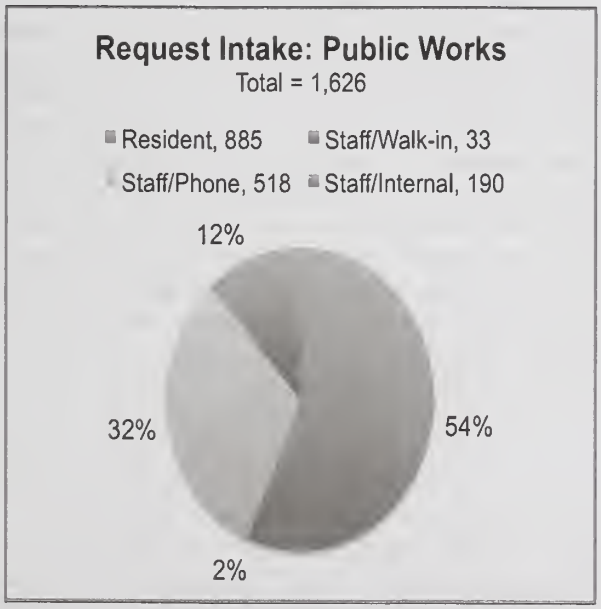
A major feature of the service is the ability for residents to easily search an extensive database before asking someone at Town Hall a question (Find Answers). If they cannot find the answer, their question is forwarded to staff for response. Since launching the service, over 675,000 answers were viewed, yet, only 1,816 questions were forwarded to staff for an answer (less than 1%). This indicates that the Request/Answer Center is working. Residents are getting their answers on their own – true self-service – and the Town is preserving productivity. In measuring productivity, "Answers Viewed" online are potential phone calls not handled by staff. If an average phone call takes 5 minutes to answer, then this feature preserved, on average, 15,188 hours for the Town annually since 2009, or the equivalent to 6.06 Full-time employees per year.

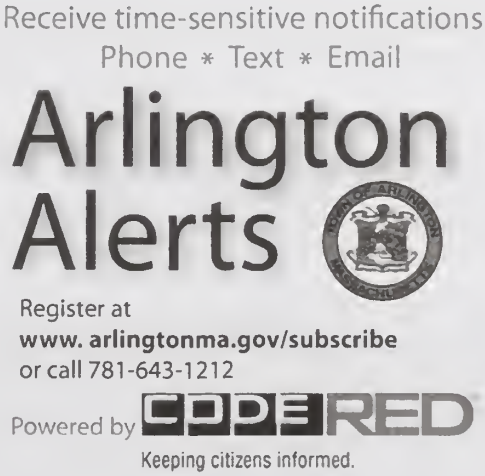
In 2012 The Request/Answer Center received over 2,951 Requests entered into the system and Town staff closed 2,731. Public Works leads the way with 1,626 Requests submitted. Previously the Department received an average about 940 Requests per year through the system, but estimates this is a small percentage of all Requests submitted to the Department and is working on entering more requests into the system. The Department encourages residents to do so directly when they can, but recognizes that during an emergency it may not be appropriate. The spike in Requests submitted by staff and in general is due in large part to tree damage from the July microburst and Hur-

Request/Answer Center: System Stats	2009	2010	2011	2012
Answers Viewed on Portal	107,661	90,249	203,484	196,393
**Productivity Preserved in Hours/Answers Viewed	8,972	7,521	16,957	16,366
^New Customer Registrations	1,022	1,872	3,071	2,338
Requests Created	1,951	2,314	2,868	2,951
Requests Closed	2,004	2,214	2,616	2,731
% Questions/Requests Remain Open System	18%	13%	11%	22%
Request/Answer Center: PIO Requests	**2009**	**2010**	**2011**	**2012**
Requests Created	710	739	897	888
Requests Closed	690	708	934	888
% Questions/Requests Remain Open System	6%	10%	8%	5%
**Productivity Preserved in Hours. Answers Viewed are phone calls not answered by staff. Avg length of call = 5 minutes				
^Duplicate customers ID'd - same customer using multiple emails estimated adjustment is 5-10%				

ricane Sandy. The Department still struggles with the challenge of multiple communication channels available to the public to report requests (online, email, phone, walk-in) and during an emergency this challenge can be exacerbated. Although there was a slight decrease in percentage of requests entered by residents in 2012 (59% in 2011), there was an overall increase of use (656 requests, 60% increase) during the year.

The Town is committed to being accessible, however it also needs to better resource and manage its request intake to preserve productivity. Increased outreach in this area is needed to encourage residents into a more 'self-service' model for entering their Requests online via the Request/Answer Center, so staff can focus on fulfilling them.



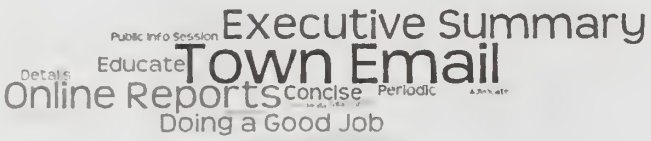


Arlington Alerts

Effectively notifying the public in an emergency is a top priority and requires tremendous coordination. Effective emergency response relies on the collaboration of many departments, groups around Town, and oftentimes with state and federal officials, working together to compile and disseminate critical information to the public, quickly and clearly. In early 2012 the Town launched the Arlington Alert System and it has proven to be extremely helpful in alerting residents prior and during Hurricane Sandy. It was also effective in alerting residents to the new Recycling and Trash program introduced over the summer. The Arlington Alert system allows residents to receive alerts via phone, text, and/or email and manage their contact information via an online self-registration system. The Town encourages all residents to register in the system online at arlingtonma.gov/subscribe.

Financial Communications

The Town is always reassessing how it can effectively communicate its financial status and improve understanding and provide greater transparency. The Town puts a lot of effort into preparing budget information, financial plans, and reports. However, financial information is inherently challenging to disseminate because it can be complicated, dense, and time consuming to review. To help develop strategies to improve our efforts in communicating financial information the Town conducted a resident survey. Over 1,000 responses were received and although 58% of respondents are satisfied or very satisfied with how the Town communicates financial matters there are opportunities to improve our methods and engage more residents. Key findings include the desire for executive summaries, simplified documents, and more educational information. Respondents also showed a willingness to spend more time to learn about financial matters and a preference to receive the information online or via email. Complete survey results can be viewed online at arlingtonma.gov/townmanager.



Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. We also strive to maximize technology for efficiencies and will continue to build upon these valuable Town assets. We put a lot of effort into making sure our award-winning website is timely and accurate, the Request/Answer Center is working properly and responding to resident needs, keeping residents up-to-date through Town Notices, and to be prepared for an emergency with Arlington Alerts. We constantly evaluate all our channels to maximize service and efficiency. It is important to note, none of the success can be realized without skillful human intervention and collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these channels, we continue to help residents *get connected* and *stay connected* to Town Hall.

Acknowledgments

2012 brought an end to an era of great service to Vision 2020 by Jane Howard. Jane officially stepped down from her role as Co-Chair of the Vision 2020 standing committee after serving in the position for over 20 years. Though this doesn't end Jane's participation in Vision 2020 or the many other organizations that she donates her time and energy to, it does serve as a place in time to stop and thank Jane for her years of service. Jane embodies the volunteer spirit that makes Arlington so strong, and I feel fortunate to have the opportunity to collaborate with her on a number of Town initiatives.

The Hoarding Response Team (HRT) is a collaboration between Police, Fire and Health officials and helps remediate public health and safety issues due to hoarding. The HRT was recognized by the Massachusetts Municipal Association (MMA) for the program's innovation and was also invited to the National League of Cities, Congress of Cities and Exposition to showcase the team's program model. In early 2013 the Team was featured nationally on the Learning Channel program "Hoarding: Buried Alive."

Dedicated Team

As I mentioned at the outset, Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting, Boards and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Board of Selectmen for its leadership and support throughout my first year as Town Manager. I would also like to acknowledge the excellence that is regularly exhibited by the Town's Department Heads. Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second to none in the Commonwealth, and I feel privileged to be able to work with them day in and day out. Going further, Arlington is lucky to have a great team of Town employees across all departments. The dedication and commitment of Town staff was on full display during both the microburst and Hurricane Sandy and I thank them for their service.

I would like to welcome Arlington's new Deputy Town Manager, Andrew P. Flanagan who has quickly become an integral part of the Town's management team. I would also like to welcome our new Management Analyst, Michael Bouton who will be overseeing the management of the Town's rental properties along with other responsibilities. Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Eileen Messina, Domenic Lanzillotti, and Joan Roman. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.

FINANCE COMMITTEE

During 2012 Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Richard Fanning, Charles Foskett, and Alan Jones. Peter Howard served as secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill all vacant positions.

In January, the FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2013 (FY2013) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Fifteen full committee meetings were held before Town Meeting and eight on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed to Town Meeting members at the first meeting.

FY2013 was the second year of the current multi-year plan. Working with Town and School leaders, the FinCom developed a balanced budget and reserved most of the extra income from last year's override to balance future year's budgets. Central to this budget is a 3.5% cap on budget increases by the appointing authorities. This budget maintained Town services at the FY2012 level.

The FinCom, in conjunction with the Board of Selectmen, spent much of several meetings discussing the Minuteman Regional Vocational Technical High School's (Minuteman Tech's) need for capital to renovate its building. Since the Minuteman School Committee was unable to approve the recommendations for changes to the Regional agreement proposed by a special task force that would have strengthened the hand of the larger communities, the FinCom voted to inform the District that without changes to the Regional Agreement it would not recommend approval of the project to Town Meeting. The FinCom also voted no action on Minuteman Tech's article to establish a stabilization fund that could eventually fund the renovation through appropriations in annual budgets. The future of Minuteman Tech seems uncertain.

Upon recommendation by the Capital Planning Committee, the FinCom voted to fund Phase 2 of the Community Safety Building renovation, repairs to the building shell. Town Meeting approved the bonding for this project during the spring Special Town Meeting so that the work could get started as soon as weather permitted with the goal of finishing by winter.

During the summer the Town Manager was able to reach three-year agreements with nearly all the Town's unions. These agreements were voted at the fall Special Town Meeting upon recommendation by the FinCom.

The Finance Committee also continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. A major concern is the possible federal spending reductions. Other issues include funding for the final round of school renovations, the renovation of the Town's fire stations, the increasing costs of pensions, and funding the liability for retired Town employee health insurance. The Finance Committee will continue to work with other Town officials and citizens to deal with these issues and will keep the Town Meeting informed of the Town's progress.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

Mission Statement

The Office of Treasurer & Collector of Taxes is responsible for the collecting and custodianship of all funds and receipts belonging to the Town of Arlington.

Stephen J. Gilligan, Treasurer & Collector of Taxes

Overview

The Office of the Treasurer & Collector of Taxes consists of four divisions under the Treasurer/Collector. The four divisions are: Treasury, Collector, Payroll, and Postal. The Treasurer also serves as Parking Clerk.

The elected Town Treasurer and Collector of Taxes is responsible for managing and directing the tax billing and collection process, receiving all monies from Town departments, securing and depositing Town monies, and in accordance with Massachusetts General Laws for managing, planning, and directing the Town's financial policies relating to cash management, investment

management, and debt management. The Treasurer serves as Custodian of Funds for all Town monies. The Treasurer performs his fiduciary responsibility by developing investment and borrowing strategies based on financial best practices, consultations with financial advisors and investment institutions, and participating in government finance officer's seminars and conferences. Mr. Gilligan is an active member of both the national Government Finance Officers Association of the US & Canada and the Massachusetts Collectors & Treasurers Association. Mr. Gilligan is Certified as a Massachusetts Assessor and serves as a Member of the Board of Directors of the New England States Government Finance Officers Association.

Program Description

The Treasurer/Collectors office is responsible for the proper handling and management of all monies belonging to the Town. Included within these responsibilities are the following:

- Responsible for the billing and collecting of all Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax, Parking fines and Permit fees, Water & Sewer accounts, and collecting all Town and School Department(s) receipts. Payments are received directly in the Treasurer's Office, through the mails, via online electronic checking transactions, and lock-box.
- Receiving and reconciling all deposits from all departments and authorities that charge fees and/or receive monies. Supports and assists all departments in the collection of delinquent accounts.
- Enable and coordinates School, Recreation, Human Services, Fire/Ambulance, Library, and Inspections departments to make deposits directly into our depository bank; daily, overnight, and weekends.
- Responsible for deposits and investment of all Town funds.
- Determine cash management needs to meet vendor and payroll warrants.
- Provide quality customer service to all Town residents, employees, and vendors in the performance of the above-described duties.
- Supervise and direct all short and long-term borrowings. Strategic goal is to maintain the highest possible Bond Rating, based on the Town's financial reserve and budgetary situation.
- Manage Treasurer's relationships with finance professionals and institutions that provide custodial, investment, and banking services.
- Responsible for promoting and administering the Arlington Citizens Scholarship Foundation/Dollars For Scholars Program.

Budget Statement/Future Outlook

The Treasurer's Office continues to scrutinize its current budget for any potential savings, while being mindful of the critical importance to maintain resources sufficient to collect, invest and/or process over $126,190,591 in Town revenues.

Given the current economic situation, interest income revenue is expected to remain at the same low rate of return as the previous 3 fiscal years.

Objectives 2012

- Issue RFI for online debit and credit card payments.

Office of Treasurer & Collector of Taxes Performance Metrics Over 5 Years

	FY2008	FY2009	FY2010	FY2011	FY2012
Real Estate Bills Processed	60,000	59,988	60,084	60,119	*63,000
Motor Excise Bills Processed	40,000	35,507	35,112	35,222	35,456
Water & Sewer Bills Processed	25,000	24,817	24,849	24,965	24,973
Subsequent Delinquent Bills and Notices	15,000	17,381	22,324	22,604	14,831
Liens - Revenue from Water & Sewer Delinquencies	$72,131	$126,419	$140,465	$134,180	$183,273
Lien Certificates Processed	1,603	1,170	1,452	1,674	1,541
Revenue from Lien Certificates	$29,250	$57,873	$72,600	$83,700	$77,093

* *Includes Personal Property*

- Implement online debit and credit card capabilities.

Accomplishments 2012

- Treasurer's Office continues to achieve one of the best commitment-to-collection ratios of real estate and personal property taxes of any community in Massachusetts by developing internal collection procedures with a focus on end-of-fiscal-year results. Real Estate Tax collections = 100%
- Attained a top rating of Triple-A ("AAA") from Standard & Poor's rating agency for the 7th consecutive borrowing. Arlington is a member of a group of less than 21 communities in Massachusetts attaining this highest designation.
- FY 2012 Town Audit found Treasurer's operation in full compliance.
- Continue to manage Town of Arlington's relationship with Investment Advisor. Current net realized gain on all trust fund accounts is 10.82%.
- Managed successful annual borrowing of $12,692,000 with an interest rate of 2.08% and $2,205,000 at .28% with a "AAA" rating from S&P.
- The Treasurer's Office administers the Arlington Citizens Scholarship Fund, which provides financial assistance to Arlington residents attending higher education. Increased scholarships awarded to 92, totaling $135,000 in 2012.
- Aggressively managed the on time issuance of all billing and collections for Real Estate Tax, Motor Excise Tax, Water & Sewer, and Parking, accurately and on time to avoid short-term borrowing.

Performance / Workload Indicators

- Managed $95,185,766 Real Estate Tax collections down to delinquent receivables of only 161 Tax Title accounts. Real Estate Tax collections = 100%.
- Processed 63,000 initial Real Estate & Personal Property bills, 35,456 initial Motor Excise bills, 24,973 initial Water & Sewer bills; plus 14,831 delinquent real estate, excise tax, and water/sewer bills and notices. Total Bills issued and collected: 138,260. All bills mailed on time, meeting legal mandates.
- Advertised and filed tax title for all delinquent Real Estate tax accounts within the same fiscal year.
- Motor Vehicle Excise Tax
- FY11 Revenues – Initial billing: $3,617,140. Total Excise Tax Collection FY11: $3,438,728.
- FY12 Revenues – Initial billing: $4,077,138. Total Excise Tax Collection FY12: $4,021,599.
- Deputy Tax Collection program revenues: FY08– $133,146, FY09– $157.276, FY10– $157,859, FY11 - $197,534, FY12 - $141,000.
- Lien Certificates processed: FY 08 – 1,170; FY09 – 1,603; FY10 – 1,452; FY 11 1,674, FY12 – 1,541.
- Revenue from Lien Certificates: FY08 – $29,250; FY09 – $57,873, FY10 – $72,600, FY11 - $83,700, FY12 - $77,093.
- Lien all delinquent water accounts onto real estate bills annually. Annual lien amounts: FY08– $72,131, FY09– $126,420, and FY10– $140,865, FY11-$134,181, FY12 - $183,273 . These amounts are less than 1.5% of Water & Sewer billing amounts committed.
- The Treasurer's office has 3 positions in management, and 6.85 in clerical and administration.
- Preparation of financial material for receipts, deposits, investments, income, debt for annual Town audits.

COMPTROLLER/TELEPHONE

The Comptroller's Office is responsible for the Town's books of account and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State governments. The Comptroller is responsible for the direct management and supervision of the Telephone department.

The Telephone department is responsible for the operations of the Town and School phone system, including maintaining the two PBX's and voicemail systems.

Major Accomplishments for 2012

- Closed books on a timely basis and Town audit and free cash certified on a timely basis.
- Upgraded the Town's financial software (MUNIS) and moved to a windows based platform.
- Enhanced quarterly report to the Board of Selectmen.
- Monthly meetings with the School CFO to review school finances.

Performance Metrics				
	FY2009	FY2010	FY2011	FY2012
General Ledger Entries	101,989	114,879	122,165	120,748
Purchase Orders Processed	7,554	7,054	4,953	5,084
Accounts Payable Batches Processed	1,000	1,181	1,192	976

FY2013 Objectives

- Research the feasibility of electronically distributing payroll direct deposit stubs.
- Continue to expand and enhance financial reporting to Town Officials.
- Consolidate some of the Town/School financial operations.
- Streamline the Town's phone system.

Board of Assessors

At the annual election held in April of 2012, Kevin Feeley Esquire was re-elected for a three-year term to the Board of Assessors. At the organizational meeting of the Board of Assessors, James F. Doherty MAA was elected Chairman and Mary Winstanley O'Connor Esquire, was elected Vice Chairman.

The Board of Assessors committed 15,407 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2013. These bills raised a total of $98,009,381.08 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2012 was $7,301,277,082, which resulted in a tax rate of $13.61 per thousand dollars of assessed value. The Board also committed approximately 35,011 automobile excise tax bills for collection of an estimated income of $3,800,000.

The Assessors Office successfully completed the 2013 Triennial Recertification with the Department of Revenue of all real and personal property.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In revaluation years, which occur every three years, the overlay account is usually set at a higher amount in anticipation of an increased number of abatements. In FY2013, the overlay account is set at $1,454,204.43 Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years.

Tax Abatement Overlay Funds	FY2010	FY2011	FY2012
Overlay Amount	$1,153,427	$670,330	$808,924
Abatements & Exemptions To-Date	$512,346	$466,663	$265,781
Declared Surplus to General Fund	$580,000	$80,000	$100,000
Reserved for Additional Liability	$61,080	$123,667	$443,173

ASSESSMENT DATA

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2013	$7,201,277,082	$98,009,381	$13.61
2012	$6,954,794,567	$95,002,493	$13.66
2011	$6,926,589,397	$85,958,974	$12.41
2010	$6,892,736,257	$83,471,036	$12.11
2009	$6,790,772,343	$80,946,006	$11.92
2008	$6,883,264,284	$78,813,376	$11.45
2007	$7,011,721,520	$76,778,350	$10.95
2006	$6,483,756,733	$73,578,994	$11.34
2005	$6,007,309,836	$65,719,969	$10.94
2004	$5,990,614,666	$63,740,140	$10.64
2003	$4,500,135,559	$61,246,845	$13.61
2002	$4,266,984,229	$59,097,731	$13.85
2001	$4,239,775,439	$55,838,267	$13.17
2000	$3,063,254,230	$54,097,069	$17.66

** Tax rate expressed in per thousand dollars of assessed value*

Percent of Tax Levy by Class					
CLASS	TYPE	FY2010	FY2011	FY2012	FY2013
I	Residential	94.0546	93.9935	93.9521	93.7374
II	Open Space	0	0	0	0
III	Commercial	4.2661	4.2786	4.2740	4.6139
IV	Industrial	.3042	.3028	.03015	0.2243
V	Personal Property	1.3751	1.4251	1.4724	1.4244
Total				100.00	100.00

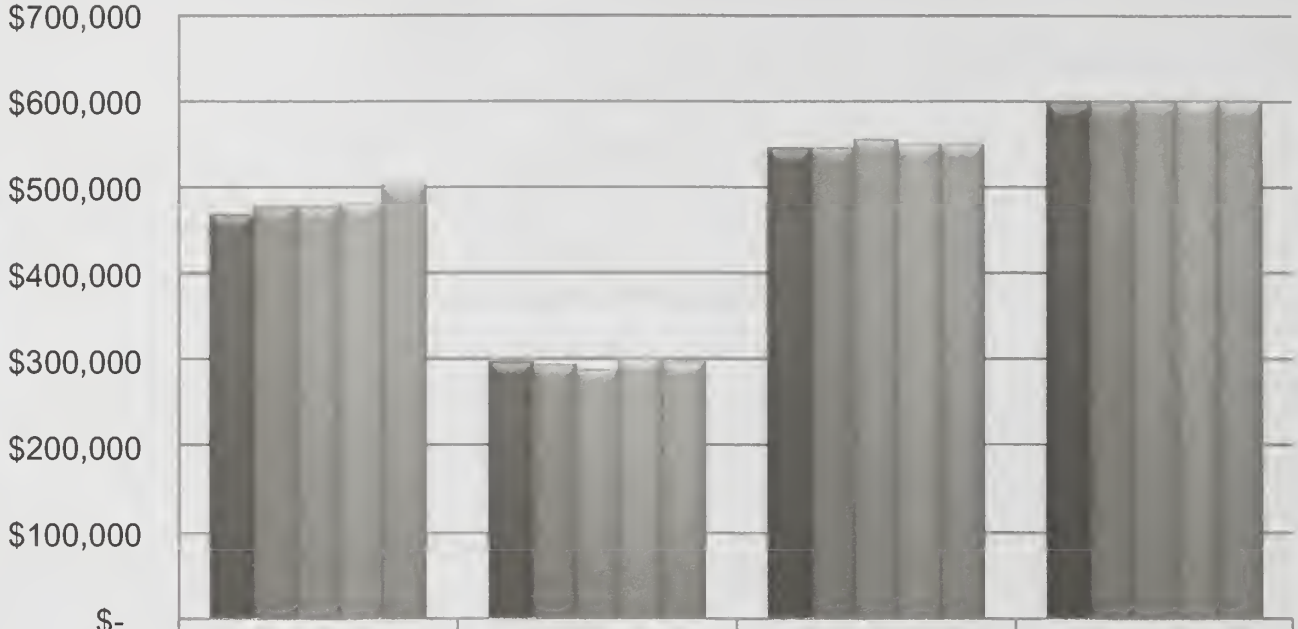
Tax Rate Components FY2009-FY2013					
	FY2009	FY2010	FY2011	FY2012	FY2013
Levy Base	$10.58	$10.78	$11.10	$11.42	$12.28
2 1/2%	$0.26	$0.27	$0.28	$0.29	$0.31
Growth	$0.09	$0.11	$0.09	$0.08	$0.09
Override	$0.00	$0.00	$0.00	$0.93	$0.00
W/S Debt Service	$0.82	$0.81	$0.81	$0.80	$0.78
School Debt Exclusion	$0.16	$0.15	$0.14	$0.10	$0.12
Symmes Debt Exclusion			$0.00	$0.04	$0.04
Tax Rate*	$11.92	$12.11	$12.41	$13.66	$13.61
*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000					

Details of Tax Rate Calculation					
	FY2009	FY2010	FY2011	FY2012	FY2013
Max Levy Prior FY	$71,842,588	$74,281,565	$76,865,559	$79,443,949	$88,442,215
2.50%	$1,796,065	$1,857,039	$1,921,639	$1,986,099	$2,211,055
Growth	$642,912	$726,955	$656,751	$522,167	$657,203
Override	$0	$0	$0	$6,490,000	$0
Maximum Levy	$74,281,565	$76,865,559	$79,443,949	$88,442,215	$91,310,473
Levy Inc. %	11.02%	3.48%	3.35%	11.33%	3.24%
Levy Inc. $	$17,561,021	$2,583,994	$2,578,390	$8,998,266	$2,868,259
W/S Debt Service	$5,593,112	$5,593,112	$5,593,112	$5,593,112	$5,593,112
School Debt Exclusion	$1,119,201	$1,025,542	$945,868	$682,156	$840,116
Symmes Debt Exclusion	$0	$0	$0	$307,130	$278,540
Max to be Raised	$80,993,878	$83,484,213	$85,982,929	$95,024,613	$98,022,241
Actual Raised	$80,946,006	$83,471,036	$85,958,974	$95,002,494	$98,009,381
Excess Levy	$47,872	$13,177	$23,955	$22,119	$12,860
Total Taxable Assessed Value	$6,790,772,343	$6,892,736,257			$7,201,277,082
Total Avg. % Increase	4.74%	1.50%	0.49%	0.41%	3.54%
Tax Rate	$11.92	$12.11	$12.41	$13.66	$13.61
Penny of Tax Rate	$67,908	$68,927	$69,266	$69,548	$72,013
Avg. Assessed Value Single Family	$465,952	$477,218	$479,345	$480,598	$502,752
Avg. Taxes Single Family	$5,554	$5,779	$5,949	$6,565	$6,842
*All numbers subject to rounding and final DOR Certification					

Summary of Revaluation by State Class Code FY2013 vs FY2012					
	FY2013		FY2012		FY13 vs FY12
Property Type	Parcels	Assessed Value	Parcels	Assessed Value	Percent (+/-)
Residential		6,750,291,829		6,534,177,068	3.31%
Open Space		0.00		0.00	
Commercial		332,259,203		297,247,489	11.78%
Industrial		16,149,400		20,969,800	-22.99%
Total Real Est	14,759	7,098,700,432	14,733	6,852,394,357	3.59%
Personal Prop	648	102,576,650	502	102,400,210	0.17%
Total Real & PP	15,407	7,201,277,082	15,235	6,954,794,567	3.54%
Exempt	331	457,665,300	331	436,718,900	
Grand Total	15,738	7,658,942,382	15,566	7,391,513,467	

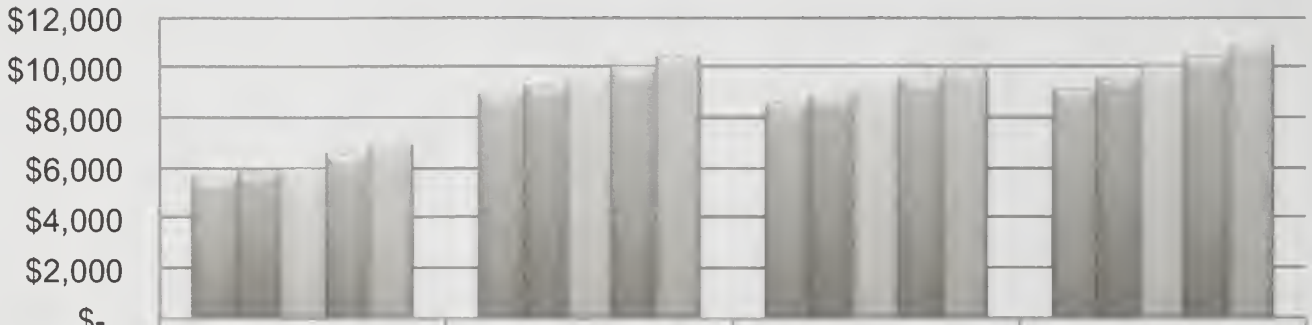
Summary Details									
	FY2013			FY2012			FY13 vs FY12		
Type	Parcels	Assessed Value	Avg. Assessed Value	Parcels	Assessed Value	Avg.	Parcel (+/-)	Percent (+-)	Avg. Assessed Value (+/-)
Single Family	7,984	4,013,979,200	502,753	7,982	3,836,136,600	480,598	2	4.64%	22,154
Condominium	3,242	963,468,700	297,183	3,183	950,522,900	298,625	59	1.36%	-1,441
Misc	13	10,783,600	829,508	12	9,019,900	751,658	1	19.55%	77,849
2 Family	2,352	1,285,836,160	546,699	2,372	1,296,284,360	546,494	-20	-0.81%	205
3 Family	207	123,485,900	596,550	213	127,454,700	598,379	-6	-3.11%	-1,829
Apartments	145	292,347,500	2,016,190	145	254,572,100	1,755,670	0	14.84%	260,520
Res Land	326	23,080,700	70,800	332	23,746,600	71,526	-6	-2.80%	-726
Open Space	0			0					
Commercial	388	292,211,400	753,122	390	259,518,700	665,433	-2	12.60%	87,690
Industrial	22	16,149,400	734,064	23	20,969,800	911,730	-1	-22.99%	-177,667
Ch Land	0	0	0	0	0	0	0		
Ch Land	0	0	0	0	0	0	0		
Ch Land	4	1,328,972	332,243	4	4,139,397	1,034,849	0	-67.89%	-702,606
Mixed Use(Res)	76	37,310,069	1,000,380	77	36,439,908	909,471	-1	8.57%	90,909
Mixed Use(Com)	0	38,718,831		0	33,589,392		0		
Per Prop	369	4,013,930	10,878	290	3,073,130	10,597	79	30.61%	281
Per Prop	261	8,633,640	33,079	196	8,682,700	44,299	65	-0.57%	-11,220
Per Prop	0	0		0	0		0		
Per Prop	2	54,430,380	27,215,190	2	54,819,210		0	-0.71%	-194,415
Per Prop	7	25,359,500	3,622,786	7	25,224,600	3,603,514	0	0.53%	19,271
Per Prop	2	7,951,200	3,975,600	2	7,898,600	3,949,300	0	0.67%	26,300
Per Prop	7	2,188,000	312,571	5	2,701,970	540,394	2	-19.02%	-227,823
Total	**15,407**	**7,201,277,082**		**15,235**	**6,954,794,567**			**3.54%**	

Average Assessed Values 2009-2013



	Single Family	Condominium	2 Family	3 Family
2009	$466,000	$297,300	$544,700	$599,000
2010	$477,200	$294,300	$545,500	$598,500
2011	$476,700	$287,300	$553,000	$598,500
2012	$480,600	$298,600	$546,500	$598,400
2013	$502,800	$297,200	$546,700	$596,600

Average Taxes 2009-2012



	Arlington	Belmont	Winchester	Lexington
2009	$5,554	$8,951	$8,541	$9,109
2010	$5,779	$9,216	$8,771	$9,584
2011	$5,916	$9,676	$9,167	$10,032
2012	$6,565	$9,964	$9,557	$10,441
2013	$6,842	$10,358	$9,838	$10,830

Assessor's Office
Town of Arlington
Tax Rate Per $1,000 of Assessed Value

YEAR	RATE
1929	$30.00
1930	$30.40
1931	$31.40
1932	$30.40
1933	$30.40
1934	$33.00
1935	$33.00
1936	$34.00
1937	$35.60
1938	$35.20
1939	$36.80
1940	$35.80
1941	$34.80
1942	$35.60
1943	$32.00
1944	$32.00
1945	$34.40
1946	$38.00
1947	$42.80
1948	$44.20
1949	$46.20
1950	$50.40
1951	$54.20
1952	$56.40
1953	$57.60

YEAR	RATE
1954	$54.50
1955	$59.20
1956	$69.20
1957	$70.40
1958	$71.20
1959	$74.00
1960	$78.20
1961	$82.60
1962	$85.00
1963	$84.60
1964	$92.60
1965	$97.60
1966	$97.60
1967	$106.00
1968	$124.00
1969	$41.00
1970	$48.20
1971	$51.80
1972	$56.80
1973	$56.80
1973	$28.20
1974	$74.00
F75	$67.20
F76	$67.20
F77	$74.80

YEAR	RATE
F78	$78.00
F79	$84.60
F80	$81.00
F81	$87.00
F82	$73.50
F83	$22.70
F84	$23.43
F85	$23.96
F86	$16.49
F87	$17.24
F88	$17.66
F89	$10.86
F90	$11.25
F91	$12.47
F92	$13.84
F93	$14.52
F94	$15.55
F95	$16.06
F96	$16.54
F97	$17.08
F98	$16.73
F99	$17.17
F00	$17.66
F01	$13.17
F02	$13.85

YEAR	RATE
F03	$13.64
F04	$10.61
F05	$10.94
F06	$11.34
F07	$10.95
F08	$11.45
F09	$11.92
F10	$12.11
F11	$12.41
F12	$13.66
F13	$13.61

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF
ARLINGTON
City / Town / District

FISCAL 2013

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe) $ 144,445,396.08

Ib. Total estimated receipts and other revenue sources (from IIIe) 46,436,015.00

Ic. Tax levy (Ia minus Ib) $ 98,009,381.08

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	93.7374%	91,871,445.58	6,750,291,829	13.61	91,871,471.79
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	4.6139%	4,522,054.83	332,259,203	13.61	4,522,047.75
Net of Exempt					0.00
Industrial	0.2243%	219,835.04	16,149,400	13.61	219,793.33
SUBTOTAL	98.5756%		7,098,700,432		96,613,312.87
Personal	1.4244%	1,396,045.62	102,576,650	13.61	1,396,068.21
TOTAL	100.0000%		7,201,277,082		98,009,381.08

MUST EQUAL 1C

Board of Assessors of ARLINGTON
City / Town / District

NOTE : The information was Approved on 12/06/2012.

John Speidel, Dir Of Assessments, Arlington, 781-316-3061 — Assessor
12/4/2012 8:41 AM — Date
Signed on behalf of the BOA with signed hard ... — (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

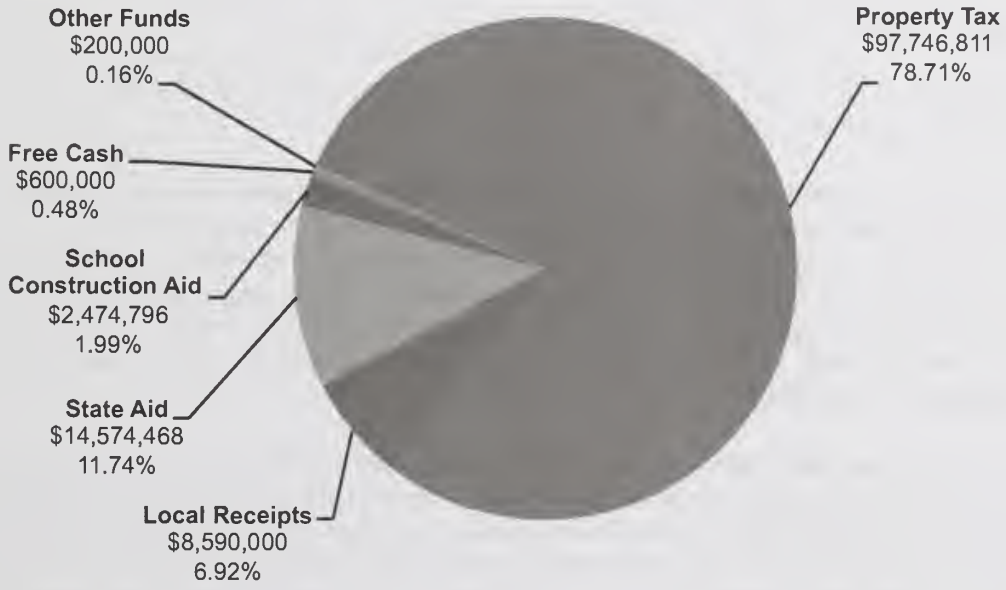
Reviewed By Maura O"Neil
Date : 06-DEC-12
Approved : Dennis Mountain
Director of Accounts

Gerard D Perry

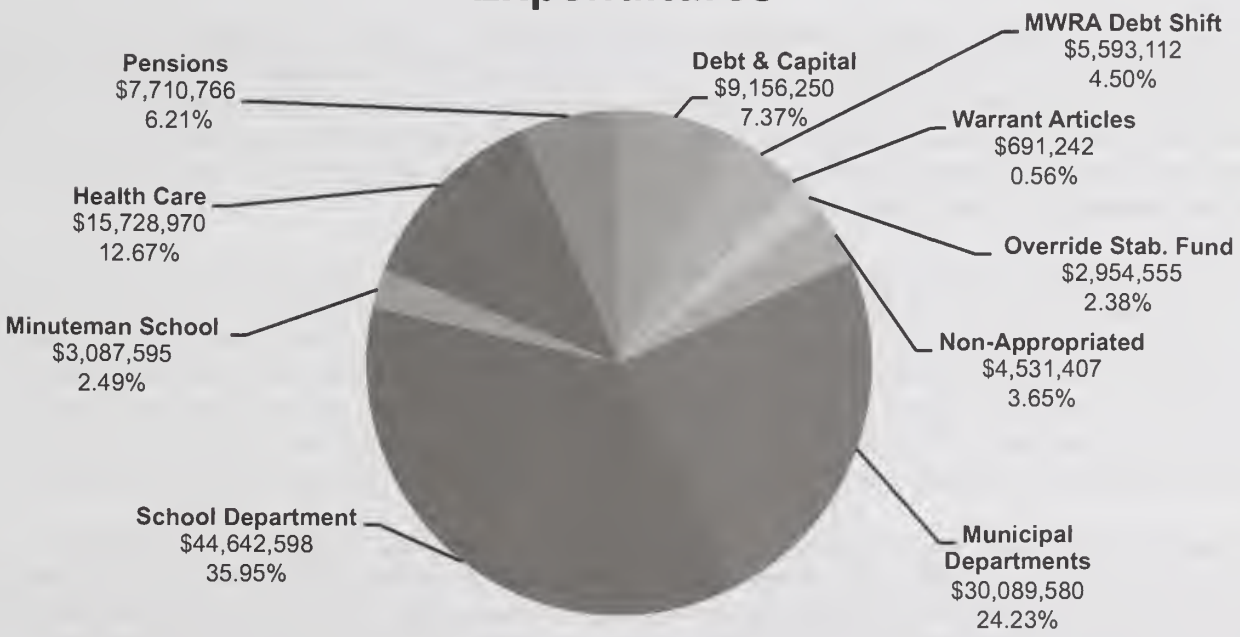
(Gerard D. Perry)

FISCAL YEAR 2013

Revenue



Expenditures



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Certified Public Accountants

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Independent Auditors' Report

To the Board of Selectmen
Town of Arlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of and for the fiscal year ended June 30, 2012 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2011), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Arlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2012 (except for the Arlington Contributory Retirement System which is as of December 31, 2011), and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2012, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, located on the following pages, and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financials statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an

appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Powers & Sullivan LLC

December 4, 2012

Management's Discussion and Analysis

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Town's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities)* from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities)*. The governmental activities include general government, public safety, education, public works, community development, human services, library, culture and recreation, and interest. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Veterans' Rink and the recreation department.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources,* as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities.*

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

Proprietary funds. The Town maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Veterans' Rink and recreation department activities.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains three different types of fiduciary funds. The pension trust fund is used to account for resources held in trust for members of the Arlington Contributory Retirement System. The other postemployment benefit trust fund is used to account for resources held in trust to fund the Town's portion of health benefits for retirees and beneficiaries. The private purpose trust fund is used to account for resources held in trust which principle and investment income exclusively benefit individuals, private organizations, or other governments.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by $114.3 million at the close of fiscal year 2012.

The largest portion of the Town's net assets, $92.8 million (81%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets $12.5 million (11%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets $9 million, (8%) may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental Activities

	Balance at June 30, 2012	Balance at June 30, 2011	Increase (Decrease)
Assets:			
Current assets	$ 64,451,958	$ 48,691,057	$ 15,760,901
Noncurrent assets (excluding capital)	13,524,499	15,770,613	(2,246,114)
Capital assets	125,087,655	121,049,137	4,038,518
Total assets	**203,064,112**	**185,510,807**	**17,553,305**
Liabilities:			
Current liabilities (excluding debt)	11,169,076	10,695,439	473,637
Noncurrent liabilities (excluding debt)	25,066,621	18,788,486	6,278,135
Current debt	12,670,664	6,948,000	5,722,664
Noncurrent debt	39,810,000	44,465,000	(4,655,000)
Total liabilities	**88,716,361**	**80,896,925**	**7,819,436**
Net Assets:			
Capital assets net of related debt	92,844,805	88,836,285	4,008,520
Restricted	12,466,608	11,742,585	724,023
Unrestricted	9,036,338	4,035,012	5,001,326
Total net assets	$ **114,347,751**	$ **104,613,882**	$ **9,733,869**

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year. Within the business-type activities, the Town reported a $24,000 deficit balance for the youth services enterprise fund which is the result of recording a $96,000 other postemployment benefits liability.

The governmental activities net assets increased by $9.7 million during the current fiscal year. Increases in net assets were partially derived from the recognition of MSBA capital grants for school improvements of approximately $2.6 million, a voted tax override (see below), better than anticipated results in the general fund and nonmajor governmental funds, and debt principal expenditures exceeding depreciation expense by approximately $1.4 million. Offsetting these increases was an increase of $6.5 million in the Town's other postemployment benefit obligation and a $500,000 payment to the other postemployment benefits trust fund which is reported as a fiduciary fund and, accordingly, is not included in the government-wide financial statements.

The $2 million decrease in noncurrent assets (excluding capital) is primarily due to the reduction in the intergovernmental receivable from the Massachusetts School Building Association, as school construction funds are received annually which are used to retire debt outstanding for school construction projects.

For fiscal year 2012, the Town voted a tax override of $6.5 million that resulted in an increase in real estate and personal property tax revenue above the usual 2 ½% increase allowed by Massachusetts General Laws. The override was approved by voters to prevent otherwise projected decreases in municipal services. The Town has reserved a portion of the additional tax funds to be used to stabilize future operating budgets.

The Town experienced a significant decrease in unrestricted investment income. This was primarily due to a decrease in the market value of investments in the Town's trust accounts, which are categorized within the special revenue and permanent funds within the governmental funds.

Education expenditures increased by $3 million from 2011 to 2012. This increase is mainly attributable to the $4.4 million increase in budgeted school expenditures partially funded through the tax override.

Community development expenditures decreased by $526,000 from 2011 to 2012. This decrease was partially due to a decrease in federal grant funding for an energy assistance program for low income households.

Governmental Activities

	Fiscal Year 2012	Fiscal Year 2011	Increase (Decrease)
Program revenues:			
Charges for services	$ 12,681,923	$ 11,033,186	$ 1,648,737
Operating grants and contributions	31,877,615	31,413,523	464,092
Capital grants and contributions	2,852,994	818,797	2,034,197
General revenues:			
Real estate and personal property taxes	94,167,638	85,205,036	8,962,602
Tax liens	459,150	297,796	161,354
Motor vehicle excise taxes	3,921,568	3,898,459	23,109
Hotel/motel tax	262,094	240,164	21,930
Meals tax	307,037	292,732	14,305
Penalties and interest on taxes	252,493	338,835	(86,342)
Nonrestricted grants and contributions	6,939,154	7,057,873	(118,719)
Unrestricted investment income	239,339	1,522,798	(1,283,459)
Miscellaneous revenues	13,973	-	13,973
Total revenues	**153,974,978**	**142,119,199**	**11,855,779**
Expenses:			
General government	10,355,512	10,075,388	280,124
Public safety	23,275,317	23,488,337	(213,020)
Education	80,540,822	77,660,108	2,880,714
Public works	11,598,855	11,912,960	(314,105)
Community and economic development	5,029,219	5,555,679	(526,460)
Human services	1,792,014	1,681,125	110,889
Library	3,352,988	3,262,508	90,480
Culture and recreation	652,529	483,383	169,146
Interest	1,361,552	1,749,050	(387,498)
Total expenses	**137,958,808**	**135,868,538**	**2,090,270**
Transfers	**(6,282,301)**	**(6,361,094)**	**78,793**
Change in net assets	$ **9,733,869**	$ **(110,433)**	$ **9,844,302**

Business-Type Activities

	Balance at June 30, 2012	Balance at June 30, 2011	Increase (Decrease)
Assets:			
Current assets	$ 10,170,937	$ 10,920,824	$ (749,887)
Capital assets	20,471,906	18,197,134	2,274,772
Total assets	**30,642,843**	**29,117,958**	**1,524,885**
Liabilities:			
Current liabilities (excluding debt)	164,066	193,494	(29,428)
Noncurrent liabilities (excluding debt)	720,199	519,553	200,646
Current debt	1,163,295	1,062,449	100,846
Noncurrent debt	5,851,350	4,956,565	894,785
Total liabilities	**7,898,910**	**6,732,061**	**1,166,849**
Net Assets:			
Capital assets net of related debt	14,543,666	13,065,709	1,477,957
Unrestricted	8,200,267	9,320,188	(1,119,921)
Total net assets	$ **22,743,933**	$ **22,385,897**	$ **358,036**

	Fiscal Year 2012	Fiscal Year 2011	Increase (Decrease)
Program revenues:			
Charges for services	$ 12,030,535	$ 14,539,069	$ (2,508,534)
Operating grants and contributions	107,968	129,185	(21,217)
General revenues:			
Unrestricted investment income	46,339	40,850	5,489
Total revenues	**12,184,842**	**14,709,104**	**(2,524,262)**
Expenses:			
Water and Sewer	16,430,637	15,957,414	473,223
Youth Services	387,042	420,751	(33,709)
Council on Aging	100,544	80,716	19,828
Veterans' Rink	603,557	538,807	64,750
Recreation	587,327	575,960	11,367
Total expenses	**18,109,107**	**17,573,648**	**535,459**
Transfers	**6,282,301**	**6,361,094**	**(78,793)**
Change in net assets	$ **358,036**	$ **3,496,550**	$ **(3,138,514)**

There was a net increase of $358,000 in net assets reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in fiscal year 2012 by approximately $5.6 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. The increase in net assets of $358,000 was primarily the net result of

increases in capital assets acquired throughout the year that were partially funded with operating funds, offset by a decrease in charges for services of approximately $2.5 million as a result of decreased water usage.

The increase in capital assets is primarily due to the water and sewer enterprise fund's investment in water and sewer lines and water meters, totaling approximately $2.5 million in fiscal year 2012, which was funded through available funds and $434,000 in playground improvements in the recreation enterprise fund.

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of $43.9 million, an increase of $9.4 million from the prior year.

The general fund budgeted to use $585,000 of available reserves to balance the fiscal year 2012 budget. The reserves were from available funds "free cash" totaling $385,000, and prior reserves released by the board of assessors "overlay surplus" totaling $200,000. However, actual results from operations were better than anticipated as the Town collected approximately $1.6 million more than budgeted and departments expended $3.0 million less than budgeted.

Included in the general fund is the activity of the Town's stabilization funds which totaled $7.1 million at year end. This was an increase of $3.6 million from fiscal year 2011 and was primarily the result of funds generated by the tax override.

The Town's capital borrowing major fund had reported a deficit fund balance of $1.2 million, a decrease of $3.8 million from the prior year. During fiscal year 2012, the Town recognized $1.3 million in bond proceeds in this major fund which represents long-term borrowing used to finance various capital projects identified in the Town's capital improvement plan. Current expenditures in this fund totaled $6.6 million and related mainly to improvements to the community safety building, fire stations and schools. The fund reports a deficit because capital expenditures have been partially funded through short-term BANs which are not recorded as funding sources on the fund based financial statements.

The $2.5 million increase the nonmajor governmental funds, which reported $20.6 million in revenues, $19.5 million in expenditures, and $1.3 in other financing sources and uses, was due primarily to the Town's special revenue funds, which includes nonmajor grants, gifts and revolving funds.

General Fund Budgetary Highlights

Changes between the original and final budget were primarily comprised of reserve fund transfers approved by the finance committee during the fiscal year, year-end transfers approved to reallocate appropriations to cover budgetary shortfalls, and supplemental appropriations to fund transfers to stabilization funds. The reserve fund is initially budgeted under general government. The budget is adjusted as transfers are approved by the finance committee. By category, all actual revenues came in over budget with the exception of real estate and personal

property taxes and intergovernmental. In total, revenues exceeded the budget by $1.6 million and expenditures and reserves ended the year under budget by $3 million. $1.4 million of this surplus was in employee benefits.

Other Postemployment Benefits (OPEB)

In 2006 the Arlington Town Meeting formed the Other Postemployment Benefits Committee. The committee's charge is to make recommendations on the potential funding mechanisms for the postemployment medical benefits unfunded liability as required in Statement No. 45 of the Governmental Accounting Standards Board, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45).

The Town began partially funding this liability in an internally created healthcare trust fund established by Chapter 12 of the Acts of 1998. Upon the implementation of GASB 45, the Town transferred the balance of the healthcare trust fund, as well as all new appropriations for the same purpose, into a newly created Other Postemployment Benefits (OPEB) Trust Fund, as established by Chapter 161 of the Acts of 2005, which is under the supervision and management of the Town's contributory retirement board. The Town Treasurer is the custodian of the OPEB Trust Fund.

The Town began capturing revenues to fund the OPEB liability in 1997. At that time, the Town established a policy of appropriating the difference between the non-contributory pension appropriation and $500,000 to the OPEB fund. The Town has subsequently appropriated Medicare Part D reimbursements, as well as certain increases in the share of retiree HMO contributions to be transferred to this fund.

An actuarial study determined that Arlington's total Actuarial Accrued Liability as of January 1, 2011, at a 4.45% partially funded discount rate, totaled $162 million. As of June 30, 2012, the Town has recognized a liability for other postemployment benefits totaling $23.6 million. The increase in the liability is based on the difference between the Annual Required Contribution (ARC) of $14.6 million and the Town's actual contribution of $7.9 million which was made through a combination of benefit payments and pre-fundings to the OPEB Trust Fund in the amounts of $7.4 million and $500,000, respectively. The assets set aside in trust for future benefits amounted to $4.5 million at fiscal year-end.

The Town of Arlington is serious about addressing this liability within its financial ability and the OPEB Committee will continue to monitor this liability and explore possible additional funding sources.

Capital Asset and Debt Administration

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the Town is dedicated to capital expenditures including prior and future debt issuances. Generally this allows for an annual cash expenditure of $900,000 and a new borrowing of $1.2 million. The Town's outstanding long-term debt related to the general government, as of June 30, 2012, was $46.4 million for various CIP related projects.

FINANCIAL MANAGEMENT SERVICES

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule.
- To insure that, given limited resources, the capital needs of the community are met.
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements.
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project which may not present as great a need as another project.
- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted $5.6 million in fiscal year 2012 from the MWRA assessment to the property taxes. During fiscal year 2012, the Town issued an additional $758,000 in MWRA sewer bonds.

The Town has voted to cap the amount of future MWRA debt that will be shifted to the tax rate at $5.6 million and correspondingly increase water rates.

The Town of Arlington passed a debt exclusion vote to raise the funds necessary to purchase the Symmes Site, home of the former Symmes Hospital, in March of 2001. The Town Meeting then formed the broadly representative Symmes Advisory Committee (SAC) to assist with redevelopment plans and to ensure that the plans were consistent with community goals and desires. On January 7, 2002, the Arlington Redevelopment Board (ARB) adopted the Symmes Arlington Conservation and Improvement Project (the Plan) as an urban renewal project in accordance with the procedures and requirements of Massachusetts General Law, chapter 121B. The plan was subsequently approved by the Town Meeting and by the Commonwealth's Department of Housing and Community Development (DHCD). The Town Meeting voted at a Special Town Meeting on January 12, 2002 to appropriate up to $14 million to purchase and maintain the old Symmes Hospital property until Town Meeting could vote how to utilize the property in the best interest of the Town. The ARB acquired the Site in April 2002. During fiscal year 2004, the Arlington Redevelopment Board issued requests for proposals, and in February, 2004 chose E.A. Fish Associates to purchase and redevelop the property. The terms of the sale have

been amended several times, most significantly as a result of a settlement the developer made with residents who appealed the developer's special permit to construct the residential portion of the project. The property sale was postponed and eventually closed in June of 2009. Town Meeting voted to devote all funds, including tax receipts, to repaying the debt on the project. Net expenditures totaled $12.2 million at the time of closing on the property sale. Redevelopment of this site is currently underway and is planned to accommodate up to 200 residential units and an assisted living facility with more than half the land area remaining in open space all according to the urban renewal plan adopted by Town Meeting. Please refer to note 15 for further information on this project.

The Town of Arlington is in the process of renovating/replacing all of its seven elementary schools. To date five schools have been completed, one is currently under renovation, and one is currently being reconstructed. Funding for the first round of school renovations was from excluded debt and is predicated on a 63% reimbursement from the State's School Building Assistance program which is administered by the Massachusetts School Building Authority (MSBA). The July 28, 2011 Town Meeting approved $20 million for the Thompson School with an approved 50.42% reimbursement from the Massachusetts School Building Authority.

The Town through its water/sewer enterprise funds appropriates money each year for rehabilitation of its infrastructure (water/sewer lines). Also the Town appropriates money in the Capital Plan for roadway construction, which is added to the Chapter 90 money that the Town receives each year from the Commonwealth of Massachusetts.

The Town advance refunded $6,355,000 of general obligation bonds through the issuance of $6,311,000 of general obligation refunding bonds on August 24, 2011. Through this advance refunding, the Town will realize a decrease in its aggregate debt service payments by approximately $927,000 over the next 9 years. Of the cash flow savings, approximately $540,000 was shared with the Massachusetts School Building Authority and the remaining approximately $387,000 stayed with the Town.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02476.

DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of eight divisions: Administration, Engineering, Highway, Water/Sewer, Motor Equipment Repair, Properties, Natural Resources, and Cemeteries. With a staff of 113, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, and water/sewer reading - billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Solid Waste Collection

The Town contracted with a new hauler, JRM Hauling and Recycling, effective July first. The new contract completes a two year long process of analyzing our needs and ultimately selecting a vendor who best meets those needs. With JRM as our contractor the Town is now able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able to expand our services to included weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.

Recycling

With the advent of weekly mandatory recycling on July 1 the department has seen reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents. The savings JRM predicted due to the expected increase in materials recycled allowed them provide residents weekly recycling and yard waste collection at roughly the same price we were paying the previous contractor.

Twice a year the Department holds a recycling event in conjunction with the Recycling Committee at the DPW facility on Grove Street. The first year of this program was 2003 when the Department gave out recycling bins as part of America Recycles Week in November. Since that time the event has grown into a twice-yearly event at which the Department collects clothing, shoes and sneakers, used toys, books, DVD's and CD's, bicycles, and scrap metal. Additionally, a company is available to shred documents. The Board of Health also comes to the event and collects medical waste such as syringes and prescription drugs. At each event the DPW also collects TVs and CRTs for a fee.

Yard Waste Collection

JRM collects yard waste curbside on the expanded weekly schedule from early April to the end of November. Leaves and grass clippings can be placed curbside in barrels with a Yard Waste identification sticker or in compostable 30-gal paper bags. Branches up to 1" in diameter can be placed curbside if cut into 3 foot lengths and tied into 30 pound maximum bundles. Additional recycling information can be found online at www.arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2012 marked the fifteenth year of Arlington's membership in the regional household hazardous waste collection facility at 60 Hartwell Avenue in Lexington. Eight monthly collection days were held from April through November. The program continues to collect large quantities of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, and household cleaning products.

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)*

Materials	FY 2011	FY 2012
Solid Waste	14,537	14,214
Commingled (paper/glass/ plastic/metal)	4,395	4,652
Yard Waste	2,331	2,381
TV/CRT's	2,103 (units)	2,317 (units)
Appliances	270 (units)	140 (units)

**Information in this chart was previously reported on a calendar year basis but is now being reported by fiscal year in keeping with other data the Department prepares.*

Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway and Water and Sewer Division upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Provided technical support to several projects of the Transportation Advisory Committee (TAC).
- Monitored and coordinated completion of the Forest Street reconstruction project. ($1.5 M in Federal-ARRA grant funding) with MassDOT.
- Reviewed and updated procedures for managing utility trench repairs, street permitting, and tracking of necessary repairs.
- Continued to develop a Town-wide inventory of sidewalk ramps and locations where sidewalk ramps are needed.
- Oversaw and coordinated development of a 10-year capital improvement plan for water distribution system.
- Oversaw the development of specifications, contract preparation, and construction for the 2011 Capital Improvement projects including: handicap ramp program ($190,000), roadway re-surfacing improvements ($1,500,000), sewer rehabilitation services ($1,500,000), water rehabilitation ($650,000), collaborate with EPA to construct a porous pavement parking lot at Hurd Field ($250,000).
- Increased communication and outreach to residents and abutters for major construction projects including email notices, flyer notifications, vehicle message board, and project web updates.
- Oversaw construction administration services, design services and investigation of the Sanitary Sewer Inflow and Infiltration Improvement Program.
- Updated EPA NPDES MS4 permit and the Arlington Reservoir Dam and Emergency Action Plan.

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The Division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins and drain channels).

Street Sweeping –The Town is typically swept two times annually (spring and fall). Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were ten snow and ice events.

- Private contractors used for three events.
- 16 inches total snow for season.

Performance Measurements

One of many Town trees uprooted from the July 2012 microburst.

- Responded to microburst in July (downed trees/sidewalk repair) four weeks.
- Responded to Hurricane Sandy (downed trees/sidewalk repair) four weeks.
- Repaired or replaced 60 catch basins.
- Cleaned over 835 catch basins.
- Removed and installed 5,054 l.f. concrete sidewalk.
- Removed and installed 2,392 l.f. asphalt sidewalk.

Special Projects

- Assisted with Water Chestnut Harvesting at the Reservoir.
- Rebuilt Reservoir shoreline after weed harvesting (also performed necessary Reservoir parking lot repairs due to project).
- Spread and graded 300 tons of sand on Reservoir Beach as well as dug out and repaired 300 feet of stone dust path at Reservoir.
- Stabilized and repaired retaining wall at Water Mill Place on Lowell Street. Provided setup, tear down for Patriots Day Parade, Town Day, Feast of the East, and Elections.
- Constructed 24' x 24' stage for Town Day event.
- Repaired guardrail on Westminster Ave.
- Installed bike racks at various locations in town.
- Picked up and delivered donated food at Lahey Burlington and move it in to the food pantry.
- Delivered tax bills to post office for Treasurer's Office.

Water/Sewer Division

The Water and Sewer Division continues to maintain 135 miles of water mains, 127 miles of sewer mains, 9 Sewer Lift Stations, and numerous hydrants, valves, and service connections/shut offs. Additionally, the Division reads usage meters and prepares bi-annual bills on just under 13,000 accounts.

Performance Measurements

- Worked with the Fire Department to perform annual fire hydrant inspections.
- Replaced 51 hydrants.
- Replaced 344 water meters.
- Worked with Highway Division on annual basin cleaning project.
- Operated and maintained the Town's nine lift stations.
- Provided water use data to the Town Treasurer for billing.
- Repaired water main leaks at 13 locations.
- Repaired water service lines at 25 locations.
- Flushed over 125 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 320 mark outs for underground excavation work.
- Provided emergency response crew 24/7 successfully.

Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, three street sweepers, two sewer flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one rack body, one small, multi-use tractor, and one flat bed.

Performance Measurements

- Provided staff to Community Safety repair shop as needed.
- Replaced vehicles and equipment: Asphalt Road Patch Heater, Multi-Purpose Tractor (Parks), and 33,000 GVW Truck.
- Maintained snow and ice vehicles during events.

Properties Division

Public Buildings (40) maintained by the Arlington Properties Division	
Arlington Schools	**Central Services**
Arlington High School	Town Hall
Athletic Field Snack Shack	Town Hall Annex
Ottoson Middle School	**Public Works**
Peirce Elementary School	Administration Hall Director/Engineering/
Dallin Elementary School	Inspection
Brackett Elementary School	Snow Fighting Garage
Bishop Elementary School	Maintenance Garage
Hardy Elementary School	Large Salt Shed
Thompson Elementary School	Small Salt Shed
Stratton Elementary School	Dog Pound
Non-Public Schools	Cemetery Chapel
Gibbs (Private Use)	Cemetery Garage
Crosby (Dearborn Academy)	Reservoir Pump house
Parmenter (Private Use)	**Library**
	Robbins Library
Public Safety	Fox Library
Community Safety Building Central Fire Station	**Miscellaneous**
(Headquarters)	Robbins House
Park Circle Fire Station	Robbins Cottage
Highland Fire Station	Jarvis House (Legal Department)
Recreation	Jefferson Cutter House
Recreation Ice Rink	Mount Gilboa
Spy Pond Fieldhouse	23 Maple Street (Senior Ctr.)
Bath House	27 Maple Street (House)

The Properties Division provides the Town with quality custodial services, maintenance, and improve-

ments to its public buildings and facilities. The Division is responsible for the maintenance of forty individual public buildings listed on the previous page.

Performance Measurements

- Installed ceiling heaters at DPW garage.
- Oversaw the contracted repair of areas of the DPW garage roof. Insulated panels and rubber roof installed to replace failing clay tiles. Final roofing can be placed over this current repair.
- Installed new fire panel at Town Yard.
- Performed Town-wide painting.
- Provided assistance to numerous Town Departments for building maintenance.

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's more than 19,000 public trees.

Forestry

During the year the Division maintains the trees along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The Division is responsible for the execution of the holiday lights program. The Division cleans and maintains traffic islands around Town. On Massachusetts Avenue the Division takes care of the American flags and the banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Jefferson Cutter House, one of many properties managed by the Properties Dvision.

Town Officials assess damage in East Arlington from July microburst.

Performance Measurements

- With the help of the Tree Committee, planted 125 trees.
- Installed approximately 2,000 holiday lights.
- Maintained "Tree City USA" designation from the National Arbor Day foundation.
- Removed 400 dead or diseased trees approximately half due to the microburst in July and Hurricane Sandy.
- Responded to microburst in July (significant tree damage).
- Responded to Hurricane Sandy (significant tree damage).

Park Maintenance

The Division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

Performance Measurements

- Implemented improved field turf maintenance schedules.
- Continue to put a high priority on prompt graffiti removal.

Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of gravestones, tombs, walls, fences, roadways, trees, and the Chapel continues to be provided by the remaining four staff members.

Mount Pleasant Cemetery Revenues in 2012	Number	Revenues Invoiced
New Earth Grave Site Sales	30	$ 63,000
New Urn Grave Sales	2	$ 700
Perpetual Care Sales	32	$ 16,000
Grave Site Buy-backs	1	$ (2,000)
Earth Burials	181	$ 181,000
Cremain Burials	73	$ 21,900
Public lot	1	$ 0
Non-Resident Burials	110	$ 55,000
Overtime, Holiday Surcharges	50	$ 36,400
Mock Burial	2	$ 400
Foundation Charge	41	$ 8,200
Disinterments	1	$ 2,500
Veteran Graves – earth/urn	4	$ 2,000
Recording Fee	4	$ 400
Chapel Use, Misc.	2	$ 200
Total Gross Revenues		**$ 385,700**

Mount Pleasant Cemetery is expected to run out of spaces for new gravesites within the next five years and planning for future interments is a major priority. The Cemetery is currently planning for green cremain burials. Chapel improvements for increased functionality are being explored. The concept of a columbarium is being explored as well.

Performance Measurements

- Preliminary work was completed on converting grave site records to the GIS system.
- Continued the 4 step turf maintenance program was put in place.
- Performed 255 total internments.
- Continued program of cleaning old stones and monuments in Mt. Pleasant Cemetery.
- Active member of Cemetery Expansion Committee to bring cemetery expansion to Cooke's Hollow.

Recognitions

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.

Cyrus E. Dallin's Menotomy Indian Hunter sculpture nestled by the reflecting pool. Robbins Memorial Garden, Arlington Town Hall

Police Department

Department Overview

The Arlington Police Department (APD) continued to evolve to meet the changing needs of our community during 2012. We continue to improve community partnerships; intelligence led policing initiatives, and refining training to maximize the effectiveness of our organization, all the while continuing our commitment to ensure the safety of all members of our community. The APD also implemented new technologies to improve service delivery in an effort to meet the demands of the citizens of Arlington. The Department operates under a community policing philosophy that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues.

In December, the Department was restructured organizationally. With the appointment of a third police captain to the command staff, the Department is now divided into operational, investigative, and support services functions. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division, the Investigative Services and Professional Standards Division, and the Support Services Division. Each division is lead by a Captain.

The Community Services Division is responsible for uniformed patrol operations. This division is tasked with effectively deploying all uniformed patrol personnel, including the patrol division, community services officer, traffic unit, canine unit, bicycle unit, and animal control. The patrol division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the patrol division answer calls for service to the community but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning and grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns in the community. This is now resulting in patrol officers being deployed to specific locations to maximize police resources.

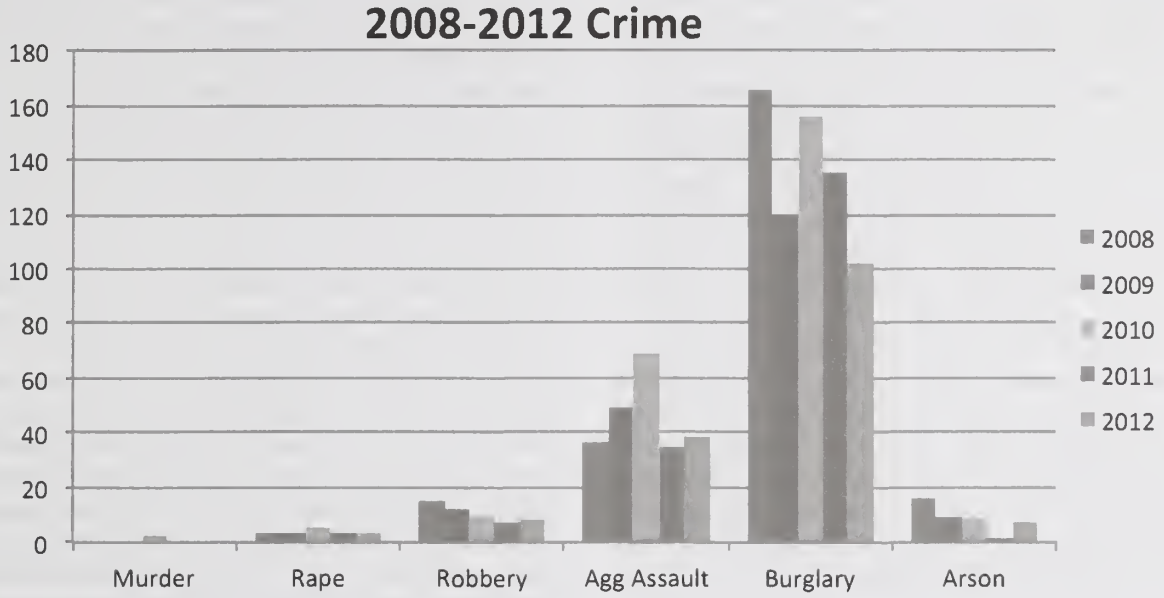
The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accreditation Office. The CIB is responsible for the follow up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the school resource officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation and Certification, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

The Support Services Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions of the the APD. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

As in all departments in Arlington, the APD is challenged to achieve our mission with extremely limited resources. The Department has historically been under funded and has been unable to proactively staff assignments to meet the needs of the community. As a result, it may necessitate a reassignment of and probable reduction in services provided by the Department. These reductions have already been realized in the Criminal Investigation Bureau, Traffic Unit and Patrol Division. These reductions will not deter the Department from its core mission of providing quality policing to the citizens of Arlington.

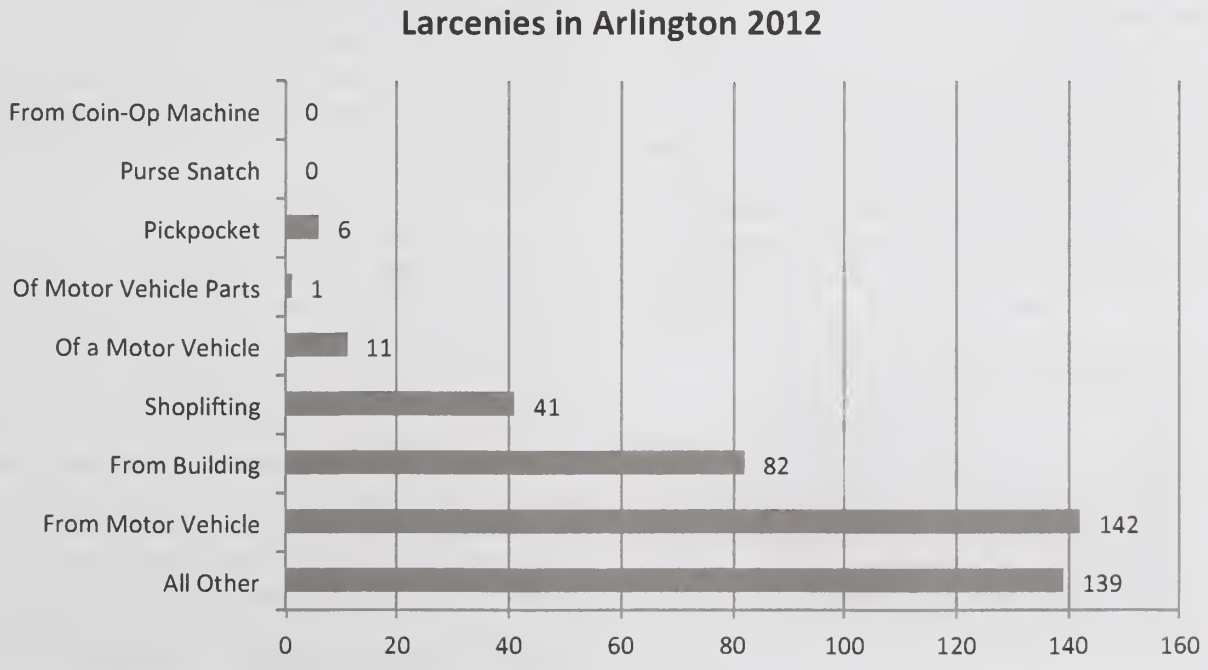
Crime

The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time the FBI is encouraging law enforcement agencies to transition to NIBRS, which provides a more accurate reflection of crime in a given community.



The following is a summary of Part "A" Crimes in Arlington in 2012. Part "A" Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/manslaughter (and attempted murder), rape (and attempted rape), robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. There were a total of 582 Part "A" Crimes reported in Arlington, down 15% from 682 Part "A" Crimes in 2011.

There were no murders in Arlington. There were three reported rapes, which is same as last year. Arlington had eight robberies, one more than last year. Of the eight robberies committed, suspects were armed in five incidents and unarmed in three incidents. Arlington experienced thirty-eight aggravated assaults; twenty-eight involved weapons and eleven involved domestic violence. Of the incidents involving weapons, ten involved a cutting instrument, three involved a shod foot, one involved a gun, one involved a motor vehicle and the rest involved various blunt objects. Arlington had 102 reported burglaries, thirty-three less than last year. There were eleven motor vehicles stolen, which is twenty-three less than 2011. There were seven reported arsons, six more than reported in 2011. There were 422 reported larcenies, which is a decrease of seventy-nine incidents from 2011.



Calls for Service

The APD logged 30,168 calls for service. Officers filed 3,488 incident reports as compared to 3,638 in 2011, a decrease of 150 reports (-4.1%). In 2012, 209 people were arrested, a decrease of seventeen. Thirty-five people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol, is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2012, 3,914 motor vehicle citations and 15,526 parking tickets were issued. The Department continues increased traffic and parking education and enforcement to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department. Currently, the Traffic Unit is understaffed and with the increased demand in investigative and administrative functions of the Traffic Unit, overall productivity has decreased.

Calls for Service	2009	2010	2011	2012
Emergency Calls	25,268	26,732	27,483	30,168
Police Reports	3,510	3,810	3,638	3,488
Arrests	309	293	226	209
Protective Custody	35	22	15	35
Summons	205	181	192	183
Motor Vehicle Citations	3,369	3,567	4,049	3,914

Community Services

Patrol

The Community Services (Patrol) Division responded to 30,168 calls for service in 2012. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,094 burglar alarms (residential, business and municipal), 900 disturbance calls, 507 reports of suspicious activity, 152 traffic complaints, and 547 animal control calls. The Community Service Division also investigated 411 reports of missing persons.

Traffic Unit

During 2012 the APD responded to a total of 730 motor vehicle crashes. That represents an overall decrease of 12% from the 829 crashes responded to in 2011. Of that number, 101 were hit and runs (-29%), 533 were crashes without injuries (-12%) and 76 were crashes with injuries (-5%).

The Traffic Unit continues to have a representative on the Town's Transportation Advisory Committee (TAC) and works closely with other Town departments ensure that all safety initiatives recommended and adopted by the Board of Selectmen are implemented.

In addition to motor vehicle traffic, bicycle, and pedestrian safety, some projects worked on with TAC included the completion of the Forest Street reconstruction project, attempts to mitigate traffic and parking problems due to the temporary closing of the Thompson School during the rebuilding process, and the implementation of the pedestrian flag program which helps provide for the safety of students going to and from school.

The Traffic Unit, although still hampered by having only one full time officer assigned for the year, continued to provide a proactive enforcement presence in the Town. Traffic data collected by the unit was used to coordinate with the Patrol Division in targeting hotspot areas for enforcement. The Unit also provided traffic calming measures such as the placement of temporary speed awareness monitors and the Department's visual message board.

Over 3,000 motor vehicles were stopped by the Department. This resulted in citations being issued for more than 2,300 violations. The most common of these being speeding and red light or stop sign violations

In October the Traffic Unit participated in "Operation Yellow Blitz." This was an appeal by the Massachusetts Department of Transportation (MASSDOT) and the Registry of Motor Vehicles (RMV) in conjunction with local law enforcement agencies to draw attention to the national problem of vehicles driving past school buses that are picking up and discharging pupils.

During the 2012 holiday season the Traffic Unit also participated in the Executive Office of Public Safety and Security's "Drive Sober or Get Pulled Over" crackdown to stop impaired drivers and to save lives on the roadways. The enforcement efforts ran from December 14, through January 1, 2013 and included saturated patrols where officers were aggressively looking for impaired drivers.

Community Policing

The Arlington Police Department is committed to the philosophy of community policing. Community Policing is a philosophy that every officer in the Department embraces. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2012 the Department continued to offer a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

In 2008 the Department attained its strategic goal of assigning a full time police officer to the Community Services Unit, advancing the Department's commu-

nity policing philosophy, expanding and creating new programs in the community, and creating a Town-wide neighborhood network. In continuing with community partnerships, the APD, Recreation Department, Arlington Youth Health and Safety Coalition, and Health and Human Services collaborated on the fourth annual summer camp for Arlington children in July. Over 130 children from Arlington participated in the program. The camp was a fun-filled week of courses consisting of field trips, safety classes, games, and educational seminars geared towards children ages 6 to 11. Also, the APD teamed with the Middlesex County Sheriff's office in providing another free summer camp for Arlington children at the Sheriff's training academy in Billerica. Arlington Officers along with Deputy Sheriffs and camp counselors provided a fun-filled week of activities.

Establishing trusting relationships with the youth in our community has long been a goal of the Department's community policing efforts. The Department operates a substation in Menotomy Manor which allows our officers to better serve our community. In 2012 the Department teamed up with Housing Authority to host a National Night Out Event at the Manor. This event provides the opportunity for positive interaction between police and Arlington youth, with the goal of a safer community.

In 2012, the Community Services Unit continued to work with the Council on Aging by providing identity theft and other safety information to the senior population.

Also during this year the Community Services Unit partnered with surrounding communities to initiate a "Youth at Risk" taskforce. This taskforce holds monthly meetings to share information and strategies for high risk youthful offenders within these jurisdictions.

Canine

In 2012, the Department's K9 Unit responded to over 65 calls for service. The K9 Unit consists of Officer Michael Hogan and K9 Dasty.

During the year the K9 Unit was responsible for fourteen narcotic and evidence recovery incidents. K9 Dasty's most notable discoveries included locating 9 pounds of marijuana in Lowell and 1 kilogram of cocaine in Worcester. The K9 Unit has made numerous drug finds this year in Arlington, Cambridge, Belmont, Somerville, Lexington, Belmont, Watertown, and Worcester. In addition, K9 Dasty also worked with the Middlesex Drug Task Force, the Cambridge Police Narcotics Unit, the Southern Middlesex Regional Task Force and the State Police Fugitive Apprehension Unit. The K9 Unit was responsible for recovering the following narcotics and cash: Marijuana – 9.2 pounds, Cocaine – 1 kilo, and over $17,000 in U.S. currency. In addition, K9 Unit and other area K9 teams continue to prevent the presence drugs in our school systems by conducting school locker searches.

One of the most rewarding elements of the K9 program is being able to conduct K9 demonstrations for area students in our school systems. During 2012, the K9 Unit conducted over 20 demonstrations, including Town Day and HRC Summer Camp. While assigned to Town Day, the K9 Unit responded to a man down on the bike path in the area behind Arlington High School. An unresponsive male jogger, who took part in the Town Day Road Race, was found with no pulse and was not breathing. Officer Hogan conducted CPR on the male and with the assistance of EMS, the man was able to breathe on his own before being transferred to the hospital.

In May K9 Dasty competed in The United States Police Canine Association Region #9 Drug Certification Competition. Out of 38 K9 teams, K9 Dasty finished in first place. K9 Dasty was also awarded K9 of the quarter by the United States Canine Association Region #4 for his large drug find for the Drug Enforcement Administration. The K9 Unit participates in NEMLEC RRT and SWAT, and they had a busy year responding to multiple NEMLEC call outs. The K9 Unit responded to Malden for a shoot out between police and a bank robbery suspect, and to Belmont for an armed breaking and entering suspect. In addition, the K9 Unit was assigned to the Presidential Election Security Detail in Belmont for Presidential Candidate Mitt Romney.

K9 Dasty will continue to train with Officer Hogan in the upcoming year to make sure that the K9 program has continued success in 2013.

Animal Control

The Animal Control Officer is responsible for enforcing the Town bylaws relative to animals. The officer is also responsible for inspecting and quarantining animals. The animal control officer responded to 547 animal complaints, a decrease of 102 incidents in 2011. The animal control officer also responded to 224 dead animal calls, 410 wildlife issues, impounded 13 dogs, and returned 62 dogs to their rightful owner. The officer responded to forty-three dog quarantines/bites, thirty-two cat quarantines/bites, and also issued seven citations for Town bylaw violations. The Town issued 1,776 dog licenses, an increase of 75 from 2011. The officer is an active member of the Metro-West Animal Control Officer Consortium.

Animal Control vehicle

Support Services

In 2012 the Town of Arlington began Phase 2 of a multiphase capital improvement program of the Community Safety Building. The primary focus of the Phase 2 renovation project is exterior envelope repairs and upgrades. The building has been plagued by widespread leakage since it was built over thirty years ago. The leakage has been so pervasive and widespread it has made many of the offices uninhabitable due to continual water infiltration. The Police Department and the Town have been performing cosmetic repairs to replace damaged ceilings, walls and floor finishes but have been unable to successfully address the leakage in the past. The Phase 2 project includes roof repairs, replacement of the large skylight over the atrium, replacement of a smaller skylight, replacement of exterior windows and curtain wall systems, exterior doors and louvers, replacement of failed exterior stucco wall cladding, masonry repairs, and replacement and installation of new metal flashing and waterproofing. The new high efficiency window systems will include operable vents. A new covered main entrance and entry signage will be incorporated into existing building design. Also at the front entry, there will be new landscaping, lighting, and new handicap accessible sidewalks. The project is expected to be completed in Spring of 2013.

The Arlington Police Licensing Office processed and investigated over 300 firearms application and renewals, and 56 hackney licenses.

The Department continues to partner with The Middlesex County Sheriff's Office to provide officers with state of the art firearms and simulation training through real life exercises. Arlington Police Officers also received specialized training in sexual assault investigations, Autism, commercial vehicle enforcement and drug education. The APD continues its endeavor to develop the Police Officer Leadership Development Program.

Criminal Investigation Bureau

The Criminal Investigation Bureau remained busy and productive in 2012. In February, while investigating an Identity Theft case, detectives uncovered that a former employee had stolen thousands of dollars worth of phones from a cell phone store in Lexington. Many customers of that store were then identified as being identity theft victims of the same suspect.

In May, a bronze statue worth between $10,000 and $15,000 dollars was stolen from the Cyrus Art Museum at the Jefferson Cutter House in Arlington. Arlington detectives were able to recover it shortly before it would have been destroyed at a scrap yard in Everett.

Arlington detectives continue to partner with other NEMLEC agencies during multi-jurisdictional investigations. Additionally, they also continue to partner with the Suburban Middlesex County Drug Task Force. The Task Force is a collaborative effort of several area police departments, who join together to fight crime in their communities. The participating agencies include Arlington, Lexington, Belmont, Waltham, Watertown, Newton, Weston, and Lincoln. To date, the Task Force has successfully prosecuted hundreds of drug cases and has successfully forfeited the assets of many drug dealers.

In February, detectives working with the Drug Task Force made a large seizure of Cocaine (60 grams), and subsequently charged the suspect with Trafficking. The United States Drug Enforcement Agency took notice of the phenomenal work of our detective, on this case as well as several others, and solicited Chief Ryan for a partnership directly with the United States Drug Enforcement Agency. This resulted in the APD having Detectives assigned at both the Federal and State level. They share information and have already produced the desired effect of making Arlington an extremely undesirable place to sell illegal narcotics.

The Department's Family Services Unit also remained busy in 2012 and followed up on over 250 Domestic Violence reports. The Family Services Unit

continues their involvement on the Cambridge, Arlington, and Belmont regional domestic violence High Risk Assessment and Response Team (CAB HART). The CAB HART team has been very successful in ensuring victim safety. The Team's goal is to prevent domestic violence homicides and to hold offenders accountable. Additionally, the Family Services Unit continues to work closely with the local First Step Domestic Violence support group program. Another responsibility of this unit is managing the Sex Offender Registry Information for Arlington. This involves community notifications every time a high-risk sex offender moves to Arlington, as well as periodic audits of sex offenders living in the community. In October, our Family Services Officer coordinated our participation in the National Family Violence Apprehension Detail. This event encourages officers nationwide to locate and arrest individuals wanted for family violence crime.

The School Resource Officer Program is in its seventh year, and continues to be a tremendous success. The new School Resource Officer (SRO) is continuing to work on building up relationships with members of the High School Administration, teachers and students. In 2012 the SRO remained very active in the NEMLEC School Threat Assessment and Response System (STARS) program; The SRO continues to help in the successful implementation of the Diversion Program, a program that allows an alternative to the traditional criminal justice system to youthful offenders.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2009	2010	2011	2012
Calls	25,268	26,767	27,483	30,168
Arrests	309	293	226	209
Citations	3,375	3,509	4,049	3,914
Parking	14,065	12,720	13,839	15,526
Accidents	592	676	677	564
Hackney	64	49	60	56

Grant Funding

The APD, in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (MDMH) for our Jail Diversion Program JDP). The goal of the program is to divert individuals with mental illness, substance abuse, or developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of the APD, The Edinburg Center, Arlington Health and Human Services Department, and other stakeholders in the community.

The Police Department based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide mental health and substance abuse services as alternatives to arrest. In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Successful engagement in treatment is the key to breaking the cycle of "revolving-door" police contact for citizens with mental health problems in Arlington.

The Arlington Police Jail Diversion Program (JDP) clinician averages 35 contact calls per month.

In addition to co-responding with the police on crisis calls, the clinician does follow-up work with community treatments providers, hospitals, schools, families, DCF, DMH and other essential persons and agencies involved in a person's care. Linkages to treatment and communication are an essential parts of the JDP program.

The APD clinician joined with the Arlington Health Department and created a Hoarding Response Team. The Department of Mental Health offered a small grant to get some training to tackle a local problem. We were able to train the entire Fire Department and Police Department (all first responders) to use the HOMES assessment tool and when to make a referral to the Hoarding Response Team. The Hoarding Response Team has worked with 29 cases to date. After receiving the referral, the clinician and a health inspector go to the home and meet with the homeowner. While the health inspector checks the property for health and safety violations, the clinician meets with the home owner to determine what services and referrals are appropriate. Since the team began, the Heath Department has been able to close a number of cases. Most importantly, the homeowners have gotten help, were treated with respect, and all have agreed to allow the team to follow up to prevent relapse into hoarding conditions.

The Hoarding Response Team has been so successful they were invited to share their training and experience with other area towns. The program was featured on the local TV news and in *The Boston Globe*. In 2012 the Hoarding Response Team arranged for an Arlington resident to get financial assistance by being featured anonymously on the TLC network show *Hoarders: Buried Alive.'*

The APD sought and received two grants from the Massachusetts State 911 Department. The first grant was a Support and Incentive Grant which allowed the APD to outfit patrol cars with state of the art computers, replacing older mobile units. In addition, the APD was also able to purchase replacement 9-1-1 dispatch furniture. Lastly, we applied for and received a Training Grant that provided resources to train E9-1-1 Dispatch-

ers in Emergency Medical Dispatch, effective telecommunications skills, conflict resolution, and other essential job related skills. These funds were not only used to train new and in-service dispatchers, but also provided ongoing continuing education for Emergency Medical Dispatch.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of the Department. The APD was re-certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission in 2011. The Department was originally certified in 2008 and was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department's commitment to delivering an exemplary level of police services to the community. In 2013 the Department will be challenged to uphold its certification by maintaining compliance with hundreds of national law enforcement standards as set forth by the Massachusetts Police Accreditation Commission.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

The APD is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one Police Departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff's Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with the various Units receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other areas of specialization within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT, Motor Unit, STARS, and Drug Interdiction Unit. Chief Frederick Ryan is commanding officer of the Motor Unit for NEMLEC.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS' Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC's regionally coordinated resources including access to personnel and experts with specialized skills, planning and training opportunities, communications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERN) system since the early 1970's. BAPERN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other while at the same time having discrete local operating frequencies. The system has been expanded and modernized over the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions

In March, the Department held its annual Employee Recognition Awards Ceremony. Inspector Brian Fennelly was selected as Officer of the Year for 2011. Inspector Fennelly has consistently displayed sound judgment and the highest quality of service as a Police Inspector and creative problem-solver. His outstanding performance record, demeanor and interaction with coworkers and members of the community reflect a high level of personal commitment and professionalism. Inspector Fennelly can always be counted on to "go the extra mile" and is always willing to accept challenging investigations, having worked on nearly 300 cases in 2011. His work ethic and attention to detail are exemplary and a model for others to emulate. Inspector Fennelly genuinely cares about his coworkers, brings positive energy to the Criminal Investigation Bureau, has a great sense of humor and maintains a fantastic relationship with all members of the Patrol Division. Inspector Fennelly's ability as a detective goes far beyond his years of experience and he is valued immensely as a member of the APD.

Inspector Brian Fennelly and Police Chief Frederick Ryan

The Department also awarded three Meritorious Service Ribbons and four Certificates of Commendation at its ceremony. Those employees receiving certificates were: Inspector Brian Connerney, Inspector Stephen Krepelka, Officer James Smith and Dispatcher Carl Proctor. Those employee receiving ribbons were: Officer Gregory Flavin, Officer Brandon Wenz, and Dispatcher Michael Marroquin. Officer Flavin, Officer Wenz, and Dispatcher Marroquin were also honored at the 2012 Massachusetts Police Association Awards Ceremony. Officer Corey Rateau received the Department's Leadership Award.

In May, Sergeant Robert Pedrini attended the 24th Annual Candlelight Vigil at the National Law Enforcement Officers Memorial in Washington, DC. The memorial is inscribed with the names of over 19,000 officers who have been killed in the line of duty. As a result of Sergeant Pedrini's membership on the Executive Board of the Massachusetts Police Association (MPA), he was chosen to read the names of the seven Massachusetts police officers being added to the Memorial in 2012.

Sgt. Pedrini at the Law Enforcement Vigil

Retirements/Promotions/Appointments

The APD made three promotions in 2012. Sergeants Daniel Kelly and Ronald Kerr were promoted to Lieutenant and are assigned as Shift Commanders. Officer Gregory Flavin was promoted to Sergeant and was assigned to patrol.

Officer Brian White was appointed to the APD after completing 23 weeks of rigorous training at The Massachusetts Transit Police Academy.

Lieutenant Robert Lake, Inspector James Fitzpatrick and Dispatcher Joseph Donnelly all retired after having served the community for more than 25 years.

2012 MPA Awards Ceremony from left to right: Chief Ryan, Officer Flavin, Officer Wenz, Captain Flaherty, Captain Flynn and Sgt. Pedrini.

FIRE DEPARTMENT

Mission Statement

The Arlington Fire Department will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the Arlington Fire Department will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The Arlington Fire Department (AFD) continues its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

Over 61% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. Between the Training Officer and EMS Officer, the challenge to maintain these services are done in house, minimizing the expense to the Arlington taxpayers.

During 2012 the AFD responded to 4,752 calls for assistance. Of these calls 2,922 were for medical emergencies. Medical emergencies include emergency medical responses, emergency medical assists, carbon monoxide activations, and motor vehicle accidents. Rescue 1, the AFD ambulance, transported 1,687 patients to area hospitals. Reported dollar loss for 2012 totaled $3,553,696.

Responses Fire Call Type	**2009**	**2010**	**2011**	**2012**
Fire	79	132	111	133
Carbon Monoxide Activations	145	34	144	21
Water Hazards	62	212	59	49
Mutual Aid	33	33	48	33
Lock Out/In	80	63	87	59
Electrical Hazards/ Down Lines	112	191	352	233
Motor Vehicle Accidents	121	124	106	161
Smoke Scares	99	16	67	50
Natural Gas Emergencies	96	101	87	65
Flammable Liquid Hazards	118	14	24	24
Hazardous Conditions	75	11	8	361
Other	115	611	192	176
Emergency Medicals	2546	2490	2581	2450
Medical Assists	320	289	276	290
Alarms Sounding	717	727	675	647
Total Calls for Assistance	**4718**	**5048**	**4817**	**4752**

Fire Prevention/ Fire Investigation Unit (FIU)

Fire prevention continues to be a major focus of the Arlington Fire Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire safe communities in the metro Boston area. Fire prevention, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Fire Prevention Division of the Arlington Fire Department issued 982 permits in the year 2012 totaling $52,480. Certificates of Compliance for Smoke Detectors and Carbon Monoxide Alarms accounted for 646 permits, $35,410, and 65.7% of all permits issued. The Fire Prevention Division completed 144 inspections for license and life safety during the past year.

Fire Permits and Revenue for Last 4 Calendar Years			
2009	2010	2011	2012
901	942	861	982
$46,000	$53,690	$46,864	$52,480

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney Generals Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of a Team Coordinator, Training Coordinator, and a staff of three.

The FIU was activated 133 times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires.

FIU Fire Investigations Type	2012
Structures	14
Cooking	39
Motor Vehicle	7
Outside	61
Fuel Burner/boiler Malfunction	12

SAFE
STUDENT AWARENESS OF FIRE EDUCATION

In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. The theme of Fire Prevention Week 2012 was, Have 2 Ways Out! This theme was stressed during the AFD's annual visits to the Elementary schools. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips.

The Juvenile Fire Setter Intervention Program (JFIP) counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the tenth consecutive year with the Germaine Lawrence School, educated students who were identified as fire setters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

Training

The Training Officer is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus of the Training Division is to promote training necessary to allow the firefighter to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). MFA fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The results is a group of highly trained individuals prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Training Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the department. The Department EMS coordinator delivered all emergency medical service training in house.

The Training Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as, new recruit indoctrination and training. The Training Section is also responsible for continuing education and re-certification of EMT's.

In 2012 AFD members received regularly scheduled annual training in such areas as Cold Water / Ice Rescue, CPR, Laddering, Rapid Intervention Team tactics, and the Department of Transportation's EMT refresher course. The Department was able to obtain hands on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, and roof operations.

EMS

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has sixty-seven EMT's and three first responders.

EMS Staff	2009	2010	2011	2012
EMTs	67	69	67	73
First Responders	5	3	3	3

The Department EMS coordinator is responsible for all in house medical training, recertifications, medical supplies and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), Department of Public Health. All Department EMT's have an obligation to provide pre-hospital patient care in accordance to statewide treatment protocols, Massachusetts Department of Public Health.

The Department responded to 2,901 medical emergencies. Of those emergencies, 802 were for advanced life support and 885 for basic life support in nature and transported to the appropriate facility by the Town-operated ambulance, Rescue 1. There were 684 medical emergencies where Rescue 1 was at another emergency medical call and 13 medical calls where Rescue 1 was dispatched, but transport was cancelled prior to arrival at emergency scene. 446 medical emergencies did not require transportation to area hospitals.

Ambulance Response	2009	2010	2011	2012
Advance Life	781	959	837	802
Basic Life	940	968	892	885
Patient Refused Assistance	508	558	431	446
Runs Missed Because R1 On Other Call	560	575	664	684
Ambulance Response, Cancelled Enroute	77	15	9	13
Total	2,866			2,901

The Department is still exploring the possibility of upgrading our level of medical care to Advanced Life Support.

2012 Highlights

- Continued dismantling of Town operated fire alarm systems to reduce cost of maintenance and equipment.
- Upgraded the department's thermal imaging cameras with funds from capital budget.
- Continued communication and education of residents about emergency management plans, emergency medical services, and fire suppression and prevention objectives.

Retirements/Promotions/Appointments

- Firefighter Edward Sousa retired on January 4. He was appointed on September 9, 1979.
- Firefighter Craig Brown retired on April 25. He was appointed on April 24, 1982.
- Firefighter Daniel Kerr was promoted to the rank of Lieutenant on June 17.
- Brian Carr, Colin Willey and Liam MacDonald were appointed probationary firefighters on January 3.
- Joseph Andrade and Kevin Burns were appointed probationary firefighters on March 25.
- Devin Murray, Neil Duggan, Marc McCabe, Benajah Potter, and John Arnold were appointed probationary firefighters on September 23.

2013 Goals

- Continue the infrastructure improvements to Fire Headquarters and work with the architect and the PTBC for the rebuilding of the station.
- Continue to provide ancillary programs such as the FIU, JFIP, Vial of Life, and SAFE within the limited resources and funding available.
- Formulate a 5-10 year plan related to the reorganization and structure of AFD.
- Continue to implement mandatory, standardized yearly training program for all firefighters.
- Implement AFD Advanced Life Support service.
- Complete dismantling of cable fire alarm systems, replace with wireless radio box system.

Inspectional Services

The Inspectional Services Department is responsible for enforcement of The Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Accomplishments for 2012 were:

- Oversight, inspection and issuance of partial occupancy permits for 30 Mill St. project.
- Oversight and inspection of Arlington 360, LLC project (Symmes).
- Plan Review, permitting, and inspections of the new Thompson School.
- Plan Review, permitting, and inspections of Arlington Housing Corporations Capitol Square Apartment renovations.
- Permits were issued for 8 new single-family homes and 2 new two-family homes.

The Inspectional Services Department issued a total of 6,038 permits of which 2,617 were Building permits, 1,123 were Plumbing permits, 1,000 were Gas permits, and 1,298 were Wiring permits. Total fees collected by the Inspectional Services Department were $1,235.433 with an estimated construction value of $68,513,937.

HUMAN RESOURCES DEPARTMENT

The Human Resources Department (HR) serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, and vacancy postings, plus advertisements, interviewing, selection, and enrollment of new employees. The Town had over fifty new hires in the year 2012.

Early 2012 was a challenge for the Department as we assisted employees and retirees with the adjustment to receiving their health insurance benefits through the Group Insurance Commission (GIC). After a special enrollment in the fall of 2011 for health and dental benefits the Department then participated in the regular annual open enrollment for the GIC in the spring of 2012. With the adoption of the GIC the Department was charged with the administration the Health Reimbursement Account (HRA) for employees and retirees on active health plans. The HRA, provided for under the statute that allowed the Town to join the GIC, is funded by savings from the transition to the GIC and provides economic relief to enrollees who incur high co-pays and extraordinary out of pocket costs.

In February Town Manager Brian Sullivan retired and the Director of the Department Caryn Malloy worked closely with the Board of Selectmen and Town Counsel in the recruitment of his successor. In March Adam Chapdelaine was appointed to the position of Town Manager, Mr. Chapdelaine had served the Town as Deputy Town Manager since the spring of 2010. The Director then organized and facilitated the search for a new Deputy Town Manager. The search panel included Comptroller Ruth Lewis and Arlington Public Schools Chief Financial Officer Diane Johnson. The team utilized an assessment center style instrument where candidates were put through series of exercises they would be expected to perform if they were the successful candidate. The Town Manager appointed Andrew Flanagan, who was then the City Manager for Newburyport. Also in the spring of 2012 Library Director MaryEllen Remmert-Loud retired after over 30 years of service to the Town. After a wide search process, the Town Manager appointed then Assistant Library Director Ryan Livergood as her successor.

The late summer and early fall were busy with settling collective bargaining agreements. At the Special Town Meeting in October multi-year contracts for all six Town unions were funded. This is the first time in over ten years that all Town union contracts have been settled and funded ahead of their expiration.

The Department also worked closely with Department Heads to successfully facilitate a number of disciplinary issues and workplace investigations.

2013 Objectives

The Department of Human Resources will continue to assist departments in the recruitment and retention of high caliber employees committed to excellent public service. The Department will strive to provide excellent support to all employees and retirees who may have questions about their insurance plans. With the settlement of multi-year contracts the HR Department staff will take time to tightly audit our various benefit plans, catch up on administrative work and look for ways to better serve or our employees and retirees. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employments laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2012 the Committee reviewed monthly reports from the Human Resources Director /Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employ-

ment. In 2008 the percentage of minority applicants interviewed for Town positions was 4%, and since that time we have seen a modest improvement to 12.5% in 2012 (up 2.5% from 2011). The Committee continues to strategize about new and inventive ways in which to attract qualified minority applicants.

EOAC successfully partnered with certain members of the Permanent Town Building Committee to better ensure compliance to the Town's Bylaws with regard to female and minority participation goals, specifically with regard to the Thompson Elementary School project. The Committee continues to monitor all construction projects that exceed $200,000. This year also included the ongoing Water and Sewer rehabilitation projects

The Committee takes in person meetings with Department Heads and Elected Officials as an opportunity express the importance of valuing diversity in the workplace and having fair and equitable hiring practices. During 2012 the Committee met with Town Treasurer Stephen Gilligan.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

Information Technology

Overview

Effective July 2007 the Annual Town Meeting voted to establish a consolidated Town-wide Information Systems and Technology Department under the general supervision of the Town Manager. The functions of the Department fall into three broad categories:

- Town and School hardware, networking, telecommunications, and software infrastructure support, building security;
- Town and School administrative applications, implementation, training, and support; and
- School Academic applications implementation, training, and support.

The first two categories shall be under the management of the Town Manager and are supported in this budget item. The third shall be under School Superintendent and is supported in the school budget. The Information Technology Department is responsible for supporting, implementing, and upgrading over 2,200 personal computers across Town and School departments, seventy five PDA's, over four hundred printers, four hundred and fifty iPads, thirty servers, Town and School network infrastructure, electronic communication systems, the Munis financial software system, PowerSchool (student information system), electronic security systems, ESRI, PeopleGIS, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications (FireHouse, QED, Digital Headquarters, and COPLINK) and numerous Town and School Web sites.

Initiative Overview

In 2012 the Information Technology department continued to upgrade the Town and School information technology infrastructures, and improve the systems performance and security, while accommodating various departmental requests. The Department supports the Town and School's files, applications, websites, database servers, network, hosted environments, adding new equipment and consolidating systems as needed. Our GIS Coordinator implemented an upgraded version of our mapping software from ESRI and is working with departments to upgrade existing maps and create new maps across the Town and School departments.

Ongoing improvements are being made to the security infrastructure by continually upgrading anti-virus, anti-spyware and spam protection services. We continue to upgrade and reconfigure Network switches with the capability to support wireless connectivity, Voice over Internet Protocol, gigabit speeds and to provide better performance and greater security. Wireless Network capability was installed in all of our School buildings this summer. Arlington Public Schools continued its expansion of its cloud computing initiative by adding an AHS student domain within the Google environment for e-mail, Google Docs, Calendar, and Google Sites. Construction and renovation projects were a big part of last year's project scope for the IT group and many other departments throughout the Town and School.

Strategic Initiatives

- Implemented PeopleGIS tools as a complimentary GIS Web application that will enable departments to automate activities and operational functions.
- Building-security assessment delivered with recommendations to better secure Town and School buildings.
- Apple iPad pilot projects initiated in the Stratton, Bishop, Hardy, and Thompson.
- Document management assessment results and recommendations delivered for the Selectmen and Clerks office.
- Created GIS maps from PowerSchool (Student Information System) data to support APS redistricting projects.
- Created RFI for Bill Printing and Mailing of all Tax bills that are currently printed and distributed by the IT department and the Treasurers Office.
- Finalist chosen for Electronic Online Payments RFI. Interviews and reference checks currently being performed.
- Town Website Project working group created in conjunction with Public Information Officer

and ITAC Committee (Information Technology Advisory Committee).
- Electronic Voting Committee established by Town Moderator, Town Meeting, and ITAC (Information Technology Advisory Committee).
- Development of IT Strategic Plan begun. Key Stakeholders identified and department head interviews ongoing.
- Designed technology environment for the new Thompson school.
- Analyzed AYCC's requirements for a Practice Management System. Searched for vendors whose systems met requirements and budgetary limitations and conducted a detailed vendor selection process to select suitable vendor.
- Integrated Alert Now (parent notification system) with PowerSchool to notify parents in the event of school closings and attendance updates.

Infrastructure/Operational Initiatives
- Completed Phase 2 of the Network Infrastructure Project. This phase included replacing all (100) of the School network switches to support a variety of Mobil computing initiatives.
- Installed Wireless networking capability in all Arlington Public Schools to enable teacher and student workgroups to collaborate without being tethered to a wired network connections or a fixed physical location.
- Purchased and installed 120 Laptops with Carts for use at the Ottoson Middle School in the 7th and 8th Grade Clusters and Media Center.
- Upgraded Munis financial system platform from an aging non-supported Unix environment to a Windows client server environment using SQL server as its data base management system.
- Upgraded and installed new student computers at the Stratton School.
- Upgraded and installed new laptop computers for the Stratton and Dallin Teachers
- Completed the Projector Cart project for all APS Elementary Schools.
- Developed an automated extraction and transferring process of assessment data used in the creation of data elements in our GIS data base.
- Installed new IBM Backup Server with and internal 5 TB disk for disk-to-disk backups and also installed a new Overland LTO 5 Tape Library to triple backup capacity and throughput.
- Replaced non supported Barracuda Email archiver to support Towns email archiving requirements.
- Created and printed 143,460 water, real estate, personal property, and excise tax bills.
- Provided presentation and meeting management systems to assist in content delivery to Town Meeting and the viewing public via ACMI programming.
- Upgraded AHS Music Lab, Language Lab, and CAD lab with all new laptops and desktop computers. Installed speaker systems and subject specific software.
- Setup and configured training lab for newly installed Munis financial system.
- Installed redundant internet circuit along with supporting redundant firewall and security equipment in the Ottoson Middle School to support increase use of network centric hosted applications.
- Installed fully populated iPad carts in the Hardy, Bishop, Stratton, and Thompson elementary schools. Installed AppleTV devices in every classroom, in the above mentioned pilot elementary schools, to assist with collaborative sharing of student work.
- Upgraded network circuit from the Community Safety Building to CJIS (Criminal Justice Information System), while installing COPLINK software for Arlington Police Department to assist with tactical lead generation, crime analysis, and cross-country information sharing.
- Continued upgrading Desktop software to Windows 7 and Office 2010 across the Town and Schools.
- Upgrade MDaemon email server to support the integration and synchronization with Apple iPhones.
- School department heads and members of the administrative management team issued Verizon wireless equipped iPads for use in performing teacher assessments.
- Created incident logging form for DPW Dispatchers during hurricane Sandy to log and track incidents using a GIS map created from data inputted into the incident logging form and managed by the Local Emergency Management Team in the Emergency Response Center in real time.
- Added 11 more video cameras and two more terabytes of storage to AHS video surveillance system bringing the total number of cameras to 28.
- Installed new projection system, remote con-

trol screen, and integrated projection system with existing sound system in the Ottoson cafetorium for use during full school assemblies.
- Processed 5 public records requests and 6 email investigations related to Town and School litigation activities.
- Conducted mobile mapping for DPW, Health and Human Services, and Engineering using a tablet PC and Internet based software.

Town Information Technology	2012 Actual	2013 Est.	2014 Est.
Computer Upgrades	55	61	50
Printer Upgrades	16	15	15
Server Upgrades	5	4	4

FY2013 Objectives
- Create Implementation Plan for a Town-wide document management system.
- Hire Systems Analyst to assist departments with choosing and implementing tools to organize data and automate manual processes.
- Create plan and implement requirements of Building Security Assessment.
- Automate the Selectmen's office meeting information packet process.
- Implement facilities booking program to coordinate reservation and use of Town and School facilities booking system.
- Continue execute GIS Strategic Plan.
- Investigate and implement Water meter reporting System to support customer inquiries.
- Continue development and implementation of a multi-year disaster recovery program.
- Finish Town 3-5 year Strategic technology plan with assistance from ITAC and leadership team.
- Upgrade five year old Ottoson teacher desktops with new laptops.
- Interview and hire Network/Desktop Support Technician.
- Perform Technology Assessment for Arlington Police Department and evaluate tech infrastructure in the Community Safety Building.

LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Board of Selectmen, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and prepares warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Legal Performance / Workload Indicators	FY12 Actual	FY13 Est.	FY14 Est.
MGL Chapter 84 Claims *Personal injury or property damage as a result of a claimed defect in a public way*			
Total	52	50	50
Claims Closed	23	25	25
New Claims	10	20	20
MGL Chapter 258 Claims *Massachusetts Tort Claims Act*			
Total	66	50	55
Claims Closed	15	20	20
New Claims	17	20	20

As with any corporation, The Town of Arlington has constant involvement in contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude of other documents as required for protection of the Town's interests in increasingly complex legal matters.

Moreover, the Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing on the fair treatment of injured workers. Coordinating with participating network pharmacies, the Legal Department manages an in-house prescription program with the goal of maximizing generic alternatives, providing greater control with the authorization for

drugs outside our formulary design, reducing costs to the Town commencing at the point of fill and eliminating "first-fill" out-of-pocket prescription expense to the injured employee. In addition, the Department coordinates return-to-work programs and procedures to assist those injured employees in a safe and expedient integration back into the work force following an industrial injury. The Legal Department is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District and Superior Courts of the Commonwealth for hearings on motions, including many significant dispositive motions as well as many successful hearings and trials. Furthermore, as the legal representative for the Town of Arlington the Legal Department has prevailed in several administrative proceedings.

Future Objectives

Additionally, the Department will be working with the Town's management team to develop requested legal and policy positions in a variety of substantive areas.

The Legal Department is engaged in continuously reviewing all Policies and Practices of the Board of Selectmen and making recommendations to make them more effective and up to date. Preparation of a policy handbook for use by the Board of Selectmen is a future objective of the Legal Department.

In conjunction with the Cable Advisory Committee the Legal Department has and will continue to provide assistance to the Board of Selectmen in its capacity as the Town's cable licensing authority.

In association with the Town's Information Technology Department, the existing document management system will be expanded to better support the organization, control, retrieval, and indexing of paper and electronic documents.

As opportunities arise, the Legal Department will continue to be involved in adjudicatory hearings before the Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP) in order to eliminate the Somerville and Cambridge combined sewer outflows into Alewife Brook, which when activated have caused considerable flooding of untreated effluent affecting many abutters in East Arlington. The goal of the Town's involvement is to convince these regulatory agencies and municipalities to undertake substantive and immediate action to mitigate the unwholesome effects such overflow activity has on certain Arlington neighborhoods.

Arlington Town Hall

HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services is the Department overseeing the Health Department, Council on Aging, Youth Counseling Center, and the Veterans' Services Office. The agency also coordinates the activities of the following boards and commissions: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the agency works with the Food Pantry, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing basic human needs.

Public Health
Prevent. Promote. Protect.

HEALTH DEPARTMENT

The Health Department Office is located at 27 Maple Street in the Arlington Senior Center, located behind Town Hall. The Board of Health is required by State statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These mandated requirements are fulfilled by environmental health staff and public health nursing divisions within the Health Department.

Environmental Health Permitting and Inspections

Staff annually permit and regularly inspect restaurants, tobacco retailers, tanning establishments, body art establishments, pools, camps, the ice-skating rink, and two bathing beaches. Inspectors from the Department also follow up on numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations. The environmental health division is comprised of two full time inspectors. The Department also contracts with two food safety consultants to conduct a portion of mandated food establishment inspections.

The Department has worked diligently over the past year to increase tobacco compliance checks, conduct more housing, nuisance, and food re-inspections, update public health regulations, and work with the Attorney General's office on an Abandoned Housing Initiative. The Department also worked with the Department of Public Works on implementing the new Trash Bylaw; and continues to work closely with both the Police and Fire departments on the Hoarding Response Team.

Permit Issued Board of Health	2009	2010	2011	2012
Food	250	253	324	345
Tobacco	26	24	28	27
Waste Hauler	13	12	12	14
Funeral Director	5	3	3	4
Tanning Establishment	2	2	2	2
Public Pool	8	8	8	8
Public Beach	1	1	3	3
Ice Rink	1	1	1	1
Body Art Establishment	1	1	1	1
Total	**307**	**305**	**382**	**405**

Inspections Conducted Board of Health	2009	2010	2011	2012
Food Establishment	426	456	430	565
Tobacco Compliance Check	0	47	0	52
Housing	43	42	152	202
Demolition Inspection	23	18	14	10
Nuisance Inspection	291	249	102	226
Total	**783**	**812**	**698**	**1,055**

Food Protection

In accordance with 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments, the Health Department is required, as the regulatory authority, to enforce the provisions of this code. The purpose of this code is to safeguard public health and provide to consumers food that is safe, unadulterated, and honestly presented. This code establishes definitions, sets standards for management and personnel, food operations, and equipment facilities, and provides for food establishment plan review, permit issuance, inspection, employee restriction, and permit suspension.

The Department assigns each establishment in Town that serves food to a risk-based category. A food establishment that sells packaged food such as a convenience store is considered low risk and is assigned to a category one and is inspected one time per year. A food establishment that serves food to a highly susceptible population, such as a nursing home, is considered

high risk and is assigned a category four and is inspected four times per year.

In 2012 the Department issued 190 food establishment permits and conducted 493 routine and follow–up food inspections. Additionally, the Department issued 155 temporary food establishment permits, including the Farmers Market permits, and inspected seventy-two temporary food events such as the Feast of the East, Greek Festival, Farmer's Market, Town Day and other various public events throughout the year.

The Department also investigated twenty-three food complaints and held eight administrative hearings to discuss food safety. Two establishments were brought before the Board of Health to discuss repeated food code violations. The Board also heard testimony from two establishments applying for variances from the 105 CMR 590.000; one variance was granted and the other was denied. The Health Department saw an increase in new food establishments in 2012 (nine, including residential kitchens), and accordingly, proposed a new plan review policy to the Board, which was approved on December 12, 2012. The new policy will require applicants to submit plans from a certified professional and will help streamline the plan review process. Finally, thirteen food establishments closed in 2012.

Food Permit Types Issues	2009	2010	2011	2012
Food Establishment Permits	180	167	173	177
Mobile Food Permits	7	8	6	3
Residential Kitchen Permits	6	4	8	10
Farmers Market Permits	16	14	12	12
Temporary Event Food Permit	54	60	125	143

Housing

The Department conducted 202 inspections of rental and owner-occupied housing units in 2012 in accordance with 105 Code of Massachusetts Regulations 410.000, Massachusetts Housing Code. When a housing inspection is requested by a resident, an inspector conducts the inspection and may cite a landlord for violations of the housing code. The landlord is then ordered to correct violations and an inspector conducts a final inspection to verify the violations have been corrected. Violations documented in 2012 included: insufficient heating, chronic dampness, leaking plumbing fixtures, lead paint determinations, unsanitary living conditions, insect and rodent infestations, and many more.

The Hoarding Response Team (HRT) investigated and followed up on 28 hoarding cases in 2012. The HRT is a collaboration between Police, Fire and Health officials, and the team consists of two health inspectors and the Arlington Police Department's Clinical Responder. In 2012, Officer Mike Foley, was appointed to the Team. This is more than a 50% increase from last year. The increased case load is believed to be a direct result of the collaboration with Police and Fire personnel. In most cases, the team was able to work with the individuals to bring the homes into compliance without condemning the property. The Department did, however, condemn eight properties due to uninhabitable conditions, including housing containing illegal apartments.

The Department also received an Honorable Mention from the Mass Municipal Association for the HRT program's innovation. The HRT was also invited to the National League of Cities, Congress of Cities and Exposition to showcase the Hoarding Response Team program model.

The Department continues to work closely with the Council on Aging and Minuteman Senior Services to assist senior residents with alternate housing and services, such as cleaning when necessary.

In 2012 the Department conducted ten inspections at properties awaiting demolition in order to ensure the health and safety of the site. The inspection requires asbestos removal, pest control, dust control, and other control measures to protect the health of the public.

Public Health Nursing

Influenza and Pneumonia Vaccinations

The Health Department also coordinated twelve flu vaccination clinics resulting in 2,103 vaccinations. All clinics are managed using Medical Reserve Corps volunteers. The flu clinics continue to receive positive feedback from residents, who appreciate the convenience and efficiency of the clinics. Below is a breakdown of 2012 vaccinations by age group:

Vaccinations by Age	# of Vaccinations
6 months to 5 years	91
6 years to 18 years	681
19 years to 39 years	210
40 years to 64 years	560
65 years and older	561
Total Vaccinations	**2,103**

Medical Reserve Corps volunteer administers flu vaccination.

Communicable Disease Surveillance

To protect the community against the spread of contagious illnesses, Arlington continued to work with the Massachusetts Department of Public Health (MDPH) in conducting online disease reporting through the Massachusetts Virtual Epidemiology Network (MAVEN). State law requires that doctors, hospitals, and laboratories report contagious diseases including diseases such as tuberculosis, whooping cough, and salmonella. When a doctor diagnoses a resident with a contagious disease, the public health nurse is mandated to conduct an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks. The new online reporting system has streamlined disease investigation and has assisted the MDPH with early detection of contagious disease trends beyond community boundaries. In 2013 The Public Health Nurse will begin to use the Massachusetts Immunization Information Program (MIIS). This web-based registry system will give health care providers and families a tool to help ensure that all individuals are immunized based on the latest recommendations. The MIIS will establish a complete, accurate, secure, real-time immunization record for all Massachusetts residents. MDPH hopes to increase immunization rates, which will result in a healthier population.

Communicable Diseases Monitored	2009	2010	2011	2012
Amebiasis	2	0	2	0
Babesiosis	0	1	0	1
Campylobactor Enteritis	10	4	17	11
Chicken pox	0	6	0	2
Cryptosporidiosis	0	2	1	1
Enterovirus	2	0	0	0
Giardia	1	1	5	4
Haemophilis Influenzae	0	1	2	1
Hepatitis A	1	0	0	0
Hepatitis B	3 chronic	1 chronic	5 chronic	14 chronic
Hepatitis B				1 acute
Hepatitis C				1 acute
Hepatitis C	15 chronic	23 chronic	21 chronic	30 chronic
Hepatitis E				1
Human Granulocytic Anaplasmosis				1
Influenza	33	0	5	19
Invasive Bacterial Infection			1	1
Legionellosis	0	1	2	2
Lyme Disease	8	6	3	24
Meningitis	0	0	1	0
Norovirus	0	0	0	2
Pertussis	5	6	4	6
Rubella				1
Salmonella	13	8	5	1
Shigatoxin	0	1	1	0
Shigellosis	3	1	1	1
Strep pneumonia invasive	6	2	2	3
Group A strep	0	2	1	0
Group B strep	1	6	3	3
Toxoplasmosis				1
Tuberculosis	5	5 Active	5	5* Active
Tuberculosis contacts	30	40	0	6
Tuberculosis Latent				34**
Vibrio sp.	1	0	1	1
West Nile Virus	0	0	0	1
Yersiniosis	0	0	0	1
Total	**138**	**117**	**88**	**180**

** 1 new active case/4 from 2011*

*** Tuberculosis Latent was added this year.*

BOARD OF HEALTH

The three member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed. In 2012 the Board of Health met seven times and conducted the following

hearings: two food code hearings related to repeat violations, one food establishment plan review, two food code variance requests, two tobacco sales violation hearings, two housing code violation hearings, and two keeping-of-hens permit requests. The Board required one food establishment to hire a consultant to conduct onsite training in the establishment, granted one food code variance, suspended two tobacco sales permits for seven consecutive days, granted two keeping-of-hens permits and voted to uphold the orders to correct the housing code violations presented before them. The Board also denied one food variance request and one food establishment plan review.

Additionally, the Board reviewed and adopted Biotechnology regulations. The Board has also been working with a consultant to review Tobacco Control Regulations. It is anticipated that the Board will adopt new regulations in 2013. Gregory Leonardos who served on the Arlington Board of Health for fifteen years, retired from the Board in November. A new member, Kenneth Kohlberg, was appointed to the Board in December. Dr. Michael Fitzpatrick served as the Board Chair in 2012.

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of all scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device such as a gas pump.

In 2010 the Department began contracting with the Town of Belmont to provide sealing services. This arrangement was developed to address a lack of a sealer of weights in measures in the Town of Belmont.

Device Sealed 2012	Arlington	Belmont
Scales 10 lbs and under	11	5
Scales 100lbs and under	99	55
Gasoline pump meters	159	116
Vehicle tank meters (heating oil trucks)	37	0
Taxi Cab Meters	24	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	5	5
Individual Weights	0	155
Other devices	3	0
Total	**341**	**336**

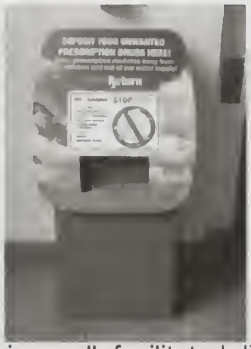
Arlington Youth Health and Safety Coalition

AYHSC is a federally funded, community-based coalition working to prevent and reduce substance abuse and other risk behaviors that adversely affect Arlington youth. AYHSC includes representatives from public (police, schools, local government) and private (churches, businesses, youth-serving organizations) agencies, as well as parents and youth. Employing a public health approach to prevention and intervention, AYHSC focuses on population level change through education, environmental initiatives, policy development, and improving youth access to treatment.

In 2012, AYHSC received $125,479 in grant funding from the federal Drug Free Communities Program (DFC), and was authorized to spend an additional $133,176 in 2013. During the past year, AYHSC also received grant funding from Mount Auburn Hospital (CHNA 17), the Symmes Foundation, and the Sanborn Foundation, as well as generous in-kind support, amounting to over $80,000, from Arlington Public Schools, Arlington Police Department, Department of Health and Human Services, Arlington Recreation, and Arlington Center for the Arts. AYHSC members and community partners dedicated over 1,100 volunteer hours to the planning, implementation and evaluation of prevention activities, which are highlighted below.

AYHSC 2012 Highlights include:

- Hosted "Marijuana and Your Teen: What's the Big Deal," a community forum featuring Dr. Kevin Hill, psychiatrist/researcher at McLean Hospital, and John Scheft, a local attorney and AYHSC member.
- Hosted "Navigating the Teen Years: Strategies for Talking about Youth Drinking and Drug Use," two parent forums offering parents of 5th-8th grade students a casual setting



to participate in small, facilitated discussions on youth substance use. AYHSC volunteers also facilitated "Navigating the Teen Years" discussions at parent gatherings in two Arlington homes.

- Conducted three, 5-week series of Guiding Good Choices workshops for parents of children ages 9-14.
- Partnered with Arlington Police Department (APD) and Arlington Recreation to offer the fourth annual HRC Summer Experience, a three-day health and wellness summer program, to ninety Arlington youth.
- Collaborated with the APD and the Board of Health to conduct alcohol and tobacco compliance checks.
- Implemented a second social norms campaign targeting youth substance use at Arlington High School (AHS). CADD students at AHS designed positive social norms messages and images, based on the national "Above the Influence" campaign, which were displayed throughout the school and community.
- Collaborated with the APD to install a permanent drug disposal box, accessible 24/7 at the Community Safety Building. Also conducted three community-wide drug take backs and two needle disposal programs.
- Enrolled sixty-two youth into the Arlington Diversion Program, a community-based alternative to the criminal justice system, and oversaw a total caseload of ninety-seven youth.
- Collaborated with Mount Auburn Hospital and Arlington Enrichment Collaborative to offer a tobacco-free peer leadership program to Ottoson middle school students.
- Purchased breathalyzers for use at AHS dances to help deter underage drinking.
- Collaborated with Arlington Youth Counseling Center to train its clinicians in evidence-based substance abuse counseling, and partnered with Arlington High School to offer additional intervention support to substance-involved students.
- Provided information to the community through newspaper articles, educational flyers and brochures, e-newsletters, listservs, and public service announcements through ACMi and the Regent Theater.

Board of Youth Services / Arlington Youth Counseling Center (AYCC)

In 2012 Arlington Youth Counseling Center completed its transition from total reliance on a town funded salary-based counseling model to a fee-for-service counseling model which requires less reliance on Town funding. The organizational structure consists of a small core administrative staff and thirteen fee-for-service clinicians, who possess a variety of skills and specialties from diverse backgrounds.

aycc
Arlington Youth
Counseling Center

This is the third year of a three year reorganization. The first two years of the reorganization focused on revising the business model to ensure compliance with regulations that govern licensed outpatient mental health clinics; establishing strategies and policies to ensure maximum collection of insurance reimbursement; and developing a fund raising strategy. In the third year, AYCC completed a functional needs assessment for a computer-based medical record system and also continued its focus on fund raising, marketing, and outreach.

Specifically, AYCC and the Board of Youth Services hosted the Second Annual Night on the Town "Gala" in October, which was attended by 300 people.

AYCC Annual Gala

AYCC also received fund raising support from private residents and other organizations such as, "Team Up for AYCC," where a group of community volunteers organized and implemented a women's soccer event; the Chamber of Commerce holiday party at the Whittemore Robbins House (where AYCC is located) where attendees were asked for donations for AYCC; and the First Parish Unitarian Church who sponsored AYCC in its' "Giving First" program. Additionally, a private fund raiser was held by a community family.

AYCC received a grant from the Highrock Church, which funds the Case Management Program. AYCC also received a grant from CHNA to develop outreach and treatment strategies for youth who are at high risk for developing substance abuse issues.

AYCC continues to receive funds from the Arlington Public Schools to provide services in the schools and Community Development Block Grant funds to help with co-payments and deductibles which low income families are unable to afford.

AYCC Received Chamber Community Investment Award

AYCC Highlights for 2012 include:

- Received from the Chamber of Commerce the "Community Investment Award," which is given to groups who make a difference in the community.
- Investigated and began planning to implement new paperwork/billing software. This will enable more efficiency in billing and paperwork and better tracking of agency statistics and paperwork requirements.
- Increased the number and scope of groups offered including friendship /social skills groups, anger management group, bullying prevention group, multicultural support group, Parent Support groups, Domestic violence support group, and a support group for grandparents raising grandchildren.
- Increased the number of children, youth, and families receiving counseling services.
- Began implementation phase of the Diversion Expansion program including staff training and supervision of Motivational Interviewing, a strategy to reach youth at risk for substance abuse.

Council on Aging

The Arlington Council on Aging (COA), a division of the Department of Health & Human Services, primary responsibilities are to identify the needs of Arlington's elder population, and to design, promote, and implement services and programs to address such needs. In addition, the COA coordinates existing services in the community on behalf of seniors, as well as providing various Town offices vital information to factor the needs of the elder population, making Arlington a dignified and livable community for its older community members.

The total operational budget for the Council on Aging that serves over 9,300 Arlington residents 60 years and older, is pieced together by a number of sources. The COA budget consists of: municipal funding (37%), Enterprise Fund/COA Van (22%), Formula Grant from the Executive Office of Elder Affairs (14%), CDBG/Volunteer & Transportation Coordinator (11%), CDBG/DART (9%), The Trustees of the Symmes Hospital Funding for Medical Transportation (3.5%), Lahey Health & Wellness grant (2%), CDBG/Adult Day Health (.05%), CDBG/My Daily Call (.05%), and CDBG/Lifeline (.05%). In addition, the COA received $7,350 from the Friends of Arlington Council on Aging to support COA programs and services and the Elizabeth and George Sanborn Foundation provided $20,000 enabling seniors and their families affected by cancer free transportation to obtain treatment. The COA staff continues to service increasing numbers of seniors and their concerned adult children regarding financial distress in housing, food, fuel costs, and rising medical related costs. The COA utilizes the collective staff experience in providing information leading to indirect and direct access to aging resources for seniors, their families, and community organizations in an effort to lead a dignified life in Arlington. Strong relationships exist through collaborations with Arlington's Emergency Services, DPW, and the entities within Health and Human Services.

The COA serves as a field-training site for students from the University of Massachusetts School of Nursing, Simmons College School of Social Work, and other institutions.

Transportation within the COA is a very active component of COA's services. The Van operates daily, Monday through Friday providing rides to the Senior Center and to medical appointments in and around Arlington. The Van operation utilizes a number of resources including volunteers to meet the needs of the seniors in Arlington. As an enterprise fund, the COA Van Transportation is dependent upon generous grants

from The Trustees of the Symmes Hospital, CDBG allocations, and small fees collected from riders. Transportation helps reduce isolation by providing a means to be actively engaged in COA programs, the community, and reducing barriers to access to health care; and therefore, a critical component to our services and mission.

Approximately 130 volunteers support the organization, providing in excess of 10,000 volunteer hours per year. The age of the COA volunteer ranges from 7 years to 98 years of age. Their collective participation in key areas, such as administrative support, program development, program operations, medical escort, and annual programs such as the Thanksgiving Day Meal delivery and the holiday stocking program is equivalent to 5.49 FTE's, a cost savings to the Town of Arlington of $80,000. The COA and the staff are beyond grateful to the many hands and hours these outstanding volunteers contribute to the mission of the COA. The volunteers are honored for their service at an annual luncheon.

The Senior Center also hosts Minuteman Senior Services, which operates the "Eating Together" Meal site at the Senior Center and provides home-delivered "Meals-on-Wheels."

The growing number of seniors is a developing challenge for the Town of Arlington. The 2010 federal census counted 9,245 elders (60+) in Arlington which when projected to 2030 suggest that one-third of the projected population of Arlington, or 15,193 residents, will be seniors (Metropolitan Area Planning Council). The current needs and future needs will be a part of staffing analysis in FY13.

COA Highlights for 2012 include:

- Hired a new Executive Director after a four-month vacancy.
- Secured an internet-based program to capture statistics of services, programs, and transportation. The data will provide consistent and valuable information for the Department, Town initiatives, and grant writing efforts. This would not be possible without the generosity of the Friends of Arlington COA generously provided $3,000 for a three year funding stream for this program.
- Administration of the Harry Barber Community Service Program where income eligible seniors can receive up to $750 in payment for work in an assigned municipal department.
- Instituted a small fee on many programs in order to maintain the viability of valuable programs. Program attendance has not declined as a result of these minimal fees.
- Partnered with ACMi to create a new senior cable program called "Living Out Loud," which is a social services outreach effort as well as enrichment for the seniors of Arlington. The taped programs air throughout each month.
- Collaboration with Arlington Human Rights Commission, Minuteman Senior Services, the LGBT Aging Project, and the Regent Theater to bring the documentary, "Gen Silent" to the Arlington Community which highlights social isolation that occurs within the LGBT population, as declared by the federal Administration on Aging.
- Provided over 8,000 rides for Arlington seniors utilizing the COA Van, Volunteer Medical Escorts, Dial-A-Ride Taxi program, and rides for cancer treatments made possible by The Elizabeth and George L. Sanborn Foundation for the Treatment and Cure of Cancer, Inc.
- Provided over 1,000 outreach contacts through office and home visits by the COA Geriatric Nurse, Social Worker and Intake staff.
- Provided over 2,000 units of health services, including podiatry, blood pressure, flu and pneumonia vaccinations.
- Provided staff support for the Arlington Food Pantry.
- Administered programs providing financial support for dental services, transportation, urgent personal needs, Lifeline personal response systems, and adult day health.

COA Community Partnering Efforts

Partnering with municipal and community organizations creates productive relationships and more efficient means to deliver programs and services helping to meet the mission of the COA. Minuteman Senior Services serves as our Aging Service Access Point (ASAP) and in 2012 the COA collaborated with them on a number of valuable programs reaching a broad base of seniors in Arlington. We would be limited in program support and selection without the Arlington Recreation Department (Walk the Rink), Arlington Seniors Association, Arlington Boys and Girls Club (Arthritis Exercise Class), Retired Men's Club, & Bateman Catering (Thanksgiving Meal), Arlington Adult Community Education, and the Friends of Arlington Council on Aging.

Organizations such as AARP and SHINE provide free tax preparation and health insurance guidance while Rick Fenton and Noreen Murphy continue to donate their time monthly providing free consultation on financial matters and elder law issues respectively.

Students in our public school system, such as the Arlington High School Football team and the Arlington boys youth soccer league provided free fall cleanup to 44 households and the Ottoson Middle School, under

the LINKS Program assists seniors who contact the COA with shoveling and light outside tasks; this program has been in operation for over twenty years. The Bishop, Brackett, and St. Agnes elementary schools designed and provided Thanksgiving and holiday cards for over 100 seniors. All of the schools participate in our multigenerational programming and we enjoy the relationship.

Upon the closing of the year, the COA recognizes the retirement of former Executive Director John Jope, Patricia Falwell, Geriatric Nurse, Harry McCabe who was a long standing COA Board member, and Karen Nichols, Chair of the COA Board whose term expired in June 2012. The Board also welcomed Mara Klein Collins, Richard Phelps, and Ingeborg Reichenbach as new COA Board members.

VETERANS' SERVICES

The Department of Veterans' Services for the Town of Arlington is mandated to aid and assist veterans and their families as required by the Department of Veterans' Affairs (VA) and the Massachusetts Department of Veterans' Services (DVS). All eligible veterans and their eligible dependents can seek counseling and assistance with applications for federal and state benefits, financial aid, medical care, educational/vocational benefits and burial benefits.

As a result of interviewing forty-seven veterans and/or their dependents, twelve new clients received benefits under Chapter 115 with a total of sixty-nine clients receiving benefits over the course of the year. Fourteen veterans were awarded the "Welcome Home" bonus for service in the military since 9/11. Three Vietnam veteran and one Korean War veteran were advised of their entitlement to a bonus for their service and were given the appropriate form to redeem them. Seven widows of veterans were assisted in receiving their benefits as the surviving spouse of a veteran either "Killed in Action", receiving 100% service-connected disabilities from the VA, or veterans who died from Amyotrophic Lateral Sclerosis (ALS) and also an annuity from DVS.

After consulting with many veterans and/or veteran dependents, thirty-one claims were submitted to the VA for service-connected compensation and/or pension; twenty-two have thus far been awarded. Requests for treatment at the VA medical centers by seventy-two veterans have been referred and twenty-four burial benefits have been awarded eligible veterans. Markers for all veterans buried in Mt. Pleasant Cemetery were ordered and this year eight unmarked graves of veterans have been identified, and authenticated, and markers have been ordered.

Veterans' Services is responsible for organizing, coordinating, and participating in the Memorial Day Parade and the Veterans' Day Parade. For Memorial Day, the office is responsible for decorating the over 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags and assuring the maintenance of the veterans' lots. the Disabled American Veterans Chapter 49 assists by decorating the graves at St. Paul's. The file for the Veterans' Honor Roll located at Monument Park in Arlington Center, which will be refurbished at the conclusion of the War on Terrorism, is continuously being updated with veterans from all wars. The Director of Veterans Services also serves as treasurer on of the Patriots' Day Parade Committee as well as coordinator, and president of the Combined Veterans' Council of Arlington.

The Office of the Department of Veterans' Services, located in Town Hall Annex, is continuing to purge old files and improve computerization, while reaching out to advertise veterans' benefits and advocate for volunteer opportunities at the Bedford VA Medical Center.

Veterans Benefits, Claims, and Referrals	2009	2010	2011	2012
Chapter 115 Benefits	61	65	62	69
VA compensation/pensions	14	22	17	26
VAMC requests/referrals	50	73	103	105
VA Burial benefits	25	27	21	24
DVS bonuses/annuities	17	21	24	22

COMMISSION ON DISABILITY

In its nineteenth year of service, the Commission on Disability has continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, and other disabilities have equal access to Town facilities, services and programs. The Commission currently has a full slate of nine Commissioners, all volunteers. As mandated by State law, the majority of Commissioners have a disability. This mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights, and working towards community inclusion to make Arlington a stronger Town, capitalizing on the strengths each person living and working here has to offer.

Coordination and implementation of the Commission's agenda and goals continues to be handled by Jack Jones, ADA Coordinator. Cooperation between the Commission and the ADA Coordinator is effective and efficient. The Commission continues to occupy office and meeting space in the Senior Center building at

20 Academy Street.

Highlights for 2012

- Worked with the School Department to develop a plan to improve accessibility at the High School that will be implemented in 2013.
- Reviewed and made recommendations regarding current bylaws pertaining to the use of vehicles to accommodate the disabled on public sidewalks.
- Continued to request that the Town develop a policy against the use of bricks in the path of travel on sidewalks.
- Participated in Town Day 2012 to answer questions and provide resources about ADA and Section 504 regulations.
- Co-sponsored the fourth annual Diversity Career Fair at the Town Hall. Twenty-six employers from health care, financial, retail, and non-profit organizations participated in the career fair.
- Continued its curb cut ramp project with the installation of curb cut ramps along several streets in Town.
- Reviewed and issued recommendations on several variance requests that had been submitted to the Massachusetts Architectural Board.

In 2012 the Commission welcomed Rachel Buonopane, Molly Flueckiger, and John Thompson as members to the Commission.

The Commission meets on the third Wednesday of each month at 4:00 p.m.. in the conference room of the Housing and Disability Program Office located in Suite # 203, 20 Academy St., Arlington (the Senior Center Building). Meetings are open to the public and residents are invited to attend to observe or voice concerns.

Human Rights Commission

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for thirteen members of the commission.

The AHRC began the year by electing Gary Horowitz as chairperson and Christine Carney as Vice-Chairperson.

Community Education and Outreach

During the course of the year, the Commission sponsored or co-sponsored the following events:

- AHRC bestowed its Everyday Hero Award on Ottoson Middle School's Building Respect Task Force and Friends of the Gay/Straight Alliance. Eighty people attended the event to celebrate and honor the groups' efforts, aimed at fostering a respectful, inclusive climate at the Ottoson.
- AHRC co-sponsored an event featuring "Gen Silent," a documentary film about the challenges faced by gay, lesbian, bisexual, and transgender older people who may be isolated and afraid to ask for help. The Commission co-sponsored the event with the Arlington Council on Aging, in partnership with Minuteman Senior Services.

Collaborating in Arlington Public Schools

AHRC continued to collaborate with Ottoson's Building Respect Task Force. The Building Respect Task Force was established in April 2010, in the wake of a hate incident that brought together school leaders, community members, parents, and students to develop a positive response and prevent further acts of prejudice and bullying at OMS.

AHRC continued the trial liaison program between the Commission and each principal, as well as the Director of METCO to provide resources and guidance regarding human rights concerns.

Working with Town Government

The AHRC chaired the Response Coordination Team (RCT), which is comprised of leaders from the school, school committee, police, town management and residents. The RCT developed a protocol to be used in the event of a hate incident or hate crime.

Incidents and Complaints

The Commission received no formal complaints although it fielded several calls from concerned citizens that did not result in formal complaints.

The Commission continues to work with the APD and APS to learn of, track and, where necessary, address incidents involving graffiti, texting, racist speech, anti-Semitic speech and threats, and racial profiling. This year, a citizen brought to the Commission's attention a concern about human trafficking in Arlington. The Commission shared the concern with the APD who were aware of the situation and took appropriate action.

RECREATION DEPARTMENT

In 2012 the Arlington Recreation Department continued to offer a variety of safe, quality programs and facilities for the residents of the Town of Arlington.

The Ed Burns Arena at the Veterans Memorial Sport Complex had 1,962 hours of ice rentals and our public skating attendance numbers were 4,258 adults and 8,411 youth/seniors, excluding seasonal skate passes.

The Department has been committed to providing quality programs, special events, and improvements to its many facilities. New programs offered in 2012 include: kayak rentals, toddler art classes, adult tai chi, and special needs programming. Overall the participation numbers in recreational programs have increased from 4,921 participants in 2011 to 5,884 participants in 2012.

Although the summer started out strong because of higher than normal temperatures the Reservoir Beach numbers remained consistent. A total of 1,364 season passes were sold, which is the same as the previous year.

The North Union Spray Pool located adjacent to the Thompson Elementary School was also enjoyed by residents on a daily basis throughout the summer. The North Union Spray Pool continues to be a free service offered by the Department.

Gibbs Gymnasium continued to house a majority of the recreation indoor programs as well as provide indoor birthday party and gym rental options for the Arlington community. The Department oversees the rental of the facility, which currently includes various youth activities and organizations, adult basketball, and soccer. Gibbs Gym hosted 103 birthday parties in 2012 which is a decrease from the 107 hosted in 2011.

Arlington Recreation collaborates with various Town organizations and recreation centers in Arlington to offer Town-wide special events. Such events include the Town Day Road Race, Daddy Daughter Dance, Egg Hunt, Halloween Window Painting, and Halloween Public Skate. This year we continued to offer the successful Special Needs Skate Program with the Arlington Catholic High School Boys' & Girls' Hockey team and their coaching staff. Arlington Recreation proudly held their Fourth Annual Golf Tournament at Hillview Country Club. The tournament was in honor former Town Manager Brian Sullivan.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing Arlington Recreation. The Department continues to work with both high schools and the Town's many youth sport associations, the Department is crafting policies and procedures to assist in the scheduling and maintenance of Town playing fields. A field summit was held to review the current scheduling assignments and permitting policies. The Department also works with many of the park abutters, neighbors, and friends' organizations on perpetual park concerns and maintenance items.

Arlington Recreation received its state license to operate an after school program. The Arlington Kid Care program was opened in September at the Gibbs Gymnasium. There are currently fifty-two children enrolled in the program. Arlington Recreation will be requesting an increase in license to 110 participants in 2013.

Arlington Youth Baseball/Softball Program enjoy a beautiful spring day at Buck Field.

Veteran's Memorial Rink	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Actual
Ice Rental Hours	1,913	2,086	1,859	1,944	1,962
Rec & Public Skate Hrs	496	552	500	610	622
Public Skate #'s-Adult	3,597	3824	3,979	4,484	4,258
Public Skate Passes #'s-Adult	46	55	58	53	53
Public Skate #'s-Child/Sen	8,356	8597	7,846	8,317	8,411
Public Skate Passes #'s-Child/Sen	85	92	98	127	79
Skate Rentals	2,713	2597	2,762	3,235	2,959
Skate Sharpening	932	962	982	1,112	848
Skate Sharpening Passes	NA	11	20	15	9
Stick and Puck	280	452	557	518	657

Recreation

Program Participants by Season	FY2008	FY2009	FY2010	FY2011	FY2012
Summer	1,464	1,349	1,634	1832	1823
Fall	913	1057	920	1110	1263
Winter	764	905	1,506	1207	2012
Spring	544	732	812	772	786
Reservoir Tags Sold					
Adult Resident	464	352	455	437	437
Child Resident	461	346	443	395	395
Senior Citizen	67	51	70	71	71
Non Resident	31	13	13	24	24
Resident Family	358	290	379	340	340
Non Resident Family	46	17	34	27	27
Resident Family Plus 1	90	59	70	64	64
Non Resident Family Plus 1	8	1	3	6	6
Total	1,525	1,129	1,467	1,364	1,364
Reservoir Passes Sold					
Weekday Pass	3,500	3,051	4,254	3,050	3,344
Weekend Pass	1,191	1,431	1,827	1,667	2,386
Total	**4,691**	**4,482**	**6,081**	**4,717**	**5,730**

Parks and Recreation Commission

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. In 2012 the Wellington Tennis Courts were completed with lights making it Arlington's first lighted tennis facility. Buck Field was renovated by Arlington Youth Baseball and Softball. Arlington's first off leash dog facility was completed at Thorndike Field, thanks to a generous gift from the Stanton Foundation. The design process began for the renovation of the Florence Avenue Playground adjacent to the Dallin School.

With the passing of Article 36 by Town Meeting in 2010, the Recreation Director continues to oversee the plan of designated off-leash dog hours at parks specified by the Park and Recreation Commission.

2013 Objectives

Arlington Recreation will continue to offer residents quality recreational programming. It is the goal of the Department to increase and improve program offerings every season. The Department will continue to work with users of the Arlington Sports Center and Town outdoor playing fields to address the increasing needs of the community. Our financial goal is to continue to become increasingly self-supporting through appropriate fee structuring and program and facility management.

Thorndike Off-leash Recreation Area

ARLINGTON PUBLIC SCHOOLS 2011-2012 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2011-2012 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year continues the focus of building on past successes and moving forward on the three district goals. The results of our efforts include:

Clear expectations for what every child should know and be able to do (standards based education) continues to be refined and integrated into daily life in the classroom. District-wide common assessments in mathematics, English, and writing helped teachers pace their instruction and inform them which students had mastered the skills and content and those who needed further instruction. Work continues to align the English Language Curriculum and the Mathematics Curriculum to the Common Core. The Lucy Calkins writing program was implemented in Grades 4 and 5 to increase experience with non-fiction writing. Engineering units were integrated into the elementary science curriculum. Our intensive reading program, which focuses on early intervention and intensive support for struggling readers, demonstrates continued success in its sixth year of implementation. All K-5 students were assessed during the school year. Data from these assessments determined the level of support provided for students not meeting benchmark standards. This initiative has helped many more students read at grade level. In June, 95% of students in Grade 5 were reading at grade-level benchmarks.

MCAS results indicate that Arlington is a high achieving district with moderate to high student growth. The vast majority of district grade level scores on MCAS are in the top 20% in the state. Students consistently scored well above the state average on all measures of achievement and were recognized by the Commonwealth of Massachusetts with a commendation for high MCAS achievement.

At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom. While the content of what we teach remains in place, greater emphasis on team work, working in a multicultural global society, hard work, communication skills, creative problem-solving, and the ability to evaluate and synthesize information was emphasized.

Teachers participated in extensive professional development, including the elementary Mathematics and Reading Mentor Induction Program, the Mentoring Program for all new teachers, out-of-district conferences and programs, and in-district programs to deepen content knowledge, instructional pedagogy and all aspects of the bullying legislation. Teachers at all levels benefited from programs and course offerings through our *Primary Source* membership, which was funded through a grant from the Arlington Educational Foundation (AEF). The district continued its participation in the *Teachers As Scholars Program*, which provides teachers with content-rich professional development programs. This program is funded through the federal Title 2A grant.

Grants received by the District supported the expansion of technology, curriculum initiatives and professional development. AEF approved two Development & Expansion Grants, which were implemented this year. With an Educational Technology Investment Grant, AEF provided $10,000 towards the purchase of LCD projectors, which leveraged district funds allocated for this purpose. The $1 million 3-year federal *Teaching American History* grant that is in its second year (Arlington as the leader of a collaborative of seven districts participating in the grant) provided very high quality professional development for social studies and history teachers grades K-12 and classroom materials for grades 3-12. AEF funded two additional Development & Expansion Grants to purchase the Museum of Science *Engineering is Elementary* curriculum units for grades 1-3. The second grant was *Integrating Student Response Systems to Tailor Teaching for Effective Student Learning* that allows students to respond anonymously to teacher questions, which informs the teacher's awareness of student understanding and enables him/her to address misconceptions in the classroom in a timely fashion. Through a grant from the US Department of State's Teachers of Critical Languages Program, Arlington High School hosted a teacher from Beijing, China who taught beginning Mandarin Chinese courses. The Mandarin Chinese Language Program was also supported from an anonymous grant from a resident of Arlington.

The Technology Plan was further implemented to increase technology hardware in all schools and wireless access in the common areas of the high school and

middle school, as well as the Grade 7 and 8 classroom wings. An iPad pilot was implemented in special education classrooms through a grant from the Department of Elementary and Secondary Education.

The Special Education Department completed its Coordinated Action Plan (CAP) in response to the Coordinated Program Review (CPR), which is conducted by the Massachusetts Department of Elementary and Secondary Education (DESE) every six years. All of the issues identified in the CPR have been corrected. As part of the on-going process, a mid-cycle review will be conducted by DESE in three years.

To ensure a safe learning and working environment, work was prioritized over the year to address the list of health, safety, and workplace needs. Most notably, the work at the Stratton School to install new windows, roof, and infrastructure systems was completed in the classroom wing by the start of the new school year. The project was expanded due to an award of $739,000 from the Green Repair Program of the Massachusetts School Building Authority. As a result of the award, the project encompassed the entire envelope of the classroom wing, thereby, greatly increasing energy efficiency and improving the heating system by providing more consistently warm classrooms during the colder months.

The new Thompson School project moved from the schematic drawing stage to the beginning of construction in April. Thompson School will reopen in September 2013.

In an effort to improve communication with parents, staff, and community members, a brochure highlighting key information about the Arlington Public Schools was mailed in the spring to all residents.

The School Committee unanimously approved a redistricting plan for the elementary schools that was recommended by the Redistricting Advisory Committee following an inclusive community dialogue around redistricting that began in November 2011 to address enrollment imbalances in our elementary schools and to ensure that the Thompson School will achieve its projected enrollment. Implementation guidelines are projected to be approved by the School Committee by November 2012.

Arlington High School received the Gold Medal from US News and World Report's Awards for Best Public High Schools in 2012 and, for the second year in a row, the College Board placed the high school on its Annual AP® Honor Roll for expanding opportunity and improving performance for Advanced Placement students.

The schools continue to work in partnership with the police, Town, and community to insure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. We partnered again this year with community and nonprofit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The number of social workers in the district was expanded so that there was at least one social worker in every school. The Parent Forum series continues again this year, free to all parents and community members. These forums included a variety of topics, such as Bullying Prevention, Sexuality, Transitions, Behavior Management, Anxiety, and The College Process.

The Town has made a substantial investment in our school buildings and we continue to improve and streamline the maintenance of these buildings. Efforts are underway to develop a multi-year maintenance plan.

The Arlington Public Schools have a team of talented professionals working together towards our shared vision:

North entry view of upcoming Thompson Elementary School

APS Mission: All students will achieve at their full social, emotional, creative and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.

The 2011-2012 District Goals approved by the School Committee are as follows:

1. Ensure all Arlington students are well prepared for academics, social, emotional, and vocational success in the 21st century.

- Increase achievement in Reading K-8.
- Increase student achievement in Mathematics K-8.
- Increase student achievement in Writing K-12.
- Improve student achievement in Science content and process skills and increase student awareness of opportunities in STEM fields K-12.
- Improve student achievement in World Languages.
- Expand common assessments in all subjects Grade 6-12 to provide consistency of instruction and to improve student outcomes.
- Improve the social/emotional climate in all schools.
- Increase Overall Achievement of AHS students.
- The District will implement the DESE approved Corrective Action Plan (CAP in response to the Coordinated Program Review (CPR) for Special Education, English Learner Education, and Civil Rights.
- The elementary school nurses will teach the following lessons from the Great Body Shop curriculum:
    - Illness Prevention
    - Growth and Development
    - Drug and Alcohol

2. Expand systems for increased communication and collaboration across the district.

- Improve communication between the schools and parents.
- Special Education Department will increase the methods and frequency of communication to parents through SEPAC, PTO, and building-based meetings.
- Improve communication between the district and the community.
- Improve internal professional communication among schools, departments, and other groups.

3. Provide the tools, infrastructure and systems to support district initiatives and learning environments.

- Expand and implement technology tools for 21st century teaching and learning and continue to implement the Technology Plan.
- Develop systems to improve administrative systems that are more efficient, clear and timely.
- Complete construction drawings and bid documents for new Thompson Elementary School to begin construction in spring 2012.
- Develop redistricting plan for implementation in the 2013-2014 school year.
- Research, develop, and staff a Leadership Model for Special Education.
- Improve efficiency and develop capacity in Central Office functions.
- Hire a new High School Principal to begin by July 1, 2013.
- Develop a long-term capital maintenance plan for school buildings.
- Develop a plan for the improvement of secondary education facilities.

MINUTEMAN
A REVOLUTION IN LEARNING

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

About Minuteman

Minuteman is a four-year public high school in Lexington, Massachusetts founded in the Career and Technical Education tradition. Minuteman serves the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston and teaches more than 700 diverse young men and women from local communities across eastern Massachusetts. Minuteman is a Revolution in Learning, preparing every student for success in college, industry and life.

Arlington Enrollment

As of October 1, 2012, one hundred twenty five (125) high school students and fourteen (14) post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of one hundred thirty nine (139) residents of Arlington. While attending Minuteman, these students receive a number of benefits:

Experience the Modern American High School

Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that's Bio-technology, Robotics, Environmental Technology, or something else entirely from among our twenty majors.

Believe in Yourself

Students graduate from Minuteman with an enduring self-confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, how loud the skeptics.

Prepare for College and Life

Minuteman equips students with the academic foundation and study skills to succeed in college *and* the industry certifications and acumen to succeed in business, affording every student a unique flexibility upon graduation to pursue their dreams.

Learn from Experts

Minuteman's teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.

Be More Than Just Another Student

There is no such thing as "just another student" at Minuteman – instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.

Make a Fresh Start

From their very first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

Arlington High School and Minuteman Half Day Program

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Arlington High School *and* receive a competency certificate from Minuteman. Currently, no Arlington students participate.

Minuteman offers technical training programs to adults who are looking for rewarding jobs in high demand careers. Adults may apply to the Minuteman Technical Institute programs to hone skills in a technical area, retrain for new employment, or learn new technical skills for the first time.

2012 Arlington Graduates and Awards

Heather Azar, Health Assisting
Veronica Jacques, Early Education and Care
Dakota Bates, Plumbing
Nicholas Jones, Graphic Communications
Daniel Bianchi, Graphic Communications
Peter Kelly, Biotechnology
Amanda Brady, Culinary Arts/Baking
Joseph Munsey, Electrical Wiring
Kavanaugh Bucci, Engineering Technology
Drew Pawl, Environmental Science
Shannon Cain, Health Assisting
William Pessotti, Carpentry
Cameron Campbell, Graphic Communications
Stephen Pisano, HVAV & Refrigeration
Rachel Chasteen, Programming & Web
Micaela Reilly, Cosmetology
Christopher Conroy, Plumbing

Dimitrios Reissis, Engineering Technology
Edward Donovan, Plumbing
Wyatt Rojo, Drafting
Ashley Fitzgerald, Health Assisting
Stephen Spencer, Engineering Technology
William Gelinas, Plumbing

At the 2012 graduation, Daniel Bianchi received the Jed Dowd Memorial Scholarship. Shannon Cain received the Bonnie J. Hilla Memorial Award, the Massachusetts AFL-CIO Scholarship and the Walter J. Markham Award. Joseph Munsey received the Arlington Rotary Club Award. Micaela Reilly received the Renzo A. Ricciuti Memorial Scholarship. Wyatt Rojo received the Felicia M. DeLorenzo Scholarship Foundation award and the Roger S. Eleftherakis Memorial Scholarship.

These awards are given to students of superior academic achievement and significant participation in school or community activities.

SkillsUSA Awards

Michael Dasaro, Biotechnology, Bronze Medalist
Patrick Boisvert, Plumbing, Gold Medalist PG, 6th Place
Peter Kelly, Biotechnology, Gold Medalist, 5th Place
Ian Smith, Environmental Science, 2nd Place
Shannon Cain, Health Assisting, National Voting Delegate
Lisa Willms, Culinary Arts/Baking, Mass. State Officer
Anthony Senesi, Environmental Science,
Mass SkillsUSA State Officer

Class of 2012 Graduate Achievement Highlights

- 66% college bound or advanced Technical Training, 27% career bound and 3% military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Education and Care Infant/ Toddler and Preschool graduates achieved Teacher Certification.
- 100% of Cosmetology graduates passed State Board examinations.
- 100% of Health Occupation graduates achieved college acceptance or career placement.
- 100% of Environmental Technology graduates were certified in OSHA 40-Hour HAZWOPER training, and confined-space entry training. 62% passed either the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License exam, and the Massachusetts Drinking-Water Treatment Plant Grade 1 Operator License Exam.
- Valedictorian James Cardillo, Electrical Wiring graduate from Peabody attending Florida Atlantic University in Boca Raton Fl. Salutatorian Daniel Dangora, Robotics graduate from Medford attending UMass, Lowell to pursue electrical engineering.

Capital Projects

MSBA Update: Minuteman moves forward in the "pipeline" of the MSBA Vocational School Repair and Renew program announced by the State Treasurer's office in 2010. On December 3, 2012 Minuteman was approved by MSBA to hire SKANSKA as the Owner's Project Manager (OPM) for the Feasibility Study. The OPM and School Building Committee will work together to review various models of enrollment as stated in the Request For Service for the OPM. In January of 2013 a link to the School Building Project will keep all towns informed of our progress.

Curriculum and Instruction

Since 2008 all 9th grade students to have English and Math every day, rather than a "week-on-week-off" schedule, thus providing more consistent and concentrated instruction as well as project-based learning. Minuteman is rated a Level 1 school by the DESE. The first-time pass rates on MCAS remain high across all disciplines including a 100% passing rate in ELA in 2012.

As part of our Revolution in Learning, we want every Minuteman student to fully explore their interests and discover their passion. Minuteman offers more than twenty different majors categorized into three clusters: Bio-Science/Engineering, Human & Commercial Services, and Trades & Transportation. The Educational Program planning process has identified potential new programs that offer students increased choices in career majors, including Criminal Justice/Bio-Security, Animal Science, Entertainment Engineering, Advanced Computer Manufacturing, and Medical Equipment Repair.

Each student graduates with the OSHA 10 Safety Certification. In addition, during the CTE week, juniors and seniors participate in an Entrepreneur Class. Prior to commencement, seniors are required to produce a comprehensive Business Plan related to their career major.

Professional Development

Minuteman teachers continue to control much of the context for their professional development. Teachers pursue academic and Career and Technical Education (CTE) goals that emphasize formative assessment practices and common summative assessments. Teachers meet to review student work and adjust the curriculum and instruction as needed. Teacher-to-teacher peer observations are conducted at least twice per year according to protocols derived from the National School Reform Faculty model. More and more, Executive Function strategies and techniques are being adopted toward the development of a specific Minute-

man approach to: note-taking, unit organization, and study skills. Academic-Career and Technical curriculum integration results in lessons and student work that feature the application of academic skills in the CTE context and vice versa. That integration lends itself to students' developing and practicing 21st century skills (speaking, listening, collaborating, researching, and presenting). The integration of technology to enhance student learning is an on-going commitment. Finally, this year professional development has also been focused on the new DESE model teacher evaluation system, which requires the development of individual and team goals following the SMART model (Specific and Strategic; Measurable; Action-oriented; Rigorous, Realistic, and Results oriented; and Timed).

Student Access, Participation and Support

An Executive Function initiative was launched in 2010. Led by our reading specialist, we have expanded our efforts to include study skills, pre-reading strategies, and unit re-organization to help students with resources to develop habits and techniques to enhance their planning and organization skills.

Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.

The Special Education Department continuously develops individualized programs and provides services so that all our students succeed. We focus on teaching students about the nature of their disability and their Individualized Education Program The Special Education department successfully implemented the Student Learning Center (SLC). The SLC allows students to understand their disability, develop skills, and techniques to minimize the impact of the student's disability, and to promote independence and personal responsibility. The SLC supports the transition to college. The SLC also supports the transition to college, by following a model of service delivery that is popular among most colleges and universities in the United States.

The Music and Art department continues to grow. Most recently, two students were accepted to the Massachusetts Music Educator's Association Northeast District Chorus; one of whom also received an All State Chorus recommendation. The Visual Arts Department offers 8 different elective courses including traditional studio courses and Digital Photography to over 200 students. Student work has been displayed in various communities including Lexington, Carlisle, Arlington and Watertown. Recent graduates have been accepted at MassArt, Savannah College of Art and Design, Lesley University, New Hampshire Institute of Art and Art Institutes of Boston. The program continues to grow as student interest and enthusiasm is high.

Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshman) throughout the school year. Over the past 12 years the number of participants has doubled in many of the sports offered. The athletic department is also looking to expand to include a track team. Students are offered more than 20 clubs and activities. Success of the Athletic teams has been outstanding within the past few years as students are winning awards and competitions. Minuteman has been participating in the Vocational and MIAA State tournaments. This past Fall season Cross Country runners qualified for the Vocational tournament, the golf team competed in the individual Vocational tournament, the Girls Soccer team qualified and competed in the Vocational tournament (losing in the Quarterfinals) and also competed in the MIAA State tournament, and the Minuteman Football team competed and was runner-up in the Vocational Superbowl.

The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, the Grant-a-Wish program supports numerous initiatives and incentives for student achievement.

ROBBINS AND FOX LIBRARY

Mission

The Robbins and Fox Libraries are vital community centers that connects people with traditional and technological resources for life-long learning, intellectual pursuits, and leisure. The Library responds to resident' needs with services and activities in a welcoming setting built on a history of free and equal access to information for all in Arlington.

Both adults and children alike utilize the library to access the Internet, either with their own computers via the wireless network or with the library's computers

The Libraries continued the pattern of previous years with increases in circulation of library materials and again experienced the highest circulation in its history in Fiscal Year 2012. The number of visits to the library increased to over 325,000 while many residents from home remotely accessed the wealth and variety of resources offered. The circulation of electronic content, including downloadable ebooks and downloadable audiobooks, more than quadrupled in Fiscal Year 2012. As in the previous year, residents increasingly relied on the Library for its free services in this time of continued economic hardship. All ages enjoyed Library programs, computer workstations for access to the Internet and electronic databases. Job seekers utilized the computers for resume writing, employment opportunities, and online job applications. Professional librarians at the Reference Desk, in the Children's Room, and at Fox Branch assisted the public in meeting their informational needs through the Library's book and periodical collections and with electronic resources. Although the Robbins Library continued to be closed Thursday mornings, the public enjoyed Sunday afternoon hours funded through private donations. Library staff worked diligently to meet the growing demands of usage while maintaining the same high level of excellent service that our community has come to expect from the Libraries.

Library Usage	FY 2011 Actual	FY 2012 Actual
Circulation of materials	641,994	665,437
eContent Circulation	2,213	8,902
Interlibrary loans processed	130,309	141,439
Reference questions answered	78,280	92,274
Children's programs	331	460
Adult and YA programs	85	119
New items ordered and processed	18,276	20,885
Website Pageviews	326,613	387,176
Website Unique Visitors	83,806	87,207
Visits to Robbins Library	321,898	325,550
Uses of Meeting Rooms	997	1,053

Accomplishments

Strategic Plan

Library administration and staff continued to strive to implement the goals that were identified in the long-range plan for FY 2011-2013. Many of the accomplishments of 2012 were a direct result of this plan.

The Library continues to provide excellent service to the community during a year that saw a change in leadership, as Ryan Livergood, the former assistant director/head of adult services, became the new Library director.

Library recorded the highest circulation in its history (665,437), a 23% increase since 2002.

Continue to offer a very successful summer reading program for all ages, including a new format for children's summer reading that was greatly appreciated by the community, and a Community Read series in the fall.

Continue to provide a wide variety of creative children's programs with funding from the Anne Russell Fund.

Increased the number of both teen and adult programs offered by the library, including programs to assist patrons with accessing downloadable ebooks, several book groups, adult story times, and a gaming night.

Continue our very successful series of programs targeted to adults age 50+ through securing private sponsorship funding from a local business.

Fox Branch Library circulation increased 25% overall from the previous fiscal year.

Fully implemented marketing plan developed in 2011 to better inform the public about library services.

Funding from the Friends of Robbins Library made it possible for the library to add and enhance technology services for the public. The library introduced an innovative laptop lending service unique to the country

with the installation of a vending machine that can accommodate laptops or tablets. The system includes 12 lockers with a kiosk that communicates with the Minuteman Library Network database so that laptops can be checked out and returned on customer library records like other library items.

Funding from the Friends of Robbins Library made it possible to upgrade the Robbins Library's existing wireless network hardware, as well as provide additional access points to extend and improve the range of service.

Provided a full year of Friday hours at the Fox Branch Library with funding from the Friends of Fox.

Started a project to digitize a portion of our local history collection through the support of the Digital Commonwealth.

Continued to utilize social media to promote library programs and services through email announcements, Facebook account, blogs, and Twitter.

Continued the process of re-barcoding thousands of materials for streamlined processing through the state-wide delivery system.

Reviewed and updated library policies affecting the public.

Provided books and audiovisual materials, art prints, databases, computer equipment, museum passes and programs for the Robbins and Fox Libraries with funding from the library trust funds and Friends of the Robbins Library.

Thousands of meeting and events are hosted every year at the library, such as this event above, sponsored by the Friends of the Robbins Library

Services for Adults

Adults and young adults of middle and high school age utilized the services provided by the librarians in the Adult Services Department for school, work, and personal life. The Library continued to staff the Reference Desk whenever the Library was open to the public and tried to provide two librarians whenever possible during busy hours. Sixty-five online databases were provided by municipal funding, the Minuteman Library Network, the Massachusetts Board of Library Commissioners, and the Massachusetts Library System. The databases reflected a wide variety of subject areas including biography, literature, business, careers, consumerism, downloadable audio, exam and test preparation, genealogy, health, history, language learning, local history, newspapers, politics and scholarly journals. With the public workstations in almost constant use, the staff assisted patrons in the use of the Internet, electronic databases, and with computer troubleshooting.

Again the Library sponsored a summer reading program for adults and young adults with a raffle for gift certificates funded by the Friends of the Library. Many local organizations also took advantage of the Library's exhibit space in the lobby to publicize their organizations and to present informational displays.

The ever-popular Speed Read collection provided the opportunity to browse this small collection of new and popular materials for which there was a significant demand. The Library continued its efforts to assist English Language Learners by increasing that collection and offering a quarterly English Language Learners newsletter.

The "Plugged In" series of programs resumed again in 2012, continuing to provide active adults aged 50+ with the opportunity to remain active, enriched, and connected in the next phase of life. These programs included possibilities and challenges of life after 50, wellness, networking, home office organization, cooking, and downloading library econtent assistance. The series is now completely funded through the sponsorship of Watertown Savings Bank.

Arlington residents enthusiastically participated in the tenth annual Arlington Reads Together program, which promoted closer ties among community members through reading *The Fault in Our Stars, by* award-winning author John Green. Arlington Reads Together consisted of a variety of events including book discussions, a community writing contest for all ages, storyteller Norah Dooley in the beautiful Robbins Library Reading Room, speaker Bridget Spence, and the independent documentary film *FEAT* on the lives of children and their families battling a life-threatening illness. Arlington Reads Together was sponsored by the Board of Library Trustees, Friends of the Library, and the Diversity Task Group of Vision 2020.

Several author programs were enthusiastically received. In the spring, our annual local author panel featured Arlington authors Adam Pachter and Miriam Stein, whom visited the library to share with the community readings and commentary. In August author Nichole Bernier joined Adult Services Librarian Jenny Arch for a book talk, and, later in August, author Margot Livesay joined Jenny in providing another book talk on the best summer reads for our community. In November the Robbins Library supported many writers in our commu-

nity by turning the Library into a collaborative space for writers during National Novel Writing Month, also known as "NaNoWriMo", by hosting several "Come Write In" events. National Novel Writing Month was capped of by a discussion between historical fiction authors Margot Livesey and Adam Braver on the research and writing processes, and the ethics of writing historical fiction.

The Community Room and Conference Room were used by approximately 100 local organizations for a total of 1,053 meetings. In addition, the two study rooms were in constant demand by students and tutors and the Local History Room received heavy usage by researchers with Independent Research Cards. The Reading Room was also the site of several art exhibits and continued to be a popular space for rental by citizens for private functions when the library was closed.

Services to Young Adults

Young adults in grades six through twelve continued to make use of the facility and services. The Reference Desk staff assisted students with class assignments and bibliographic instruction and offered orientations to classes from the Ottoson Middle School. Teens continued to make use of the young adult area, enjoyed the teen blog and Facebook page and borrowed items from the book, books on CD, Playaway, and video game collections. In addition, a new "Fast 5" reader's advisory service for young adults was introduced in 2012. Young adults participated in the programs planned by library staff and the Young Adult Advisory Committee including writing workshops, crafts, Dr. Who Party, Hunger Games movie release party, and costume contest, Teen Gap Year information session, animation workshop, Buffy Musical Singalong, summer preview fashion show, gaming, crocheting, cake decorating, movies, murder mystery night, and assistance with the children's book sale. At the end of June the library collaborated with over half a dozen community organizations to coordinate and sponsor "Celebrate and Support Arlington Teens," a teen concert and art show. Over 200 people attended and enjoyed the seven amazingly talented teen performers who played jazz, rock, acoustic, and solo musical sets. The event was attended by a range of Arlington youth agencies that set up tables on the perimeter of the Whittemore Robbins House Lawn to offer information and support. We also had an exhibit of teen art in the community room including the works of late teens Gracie James and Shaira Ali, both beloved library patrons who died in the past two years. It was a beautiful collaboration of community. Teenagers participated in the summer reading program and had the opportunity to win raffle prizes funded by trust funds, Friends of the Robbins Library, and local businesses. Multiple copies of titles on the middle and high school summer reading lists were available for students.

Services for Children

Children from infancy to fifth grade enjoyed the materials and programs offered by the Children's Department. Materials included books, magazines, books on tape, music and spoken word on CD, Playaways, DVDs and videocassettes, CD-ROMs, puppets, and educational toys. Children and parents participated in 460 activities at the Libraries including storytimes in English and Spanish languages, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, and various performances. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. The public continued to request the very popular graded and subject booklists that are updated and created annually by library staff. The Library continued to prepare Quick Pick boxes with thematic picture books to assist parents who do not have time to browse the shelves.

Children's reading room

The public and school libraries continued their cooperative efforts, although the ongoing lack of elementary school librarians continues to negatively impact this partnership. The Robbins Library maintained collaboration with the schools through letters to teachers, attendance at elementary school faculty meetings, assignment support for teachers and students, extended loan periods for teachers, Library tours, and preparation of curriculum kits. The children's librarians presented book talks in the schools and instruction for classes at the Robbins and Fox Branch Libraries as well as preparing the summer reading list titles for the elementary schools. Staff worked with the reading specialists at the schools to support at risk readers in the summer, presented a mini-class for early education students at Arlington High School and instructed library aides in the elementary schools on matching non-fiction materials with the new Common Core educational initiatives.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs for children that could not be afforded through the municipal budget. In 2012 these included: chess for kids, popular children's author Jarrett Krosoczka, magician David Garrity, Mud Eye Puppet Company, crafts, Mad Science, several concerts including the Arlington Philharmonic, the Boston Bubble Guy, Top Secret Science, Boston Museum of Science Animal Invaders, Thai Festival of Loy Krathong, Triveni Dance Troupe, KNEX, and Habitat Live, just to name a few. Over 1,500 children and adults attended five concerts on the grounds of the Library during the summer. The Russell Fund also finances the very popular infant-toddler sing-a-longs. The fund continued to provide kindergarten packets to children to introduce them to the Library and baby bundle packets to new parents with information on library services for infants and toddlers.

Many young patrons enjoyed a visit from author Jarrett Krosoczka, author of the popular Lunch Lady graphic novel series.

Edith Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, Thursdays and Fridays at the Fox Libary. 2012 marked the first full calendar year the library was opened every Friday with funding from the Friends of Fox. Circulation at the Fox Branch Library was up 25% overall in Fiscal Year 2012 from Fiscal Year 2011. Children and parents enjoyed a number of wonderful programs, including story times, sing-a-longs, craft programs, drop-in play, a Chinese New Year party, movie night, workshops on how to read to infants, and the summer reading program. Elementary and nursery schools brought classes to the Fox Branch Library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools.

Behind the Scenes

Library staff worked diligently to offer quality services to the community. The number of items borrowed from and loaned to other libraries continued to increase. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. The Adult Services, Children's, Fox Branch, and Technical Services Departments selected, ordered, cataloged, and processed 20,885 new items including books, magazines, music compact discs, books on CD, DVDs, CD-ROMs, puppets, and educational toys.

The Circulation Department checked out and returned 665,437 items to the shelves, coordinated the volunteer program, re-labeled the paperback collection, maintained the books in good order on the shelves and shifted collections, updated the periodical list, checked shelves for missing items, and continued to work on special projects to automate the serials check-in and to add duplicate barcodes to the front cover of all materials to participate in the statewide automated delivery system. The Library collected $54,614.69 in overdue fines and lost book money in Fiscal Year 2012 that was returned to the general Town fund.

The Technical Services Department processed all new materials, updated the records in the automated catalog, maintained selector accounts, set up the back end for a new streamlined ordering process, and processed books that need re-binding.

Board of Trustees

Pictured are Heather Calvin, Frank Murphy, Kathy Fennelly, Barbara Muldoon, Joyce Radochia, and Diane Gordon

The seven-member Board of Trustees continue its commitment to administer the trust funds for the optimum benefit of the community, raise private funds to augment the municipal budget, and advocate for adequate staffing and delivery of essential Library services. Several Board members continued to serve on a Townwide advisory committee to develop a policy for all Town

trust funds. The Board approved funding in FY2012 for materials for the adult, children's, young adult, and Fox Branch collections. These included reference and circulating books, books on CD, playaways, music CDs, non-fictions DVDs, playaways, foreign language literature, language learning, local history, and art prints. Other services funded included the summer reading programs, activities for children, Community Read, author program, public relations, volunteer appreciation, and staff development. It also coordinated the efforts to raise private funds in conjunction with the Friends of the Library for Sunday openings from September 2012 to May 2013 and will continue this endeavor next year. Board members participated in Town Day by staffing a table providing information on Library activities and resources.

Foundation

Steps to form the Arlington Libraries Foundation were taken in 2012. It is in the final stages of forming a board and looks forward to launching in 2013.

Friends of the Library

The Friends of the Robbins Library, with a membership of over 500, continues to assist the Robbins and Fox Branch libraries with programming, fundraising, and advocacy efforts. This vital support group raises supplemental funds for materials and equipment not provided through the municipal budget including travel and gardening books, Chinese books and Chinese DVDs, audiobooks, music CDs, language learning audiobooks, Playaways, children's materials, online databases, shelving for the Reading Room and paperback areas, website maintenance, and a self-service laptop vending machine. They also sponsor the family museum pass program and provide books and small prizes for the adult, teen, and children's summer reading programs. The Friends conducted a mail solicitation of individuals and businesses to raise funds for library collections. The Friends hosted a wide variety of programs, including performances by the Delvena Theater

Pictured are Heather Calvin, Frank Murphy, Kathy Fennelly, Barbara Muldoon, Joyce Radochia, and Diane Gordon.

Thanks to the initiative of Drake Village resident Graciela Correa, the Friends of the Robbins Library were able to donate books to reestablish a resident library at Drake Village. Pictured at the grand opening ceremony Graciella Correa from Drake Village, Ryan Livergood, Linda Dyndiuk, and Ellen Porretta from the Robbins Library

Company, Murder Mystery Authors night, genealogy, and antique appraisal with Skinner's, just to name a few. The annual Children's/Young Adult book sale, co-sponsored by the Russell Fund, with able assistance from members of the Library's Youth Advisory Board, helped raise needed funds. As part of the Town Day celebration in September book lovers once again flocked to annual book sale. Many visitors also regularly peruse and make purchases from the ongoing book sale on the fourth floor of the Library. The rental DVD collection continues to draw many users to the convenient location on the first floor. The library is very appreciative of the efforts of the Friends Board of Directors and part-time coordinator who plan many activities in support of the library.

The Friends of Fox continue to support the Fox Branch Library with programming and fundraising efforts. They supported the Library by funding Friday hours at the Fox, sing-a-longs, non-fiction children's books, reupholster of furniture, and new signage. The Library is very appreciative of the efforts of the Friends of Fox Board who do so much to support the Fox Branch Library.

Acknowledgments

Staff Resignations

Maryellen Remmert-Loud, who worked for the Robbins Library the vast majority of her career, including 27 years as Library Director, retired in April. Her many major accomplishments include the 1990s addition to the Robbins Library and introducing a digital catalog for the library collection. She will be greatly missed for her dedication, leadership, and commitment to providing the highest level of service for the community.

Bob James, who served the Library for over 22 years as Adult Services Librarian, retired in February. Liza Halley, who was the Russell Fund Coordinator for many years, left the position in 2012 as well. Both Bob and Liza were valuable members of the Library team and will be greatly missed.

In Memoriam

Andy Ananthakrishnan died tragically in an auto accident in June of 2012. Andy was an accomplished scientist and an active Friends Board Member for several years. He brought valuable skills and a delightful, caring personality to the Library community and is greatly missed.

Donations

In FY2012 citizens, businesses, and organizations donated over $64,000 for general purposes, materials, and opening of the Robbins Library on Sundays. The Library acknowledges with appreciation these gifts that allow for the purchase of books and audiovisual materials, which would be unaffordable through the municipal budget alone. As in previous years the programs and services of the Anne A. Russell Educational and Cultural Enrichment Fund have enriched the community. The Library is also grateful to Arlington resident Richard Duffy who continued to donate the profits from the sale of his book, *Arlington Then and Now,* to the Library.

The Friends of the Library donated over $77,000 to the Robbins and Fox Libraries for programs, membership to fifteen museums, library materials, website design, Community Read, equipment, shelving and raffle prizes for the summer reading program.

The Library is grateful to the Friends of Fox Library and the volunteers at the Little Fox Children's Clothing store for funding all day Fridays at the Fox Library and for children's programs and shelving.

Volunteers

Again this year the Library system benefited from the work of dedicated volunteers. The Library staff is grateful for the contributions made by volunteers who donated over 3,400 hours assisting with many aspects of Library operations. Beverley Brinkerhoff and Page Lindsay gave significant hours to operate the important homebound delivery program. Also deserving of special note is Anne Honeycutt who has facilitated the popular book discussion group for more than a decade. Liz Eagan, Richard McElroy, Ave Rangone, Dinesh Gupta, Nancy Ashley, and Sybil Carey maintained the ongoing Friends of the Library book sale on the fourth floor.

Volunteers assisting at the Robbins Library in a variety of capacities were: Glen Barnes, Ryan Bartoloni, Khoula Bhatti, Susanne Blair, Bill Bradley, Susan Campbell, Sandra Canzanelli, Janet Casey, Graciela Correa, Duane Crabtree, Noreen Cronin, Dena Davis, Ginny Gardner, Jonathan Gilbert, Kim Haase, Carol Hoover, Ann Honeycutt, Michelle John, Vivian Juusola, Ben Kleiman, Maxim Litvinov, Mary Lynch, Janet MacMillan, Cynthia McGinty, Brad McKenna, Anne Macchi, Barbara Middleton, Debbie Minns, Kristen Oleson, Matt Olson, Marjorie Willis and Christine Wiseman. The Library also acknowledges the efforts of the following students, many of whom volunteered at the Robbins Library to fulfill their community service requirements for high school: Olivia Ambo, Suchana Chauhgain, Jasmina Coggins, Amy Curral, Kendra Davie, Grace Gutierrez, Sara Gutierrez, Anne Higgins, Corie Mikita, Mary Morrison, Elizabeth Scannell, Natasha Singh, Edie Voges and Aidan Wilcox. The Library is grateful for the work of participants in the Town's Senior Citizen Community Service Reimbursement Program.

The Fox Branch Library is grateful to volunteers Debbie Hayes, Joanne Burns, Joanne Piepol, Gabi Toth, Jennifer Troy, Melissa Saggerer, and Matt Todd for their efforts. The Fox also acknowledges the efforts high school students Grace Hoglund and Jennifer Nguyen who volunteered at Fox to fulfill their community service requirements for high school.

Special recognition is given to volunteers Joanne Burns, Susanne Dorson, and Amy Weitzman who started the Little Fox Children's Shop at the Fox Library and who are assisted by their many volunteers.

Library administration and Trustees are very grateful to the Friends of the Robbins Library Board members for all their support: Andy Ananthakrishnan, Susi Barbarossa, Andrew Fischer, John Gearin, Robert Johnson, Nancy Knoff, Amy McElroy (Coordinator), Richard McElroy, James Milan, Sally Naish, Judi Paradis, Betsy Singer, Skye Stewart, Wendy Watson, and Timothy Wilson. Library administration and Trustees are also very grateful to the Friends of Fox Library Board members for all of their support: Pam DiBona, Susan Dorson, Amy Ellentuck, Jim Foster, Elizabeth Halley, Jack Hurd, Hilary Rappaport, Scott Weaver, and Shunsuke Yamaguchi.

The library is also appreciative to the many volunteers assisting with the Town Day or Youth book sale.

Future Goals

In 2012 the library intends to continue its commitment to implementing the goals identified in the strategic plan. Among the goals to be achieved are:

- Increase programs for children, teens and adults that reflect their needs, interests and expectations.
- Continue to secure funding for the Plugged In series that offers programs targeted at adults age 50+.
- Continue efforts to ensure that the library provides a welcoming, useful and aesthetically pleasing environment by reviewing the need to replace/reupholster furniture and improve lighting throughout the building
- Conduct a study of library configuration to improve the layout of collections and services.
- Evaluate existing procedures for the selection, ordering and processing of items for the library collection to ensure efficiency.
- Expand efforts to form partnerships with community organizations.
- Continue to implement strategies including social media to market library resources and services.
- Seek funding for potential digitization projects including the local history collection.
- Move forward with innovative, high value computer/electronic services utilizing effective technologies to improve staff productivity and customer service.
- Provide support to the Robbins Library Foundation that was established in FY 2012 to develop and conduct a comprehensive fundraising campaign.
- Continue to work with the Friends of Fox to secure private funding to supplement the municipal budget.
- Create a new strategic plan for FY2015-2017.
- Complete a feasibility study for the implementation of RFID technology in the future.

A path along the Winfield Robbins Memorial Garden located between the Robbins Library and Town Hall

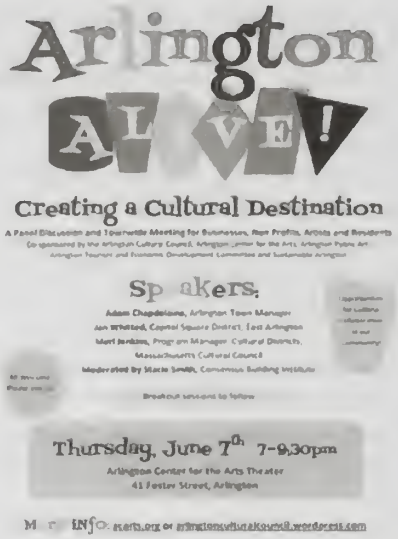
Arlington Cultural Council

The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of resident volunteers appointed by the Arlington Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities, and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of its business is related to grant cycle activities, occurring September through December, ACC is active year-round. The ACC generally meets on the second Monday of each month at the Robbins Library. All meetings are announced in advance and are open to the general public.

2012 Grant Recipients

On April 9th, the ACC honored the 2012 Grant Recipients at a Town Hall reception with refreshments, art displays, and speakers. About fifty guests -- including grant recipients, local Representatives, cultural organizations, and Arlington residents -- gathered for the reception. ACC member Margaret Barrett gave a welcome to Jennifer Atwood our MCC Representative and introduced Senator Ken Donnelley and Representative Sean Garballey, who said a few words about the importance of arts and culture programming in Arlington. Co-Chairs, Stephanie Marlin-Curiel and Eliza Burden welcomed the guests, acknowledged the attendance of many of the Town's cultural organizations, and introduced this year's grant recipients. Each grant recipient received a citation from the Massachusetts House of Representatives, arranged by Representatives Garballey. A short, a capella performance was given by Cantilena, a women's chorale from Arlington and 2012 grant recipient.



In June, ACC co-hosted the event Arlington Alive! with four other Town organizations (Arlington Center for the Arts, Arlington Public Art, Arlington Tourism and Economic Development Committee, and Vision 2020's Sustainable Arlington). The goal of the event was "to foster collaborative opportunities between the town, businesses, non-profits, artists, and residents that capitalize on arts and culture for the benefit of our community and local economy." Arlington has a wealth of cultural assets and has recently seen several grassroots arts initiatives along with the establishment of Arlington Public Art and the Tourism and Economic Development Committee. The time was ripe for a broad conversation on the future of the arts in Arlington and how to expand their visibility and reach both within and beyond Arlington. Over 85 people attended including Town meeting members, business and restaurant owners, non-profit organiztions, local artists, and residents. A Panel Discussion introduced by Adam Chapdelaine, Arlington Town Manager and John Budzyna of the Arlington Center for the Arts, and featuring, Meri Jenkins from the Massachusetts Cultural Council, and Jan Whitted, Manager of the Capitol Square Business Association, was followed by a World Cafe style public conversation facilitated by Stacie Smith of the Consensus Building Institute. The conversation identified three top priorities as next steps in building the future of the arts in Arlington: 1) Create a website with consistent and effective branding to accumulate and disseminate cultural information; 2) Activate the Arlington Cultural Commission as a central leadership body to work with all constituents in conceiving and actualizing a plan; 3) Create a big, marketable, signature event that would involve collaborations between businesses, non-profits, and artists.

In September, the ACC participated in the annual Town Day celebration, offering a community "Art Card" project at its booth. Using stencils, paint, and glitter, people were invited to make cards that were then entered into a contest to select artwork for our 2013 grant-

ee reception invitation. The ACC also uses its Town Day booth to distribute current grant applications and guidelines, and provide information about upcoming arts events.

The ACC offered a free Grant-writing Workshop in September for those planning to apply for funds by the application deadline of October 15th. At the workshop ACC members offered attendees assistance with the grant application process. By the deadline, a total of 27 grant applications from schools, individual artists,and cultural groups were submitted to the ACC. Requests for funds totaled nearly $26,000. Following the application deadline, applicants were invited to a public session on November 7th and 8th that provided an opportunity for them to elaborate on their projects.

In November, the ACC held a day-long deliberation meeting to decide which applications would be funded. Funds available for allocation by the ACC totaled $12,930. Deliberations resulted in 15 grants being awarded by the ACC: Applicants not receiving funds were notified by November 30, and those receiving funds were notified in January 2013 (as directed by the MCC).

Arlington Historical Commission

The Arlington Historical Commission (AHC) was established in 1970 to preserve and protect significant buildings within the Town that constitute or reflect distinctive features of the architectural, cultural, political, economic, or social history of the Town. This work is described in the By-Laws of the Town of Arlington, Title VI, Article 6. To accomplish these goals, the Commission maintains an *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties. The Commission is an advocate for historic preservation in Arlington. The AHC schedules meetings on the first Tuesday of the month, when there is official business, at the Whittemore-Robbins House and all meetings are open to the public.

Hearings and Property Monitoring

The Commission conducted formal hearings on seven inventoried properties in 2012: 85 Beacon St., 82 Claremont Ave., 103 Claremont Ave., 67 Dudley St., 14 Knowles Farm Road, 252,258-260 Massachusetts Ave. (Capitol Square Apartments), and13 Winter Street.

Oversight on the properties from 2005-11 hearings continued throughout the year. Monitored properties included the ones listed above plus 3-5 Brattle St., 53 Brattle St., 78 Jason St., 6 Park St., 821 Massachusetts Ave., and the former Symmes Hospital site.

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventory*. Each plaque displays the year the property was built and a historic house name, if any.

Website

The Commission continues to maintain its own website that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects at www.arlingtonhistoricalcommission.org.

Education and Outreach

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund, the Arlington Historical Society, the Old Schwamb Mill, and the Arlington Committee on Tourism and Economic Development.

The 2012 Arlington Historical Commission members are: Chair JoAnn Robinson; Commissioners Jane Becker, Patrick Guthrie, Pamela Meister, Dianne Schaefer, and Eric Stange; Associate Commissioner Richard A. Duffy. Vicki Rose serves as recording secretary.

Historic District Commissions

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broad-

way, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society. During 2012 the Commission met twelve (12) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties. Part of the regular meetings included eighteen (18) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty-one (21) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, twenty-one (21) Certificates of Appropriateness (COA), and thirty-four (34) Certificates of Non-Applicability (CONA) to be undertaken were granted. Three (3) denial letters was issued.

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission.

Commissioner Changes in 2012

David Levy resigned as Commissioner representing the Mt. Gilboa/Crescent Hill Historic District. To date his position has not been filled.

Cyrus E. Dallin Art Museum

Cyrus Dallin's 150th anniversary was most impressive. The museum's accomplishments in 2012 far exceeded expectations. Over a thousand people attended programs featuring leading figures who attested to Dallin's artistic genius, teaching legacy, strength of character and lasting impact of his work.

Activities

Arlington Community Media, Inc./ACMI videotaped "Beyond Museum Walls," a documentary which illustrates Dallin's public portraits and landscape sculpture residing within the Town of Arlington. Produced to raise appreciation and awareness of Dallin's 'invisible' local works, it will be aired in 2013.

Art on the Green, held on the lawn in front of the Jefferson Cutter House during Arlington's Town Day, hosted artists in all media: fabric art, jewelry, painting, photography, pottery, among others. Several authors, including Michele McPhee, autographed their works at Haley Booksellers booth. The raffle drawing was a great success and helped support the Student Art Contest.

For a second year the staff offered a Sculpture Making class to first-fourth graders. Children viewed pieces from the museum collection and learned basic hand building techniques to create their own clay sculpture. With increased enrollment, an additional class was offered.

Student and adult guided tours were offered by docents throughout the year. Special consideration is always given to the interest of each individual group; be it art, history, or technique.

Awards

Arlington Community Media Inc. (ACMi) nominated two museum productions for awards. One was In the category of Nonprofit-Produced Special or Series Award for the Cyrus E. Dallin Art Museum Lecture Series produced by James McGough. The second in the category of Documentary Specials was entitled Dallin Art Museum Special produced by Jasper Hamilton with Sarah Burks, Chuck Luca, and Geri Tremblay. All potential winners were invited to the biannual awards night gala.

Events

In celebration of the 150th birthday, the museum sponsored the 2012 Student Art Contest. Its purpose was to recognize artistic achievements of local students, give students the opportunity to be inspired by Dallin's art, and create an artwork built on that inspiration. The contest was open to all Arlington students in grades six-eight. Students received prizes and awards during an opening reception of the juried, month-long exhibit at the Cutter Gallery of the Jefferson Cutter House. First prize was awarded to Margaret Gillis, an eighth grader at St. Agnes School, for the clay sculpture Patient Mother, Sleeping Baby.

Throughout the year major events have attested to Dallin's talent and lasting legacy.

- Renowned artist, curator and scholar Jonathan Fairbanks presented an illustrated lecture to "honor the career of America's greatest sculptor who worked in the figurative tradition." Daniel Fairbanks co-presented with a sculpture demonstration, creating a youthful bust of C.E. Dallin, which will be exhibited at the museum.
- Richard Turley, leading historian for the

Church of Jesus Christ of Latter-day Saints in Salt Lake City, described the impact of Dallin's Angel Moroni on the members of the Mormon faith in his lecture at Town Hall.
- Mayor Tom Menino issued proclamations to community leaders, politicians, Dallin and Revere family members in Boston's North End to rededicate Dallin's Paul Revere monument.
- An historical, illustrated talk was presented by Rebecca Reynolds, art historian and North End historian in Boston's Old North Church.
- A Museum of Fine Arts Spotlight Talk was held at the foot of Appeal to the Great Spirit sculpture by Curator Gerald Ward, followed by a tour and talk at Mass College of Art and Design by Paul Dobbs, Library Director.
- Christine Sharbrough, trustee, presented a colorful lecture on Dallin's Native American sculptures. New research was brought to light from the Rell Frances archival collection.
- Robert Shure, sculptor, offered a special behind the scenes tour and history on Dallin, the Caproni Brothers, the Giust Collection, and his own Skylight Studios.

Recovery

A rare statue, one of two, by Dallin was recovered 30 years after its theft from Cambridge Rindge and Latin School. In 1929 the bronze, Praying Knight, was commissioned as a memorial to eleven students who died in World War I. The existence of the statue came to light when Heather Leavell, co-chair of the Dallin Museum, was contacted by a Boston art dealer. Working together Ms. Leavell, the Superintendent's Office of the Cambridge Public Schools, Cambridge Police Department, the art dealer, and those in possession of the statue had it returned to the school.

Chief Washakie, a forty inch bronze, was stolen from the east garden of the Jefferson Cutter House. The statue of this authentic Shoshone chief, who was the leader of his people for over sixty years, was intended as landscape sculpture to reflect the art within the museum and attract visitors. Brilliant work by the Arlington Police Department, especially Detective Brian Fennelly, resulted in its return undamaged the day after it was reported missing. The museum is very grateful to the APD for this quick and successful recovery.

Goals Achieved
- Celebrating and far exceeding expectation for this sesquicentennial anniversary.
- Offer unique and compelling lectures and programs to those of all ages in Arlington and the community beyond.
- Launching a successful membership program to provide essential funding for ongoing curatorial,
- Programmatic, and operational expenses.
- Create a new logo, marketing materials, and sign with the help of the graphic design classes at the Art Institute of Boston.

Goals Projected
- Publish Arlington's Cultural Renaissance in partnership with the Arlington Historical Society.
- Redesign the central hall of the museum and create space for changing exhibits.
- Board and volunteer development.
- Increase educational programming for the entire community.
- Hire a consultant to lead a professional strategic planning process to envision and execute long term goals.

The museum is open Wednesday through Sunday from noon to 4 p.m. Contact the museum at: www.dallin.org or info@dallin.org or call 781-641-0747.

Paul Revere and General Sherman on display at Cyrus E. Dallin Museum.

PLANNING & COMMUNITY DEVELOPMENT/ REDEVELOPMENT BOARD

Redevelopment Board

The Arlington Redevelopment Board (ARB) has three powers. It is the planning board under MGL Chapter 41 section 81A. It is the urban renewal authority for the Town under MGL Chapter 121, meaning it may, with Town Meeting approval, hold land or buildings to improve and rehabilitate them to meet community development goals. The ARB is also the Board of Survey, with authority to approve the design of ways (roads) for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. As the permit granting authority for projects that fall under Environmental Design Review, the board spends considerable time reviewing applications for certain development projects to ensure that specific zoning standards are met.

The ARB met twenty-one times in 2012 and issued two significant Environmental Design Review (EDR) Special permits. An assisted living facility at the lower portion of the former Symmes Hospital site was reviewed and permitted. Also, Menotomy Grill, a restaurant for the long-vacant East Arlington video store at 25 Massachusetts Avenue was reviewed and permitted. In order to encourage re-tenanting of the vacant building, the Board had earlier lifted a restriction on the site that forbade restaurant use.

Planning & Community Development

The Department of Planning & Community Development prepares and implements long-term and short-range plans related to the Town's natural and built environment. The Department works with the public and the private sector to ascertain and realize community goals for land use and physical development in housing, transportation, economic development, public services and facilities, historic, natural and cultural resources, open space and recreation.

The Department also administers the Community Development Block Grant (CDBG) and other grant programs, oversees the day-to-day operations of the Redevelopment Board buildings and other Town-owned, leased buildings, and supports the efforts of Town boards, committees, and commissions charged with planning-related responsibilities.

The Department is staffed by four full-time planners, a part-time planner, a grant administrator and a support staff of one. The staff supports over twenty-four Town committees and boards, plus Town initiatives. The Department administers five times as much value in federal revenue for Town services, not including the federal Weatherization and home rehabilitation programs, as it costs the Town to run the Department.

2012 Highlights & Initiatives

Comprehensive Long-Range Master Plan

The Redevelopment Board and the Planning Department began to engage the community in a long-range Master Plan to serve as the Town's primary policy statement on future physical development in Arlington. A Master Plan allows a community to guide desired change rather than react to ad hoc change. Communities with Master Plans have better bond ratings, get bonus points on grants, and send positive message to businesses considering Arlington. The Master Plan process involves public participation to set goals and communicate a long-term shared vision, followed by a review of current trends relative to land use, economic strength, housing, open space, recreation, natural, cultural and historic resources, transportation, population, demographics, public facilities, and includes steps to implement the plan. A lively interactive forum was held in October to begin the community goal-setting for the Master Plan. About 150 people participated. An eleven-member Master Plan Advisory Committee was selected to work with the public under the guidance of an experienced Master Plan consultant to develop the Master Plan. The ARB and the Department hosted a Master Plan table at Town Day, as well.

Symmes Urban Renewal

A decade after Town Meeting voted to purchase the former Symmes hospital site for redevelopment, the work on the residential component, called Arlington 360, finally began in earnest this year. The residential component will provide 176 units of housing, including 12 condominiums and 26 affordable units. Also the Redevelopment Board granted an Environmental Design Review Special Permit in April for the Assisted Living component on the lower portion of the Symmes site, now under construction by The Shelter Group. The Shelter Group will operate the facility as Bright View Senior Living.

Arlington 360 Urban Renewal Site (former site of Symmes Hospital)

Affordable Housing

Rent regulatory agreements were prepared for the expected 26 units of affordable housing at Symmes/Arlington 360. Marketing of 17 units of affordable housing at ALTA Brigham Square began in 2012. A ribbon cutting ceremony was held in 2012 for Capitol Square, the first of three buildings that will provide 32 units of affordable housing by the non-profit Housing Corporation of Arlington. Capitol Square was partly funded through the Community Development Block Grant program administered by the Department.

ALTA Brigham Square

Community Development Block Grant

Arlington received $1.1 million dollars in Community Development Block Grant (CDBG) funds that were allocated for public and community nonprofit services, public facility projects, and for housing and planning activities. Funding for the U.S. Department of Housing and Urban Development's CDBG program has been reduced in each of the last three years. This combined with stricter enforcement of eligibility guidelines has meant for increased stress on the budgets of the Departments and Arlington service agencies that rely on CDBG. The Department also completed the close-out of the American Recovery and Reinvestment Act grants in 2012.

Transportation

The Department hosted a public open house at the Hardy School on the 75% design plans for the Mass Avenue Corridor Project in April. Department staff and the DPW Director answered questions from residents and business owners as they showed plan details for landscaping, lighting, benches and other amenities.

Three design alternatives were presented for the Arlington Center Safe Travel project, funded by a Massachusetts Department of Transportation Clean Air Mobility Program (CLAMP) grant. The project seeks safer crossing of Massachusetts Avenue, Pleasant Street, and Mystic Street for pedestrians, cyclists, and motorists.

Town-owned Leased Properties

The Redevelopment Board (ARB) manages three buildings and the Planning Department is responsible for day-to-day management of these and three additional buildings owned and leased by the Town for the Town Manager and Board of Selectmen. The former Crosby School was sold in 2012 to longtime tenant Schools for Children through a disposition and procurement process. The remaining six buildings have over 142,844 gross square feet of space valued at $20 million, housing twenty-two tenants paying over $870,000 in rents. The six buildings consist of three former schools, one former library, and two historic houses.

The Department prepared 16 technical reports to the Zoning Board of Appeals on Special Permit and Zoning Variance requests in 2012. The Department assisted 50 businesses and commercial landowners.

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The committee is comprised of citizen members, appointed jointly by the chairs of the Selectmen, Finance Committee, and School Committee in addition to the Town Manager, Superintendent of Schools, and Director of Public Works or their designees.

Activities

- Community Safety Building Phase 2 (envelope repair of Community Safety Building): Project currently under construction; completion spring 2013. Project budget $2,240,000; project on budget.
- Central Fire Station Phase 1 (emergency envelope repairs): Project closed out.
- Central Fire Station Phase 2 (interior renovation): Study currently underway to determine impact of recent building code change which will require upgraded seismic resistance. Study cost $20,000; completion expected February 2013.
- Highland Fire Station (envelope repair and interior renovation): Project closed out. LEED (Leadership in Energy and Environmental Design) Silver Certification received.
- Stratton School Phase 1 (new roof, new transformer, electrical upgrades, and interior improvements) and Phase 2 (new windows, new boiler and interior improvements) completed at a total cost of $2,455,395.

Reimbursement of $718,115 from the Massachusetts School Building Authority (MSBA) Green School Repair Program and $8,400 from utility company reduced the cost to the Town.

- Thompson School: The PTBC along with other Town officials, School Department officials and Thompson community representatives comprise the Thompson School Building Committee in conformance with regulations promulgated by the Massachusetts School Building Authority. Funding approved by 2012 Town Meeting; total project budget $20,598,956. Construction currently underway and project under budget. Completion expected August 2013.
- Robbins Library Roof Replacement (replacement of original slate roof and associated work): Design firm interviews conducted in December 2013; contract negotiation with preferred firm currently underway. Project completion expected summer 2013.

Zoning Board of Appeals

In 2012 the Zoning Board of Appeals, as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on twenty-two petitions. Since its inception in 1946 the Zoning Board of Appeal has heard and rendered decisions on over 3,300 appeals.

Petitions heard by the Board include hariances, special permits, appeals from the decision of the Building Inspector, and comprehensive permits (Chapter 40B).

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located on the second floor of the Town Hall Annex. All hearings are advertised in the Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks prior to the hearing date. Hearings are also posted on the Town website and abutters to the property are notified by mail. To receive ZBA agendas by email, subscribe online at arlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

PETITIONS HEARD BY ZONING BOARD OF APPEALS-2012	
Petitions for Variance	8
Applications for Special Permits	10
Appeal of Decision of Inspector of Buildings	0
Amendments to SP/Variances	1
Comprehensive Permits	0
Total	
Total Petitions filed with Town Clerk	19
Total Hearings continued by the Board	1
Total Petitions withdrawn	2

Conservation Commission

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands and waterways and their surrounding areas. The ACC is comprised of seven (7) volunteer members and one (1) or more volunteer associate members who are appointed by the Town Manager with the approval of the Board of Selectmen, and a part-time, paid administrator. At meetings twice a month and through on-site visits, Commission members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds and/or lakes are in compliance with state and local regulations. The ACC also protects and manages the Town's Conservation Lands and natural resources.

Regulatory Activities

The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. ACC members regularly seek continuing education to ensure legal compliance with frequently changing regulations and to assist applicants through the regulatory process.

In 2012, the ACC convened twenty-nine (29) public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal developments around town. The board issued six (6) Permits/Orders of Conditions, three (3) Certificates of Compliance, three (3) Enforcements and five (5) Determinations of Applicability.

Conservation Activities

Hurd Field porous parking lot

Initiated by the Engineering Department and funded by the US EPA, this work was coordinated with ACC,

and completed in the fall. This project demonstrates a new approach to solving stormwater runoff problems in Town. The permeable pavement allows rainwater to infiltrate into the ground through the paved surface rather than running off into nearby Mill Brook. This recharges groundwater below the parking lot, reduces the amount of sediment and pollutants that enter the brook, and reduces potential flooding conditions downstream. A new raingarden will also be installed at this location.

AFD demonstrate porous pavement at Hurd Field parking lot.

Arlington Reservoir

The native plant wildlife habitat garden, installed in 2011 by the Arlington Vision 2020 Reservoir Committee, continues to mature and thrive. The Conservation Commission provided some financial support for plantings with a grant from the Conservation Stewardship Fund managed by the Arlington Land Trust. In addition, over 250 tons of invasive water chestnuts were mechanically harvested in August 2012, supported by the Arlington Waterbodies Fund and with assistance from DPW. This work will need to continue but at reduced levels in future years.

Spy Pond phragmites control project

The ACC continues to coordinate with the Spy Pond Committee and the waterfront property owners to control "the Giant Reed" (phragmites) which was growing along many areas of shoreline around the pond. This approach has involved a multi-year program including controlled spraying by a licensed applicator, Aquatic Control Technology, Inc., and volunteer winter cutting events. The program is nearing completion and must continue to balance the plant control with protection of the threatened Englemann's Sedge and creating a healthy shoreline environment with a diverse and sustainable plant community.

Meadowbrook Park and Mystic Valley Parkway

In spring and fall land stewards, ACC members, and others carried out a cleanup of this conservation area adjacent to Mt. Pleasant Cemetery. This park collects many items that wash down Mill Brook each year.

Symmes

Approximately half of the Symmes development will consist of two parks and woodland. When housing development and assisted-living facility are complete, the ACC and Arlington Land Trust will hold a Conservation Restriction on this area to protect it in perpetuity from further development. The ACC and Arlington Land Trust have been monitoring construction activities to minimize impacts on the land to be conserved.

Arlington's Great Meadow

The Friends of Arlington's Great Meadows (FoAGM) continued to sponsor regular public nature events. Most of the activity this year was devoted to maintaining the upland meadow area and trails. We also produced a new color trail map that is posted on our kiosks and available at the website. Information about FoAGM's activities and their annual report is available at www.foagm.org.

Mt. Gilboa

A local arborist, Brian Murray, continued to help us manage this property in 2012, volunteering his professional services.

Land Stewards

Our volunteer citizen organization, Arlington Land Stewards (ALS) has assisted in managing twenty-four (24) Town-owned conservation lands comprising approximately thirty (30) acres. A Land Stewards group will be organized for Symmes Woods once construction is complete. Land stewards monitor, coordinate, and maintain (with permission from the ACC) conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information. The handbook is available online at arlingtonma.gov at the Conservation webpage.

Mystic Lakes-Mid-Lakes Dam Project

This project was completed and the herring were counted in the spring of 2012 where the Mystic River Watershed Association estimated that 199,000 fish migrated through the dam's ladder.

Alewife Reservation Greenway Project

Construction began in 2010 on the new pathway and redesign of the Department of Conservation and Recreation's (DCR) parkland adjacent to Alewife Brook. This long-awaited project includes new stormwater gardens, landscaping and pathways, and will hopefully foster further attention and care to the Alewife Brook. This project was completed and a ribbon cutting ceremony held in October of 2012.

Walking Book

Now out of print, the ACC, through a working group, is revising this popular guidebook to open spaces and walking tours in Arlington.

Future Goals

The ACC hopes to have its Walking Book finished and available for purchase by the end of 2013.

The ACC will continue to encourage, support and assist the various volunteer and environmental advocacy groups that are dedicated to better preserving the Town's precious conservation lands and other open spaces within its immediate borders as well as those directly adjacent to it.

The ACC, in working with the Open Space Committee and the Arlington Land Trust, hopes to identify and, when available, acquire additional open space as protected "conservation land" to benefit residents of the Town.

Acknowledgments

The ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its forty-seventh (47th) year.

Many special thanks go to the scores of volunteers who came out for cleanup projects, assisted as land stewards or participated in the many Friends groups that work to preserve our natural resources and heritage.

Water chestnut removal at Arlington Reservoir

Open Space Committee

The Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The Committee meets monthly to exchange ideas and discuss ways to protect and maintain the Town's open space and recreation resources. The Committee serves an oversight function but does not have direct management responsibility for Town properties. Its main purpose is to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC seeks to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

Open Space Plan

The Committee's primary responsibility is to prepare the Town's official Open Space and Recreation Plan, monitor its provisions and goals, and document accomplishments. The current Plan originally covered the period 2007–2012 as approved in December 2007 by the Massachusetts Executive Office of Energy and Environmental Affairs (EOEEA) Division of Conservation Services (DCS). In February 2010 the state approved the extension of an amended Action Plan (Chapter 9) until late in 2014. Printed copies of the Plan are available in the Robbins Library, Planning Department, Town Clerk's office, and certain other Town offices. The entire Plan is available on the Town website at arlingtonma.gov/openspace.

Mill Brook Initiative

A subcommittee of OSC and other Town representatives began meeting in March 2009 to study the feasibility of developing a Mill Brook Linear Park. The brook travels nearly three miles through Arlington, parallel to both Massachusetts Avenue and the Minuteman Bikeway, and represents an important ecological and historical feature of the Town. Enhancement of and improved access to existing open spaces are key goals of the Open Space and Recreation Plan, and in 2009 proposed projects at Cooke's Hollow and Wellington Park brought renewed interest to the brook and the linear park concept. These are just two of the Town-owned sites that abut Mill Brook and offer convenient public entry points to access the corridor. Other properties are the Arlington Reservoir, Hurd Field, Arlington High School and fields, Buzzell Field, Mt Pleasant Cemetery, and Meadowbrook Park.

In April 2010 the Mill Brook Linear Park Study Group produced a report that outlines current conditions, challenges, and opportunities for seven sections along the Mill Brook corridor. The report proposed linking these properties together in a greenway with pedestrian facilities and other improvements to help restore the environmental and visual qualities of Mill Brook. This work involved reviewing parcel lines, lot ownership, and current uses, as well as photo-documenting the conditions of the brook and its nearby built neighborhood. There are more than 100 parcels of land along Mill Brook, totaling nearly 150 acres. The Town owns sixteen parcels, accounting for about thirty-five percent of the land abutting the brook. The other sixty-five per-

cent is in private ownership with a variety of residential, commercial, and industrial uses. The Mill Brook group has distributed both printed and electronic versions of the report to many Town officials, departments, and commissions for reference as a policy planning document when issues related to the brook arise. The report is available for review on the Town website at arlingtonma.gov/openspace.

The group is continuing to work closely with the Planning Department and Redevelopment Board in conjunction with their ongoing efforts to enhance economic development opportunities in Arlington, as well as with the recently established Master Plan process. The Town GIS Coordinator and Town Engineer have provided valuable technical assistance with mapping and other data collection related to the brook and the abutters, as well as mapping of storm drains and other drainage that affect water quality. In 2012 additional analysis of all abutting parcels looked at "co-occurring" characteristics that could help to prioritize which areas are most likely to benefit from new uses or redevelopment. For example, coordination with the developers of the former Brigham's site resulted in landscape enhancements around the brook and adjacent parklands as part of that redevelopment process.

Other Activities

The Committee continues to monitor and contribute to a wide range of open space projects that affect the Town and its residents' quality of life, including: the program for Off-Leash Dog Areas in Arlington Parks and a fenced dog park at Thorndike Field supported with private grant funding; the state Department of Conservation and Recreation's Alewife Greenway Path recently completed as part of the larger Alewife Reservation Master Plan; and the continued maintenance of the Wildlife Habitat Garden at the Arlington Reservoir, as well as a 2013 calendar featuring photos of the Reservoir environs, prepared by the Vision 2020 Reservoir Committee.

Other timely issues addressed by the Committee during 2012 include participation in the Planning Department's Town-wide Master Plan kick-off meeting in October, various water bodies and invasive plant projects – such as the management of phragmites in Spy Pond and harvesting of water chestnuts in the Reservoir, and meeting with teachers at the Covenant School who are interested in getting their students involved projects related to Mill Brook. New opportunities for enhancement of public open spaces include the Transportation Advisory Committee's redesign of Downing Square in Arlington Heights, the creation of rain gardens at Spy Pond Park and Hurd Field, with plans for gardens in other Town properties, the reactivated initiatives of the Tree Committee, especially in light of serious tree losses due to recent storms, and the redevelopment of the Symmes site, including additional open space and parklands that will be protected under a conservation restriction managed by the Arlington Land Trust and the Conservation Commission.

Ongoing open space concerns include the future land uses at Busa Farm on the Lexington border next to the Arlington Reservoir and beach, the status of the Mugar property in East Arlington due to potential flooding and traffic problems if the land were to be developed, and the loss of public access around the Arlington Catholic High School practice field following installation of expanded fencing around new artificial turf.

As part of its community education goals, OSC participated in Town Day in September, as it does each year, displaying maps of local open spaces, copies of the Open Space and Recreation Plan and the Mill Brook report, flyers about the Conservation Commission's Land Stewards Program and invasive plants, and a sign-up sheet for residents interested in getting more involved. Several members are also contributing to a revision of the 1994 book, *Walking the Open Spaces of Arlington*, which is being coordinated by the Conservation Commission for both print and web-based distribution.

Transportation Advisory Committee

The goal of the Transportation Advisory Committee (TAC) is to improve the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort, the TAC works closely with the Arlington Police Department's Traffic Division, the Public Works Department, and the Planning Department.

The Traffic Authority for Arlington is the Board of Selectmen. The TAC was established by the Board of Selectmen in the spring of 2001 to advise them on transportation matters. Resident and business members of the Committee at the end of 2012 were: Elisabeth Carr-Jones, Jean Clark, Paul Kent (representing the Chamber of Commerce), Jeff Maxtutis (Co-Chair), Howard Muise (Co-Chair), Scott Smith, Edward Starr (Vice Chair), and Richard Turcotte. Town staff members are Officer Corey Rateau (Police), Wayne Chouinard (Public Works), and Laura Wiener (Planning, Committee Secretary). John Lentz, is an Associate (non-voting) member.

The TAC continues to be very concerned by the limited Police resources for traffic and parking enforcement. Transportation management requires the Three Es: Engineering, Education and Enforcement. All three are essential to maintain a high quality of life in Arlington. Enforcement is the weakest at this time.

Major Activities

Arlington Schools

The TAC continues its multiyear plan to improve pedestrian safety around schools. Phase 1, providing inexpensive safety improvements (paint and signs) for the public elementary schools, is complete. This effort included designating and improving preferred walking routes, reducing conflicts between students and autos during drop-off and pick-up periods, and designating 20 MPH School Zones. Phase 2 is underway and requires more expensive infrastructure improvements such as adding or repairing sidewalks and handicap ramps along the preferred walking routes and improving traffic flow for drop-off and pick-up. The TAC is seeking funds for these items. Currently underway is an effort to improve the pedestrian environment and traffic flow around the Ottoson Middle School.

Crossing Flags Pilot Program

TAC initiated a pilot program to provide hand held flags at three locations near elementary schools, to provide more visibility for students crossing busy streets on the way to school. The program was expanded this past year, to a total of 7 locations around Town. The program was partially funded by the State of Massachusetts Executive Office of Public Safety and Security. Early indications are that the crossing flags are useful.

Arlington Center Safe Travel Project

Working with the Planning Department, DPW , TAC, and the Arlington Bicycle Advisory Committee (ABAC), the Town applied for funds from MassDOT under the Clean Air and Mobility Program (CLAMP) to improve safety and mobility for motorists, cyclists and pedestrians at the intersection of Route 60 and Mass Ave. Goals include providing a safe and visible bikeway connection through the intersection, reducing the crossing distance for pedestrians, and reducing congestion and wait time for vehicles.

Massachusetts Avenue Corridor

This project involves an upgrade of Massachusetts Avenue between the Cambridge city line and Pond Lane for safety and streetscape improvements. Design work is nearing completion, with construction anticipated to begin in 2013. The design will create a more organized roadway that balances the needs of pedestrians, motorists, bicyclists, and transit users. Members of the TAC served on the Review Committee for the project.

Ongoing Projects

- 30-50 Mill Street, aka Alta Brigham Square. TAC worked with the ARB on traffic mitigation implementation, particularly around the crossing of Mill Street by the Donald R. Marquis Minuteman Trail (Minuteman Bikeway).
- MassachusettsAvenue/Jason Street/Mill Street intersection. TAC continues to consider improvements to this intersection. Recommendations will be forthcoming in 2013.
- Lake Street Corridor. A TAC Working Group continues its work to develop alternatives for improving safety and mobility along Lake Street.
- Downing Square. Design and engineering of this complicated intersection is complete, and construction should begin in 2013.
- Jason Street cut-through traffic. At the request of the Board of Selectmen, based upon requests by Jason Street residents, a TAC Working Group is examining the traffic impact of motorists traveling between Route 2 and Massachusetts Avenue via Jason Street. A neighborhood meeting to identify issues was held in December.
- Arlington Center Parking. The 2012 Town Meeting requested that the Town study parking in Arlington Center. The Board of Selectmen requested that the TAC participate in this project. This work began this year.
- Bike Pavement Marking Policy. A Working Group made up of TAC and ABAC members is working with the Town Engineer and Department of Public Works to create a policy for accommodating bicycles when Town roads are repaved.

Reports

TAC studied and made recommendations to the Board of Selectmen on the following:

- MBTA Bus Route 77, Key Bus Routes Program. The MBTA is undertaking improvements to the top 15 bus routes, including Route 77 in Arlington and Cambridge. TAC worked with the MBTA to review proposed improvements, which will include moving and elongating some stops, and adding benches, shelters, and trash and recycling receptacles. The MBTA is expected to make planned improvements in 2013.
- Massachusetts Avenue at Water Street and Peg Spengler Way (Robbins Library). Recommendations for improving safety were approved by the Board of Selectmen.
- Old Mystic Street and Hutchinson Road. Recommendations for improving safety and visibility were approved by the Board of Selectmen.
- Crosswalk on Ridge Street at Crosby Street. Recommendations for improved pedestrian safety and driver visibility were approved by

TAC and will soon be reviewed by the Board of Selectmen.
- Wildwood Avenue/Lockeland Avenue, Field Road. Recommendations for improved pedestrian and vehicle safety were approved by TAC and will soon be reviewed by the Board of Selectmen.

Goals for 2013

The Committee will begin to update the 2007–2014 Open Space and Recreation Plan and continue its collaboration with other Town entities and community groups to advocate for the proper maintenance and management of the Town's valuable open space and recreation resources. Committee members will also work with the Master Plan Advisory Committee to ensure that open space and recreation resources are fully incorporated into all future Town planning.

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) was appointed by the Board of Selectmen in 1996 to advise the Town on improving local bicycling conditions for both residents and visitors. The all-volunteer Committee promotes all forms of safe bicycling on Town roadways and the Minuteman Bikeway, from recreational riding to using the bicycle for transportation and running errands.

ABAC's annual events include the ABAC Winter Social, the BIKE-Arlington Tour, and ABAC's Bicycling Information booth at Town Day in September.

ABAC meets monthly, usually the third Wednesday of the month, to discuss bicycle-related topics and issues in Town. If you are interested in local bicycling matters please attend an upcoming ABAC meeting. Meetings are posted in advance and open to the public. For more information, visit our website at www.abac.arlington.ma.us, contact the Department of Planning and Community Development at 781-316-3090, or e-mail tonkinc@comcast.net.

2012 Highlights

Over the last year the Arlington Bicycle Advisory Committee has worked on the following:

In early March, we held our annual winter social at the Arlington Center for the Arts About 50 people heard Dan Driscoll of the DCR give an illustrated talk on the DCR's trail system, how it was built up and the plans for the future. The talk was followed by a lively Q&A session.

Members have continued to be involved in the CLAMP (Clean Air and Mobility Program) proposal for the Arlington Center Safe Travel Project at the Mass Ave./Route 60/Bikeway intersection. We are hoping that this will soon be progressing to the next stage.

Again one of the ABAC members organized a spring cleanup of the Bikeway. This was again successful although there were less people involved than last year there was less to pick up compared to previous years, possibly due to the mild winter. We will continue to make this an annual event.

In May, the weather was perfect for our annual BIKE-Arlington tour. Features of this slow paced ride included the Thompson School site and the new trails along Alewife Brook. Our police escort provided invaluable assistance to a cyclist, not part of the tour, who had just been injured by hitting one of the root heaves on the bikeway.

The Committee has helped the DPW pinpoint areas of the Bikeway that has issues with root heaves. Many of those issues have now been fixed, removing many serious hazards to cyclists and pedestrians. So a big thank you to the DPW.

Members of the Committee have worked with the Arlington Police Department on a revised handout that informs cyclists of their rights and responsibilities under the current law.

ABAC members participated in statewide bike and pedestrian counts at the Swan Place intersection of the bikeway, again demonstrating that the Trail is one of the busiest shared use paths in the Nation, with hundreds of bikes and pedestrians during a busy hour.

Members of the Committee have continued to be involved in the discussion around the rebuilding of Mass. Ave. in the East Arlington section of Town.

The Committee is still involved in the ongoing work to update the Minuteman Bikeway Map, replacing the current map that is now out of print and unavailable, and making the new map available to the public and online. The project is funded by a grant awarded to the three Bikeway communities; the program is entitled "Navigating the Minuteman Bikeway." This project is being coordinated with the towns of Bedford and Lexington, with Lexington taking the lead role. The Committee has been active in discussions with Lexington and Bedford in harmonizing signage along the whole length of the Bikeway, along with common policies that will give the whole trail a cohesive appearance. We are now looking at the maps and working on a consensus as what to show and what to leave out.

ABAC again had a booth at Town Day. The most asked question this year was "When is Hubway coming to Arlington?" There were also discussions about bike lanes, riding on the sidewalk, and cyclist visibility at night.

ABAC members, with the assistance of the Town Planning and Community Development Department and community volunteers, worked hard to prepare and submit the application to the League of American Bicyclists national designation as a "Bicycle Friendly Com-

munity". Arlington has now joined Boston, Somerville, and Northampton in receiving this recognition, and is the first Town in Massachusetts to do so. We now have two signs placed at either end of Mass. Ave. proclaiming that we are a "Bicycle Friendly Community."

Doug Greenfield a member executive board has created a new website for ABAC and is keeping it updated.

We have regained control of the Minuteman Bikeway website and are working to get it updated.

We have now filled our last open position on the executive board and are delighted that Phil Goff has chosen to join us. His professional experience has already come to the fore in the work he has put in conjunction with TAC on how to restripe roads.

At the request of the Town Manager, we have started to work on a set of guidelines for bikeway usage, to be applied when special events such as races or charity walks are proposed. We are reviewing similar guidelines proposed in Lexington, so as to harmonize policies among the bikeway communities. We are also working on application forms for these events.

During Bike Week in May, there was a friendly statewide competition among both workplaces and communities to see who can pledge the most bicycle miles of commuting. In past years, Cambridge has generally won. This year, because the scoring was changed to account for Town/City population, Arlington came in 1st place.

Arlington Housing Authority

The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

The Arlington Housing Authority manages 1,156 housing units: 520 units for elderly and/or residents with disabilities, 180 units designated for family housing, a home for 13 mentally challenged residents, one domestic violence unit, and 442 vouchers that help participants live in privately-owned dwellings throughout the community. The Arlington Housing Authority, in partnership with the Town of Arlington, added to its programs two units of housing for victims of domestic violence.

This year marks the Arlington Housing Authority's sixty-fourth year offering housing to low and moderate income persons either through direct housing in government-owned developments or subsidized housing in privately owned dwellings.

The Authority is a quasi-governmental agency that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. The four locally elected board members and one Governor Appointee member of the Arlington Housing Authority's Board of Commissioners are: *Chairman* Richard B. Murray, *Vice-Chairman* Nicholas Mitropoulos, and *Members Daniel Brosnan, Bridgette James, and Governor Appointee, Gaar Talanian*. Teresa J. Walsh served until she moved out of Town in October. She was replaced by Bridgett James at a joint meeting between the Arlington Housing Authority and the Arlington Board of Selectmen in November.

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day-to-day operations of the Authority.

Year in Review

In 2011, the Arlington Housing Authority suffered a tragic loss of its Chairman, Brian R. Greeley. Brian

was an active chairman and a strong housing leader and advocate for the people of Arlington. Because of Brian's leadership, the AHA created and began a domestic violence program, which we expanded in 2012 by adding a second unit to the program. Brian was also instrumental in working with the Town with the renovation of the Plaza located at the Cusack Terrace building. The plaza was completely renovated and a new covered seating area added for the benefit of the residents of Cusack Terrace. On Saturday April, 14, 2012 the Arlington Housing Authority Board, with numerous State and Local Officials held a dedication ceremony and named the newly renovated plaza in his honor.

The AHA continues its efforts to modernize its properties and programs to better serve the needs of the community in the expansion of its tenant services support programs, and works on creative partnerships with many housing groups and service providers in the community.

Properties

The AHA continues to make energy efficiency a major priority at all of our buildings. By bringing gas to the 144 unit Hauser building and the 72 units at Drake Village it was able to remove 2,400 gallon electric hot water system and replace it with new energy efficient gas hot water system and convert nine buildings with new energy efficient gas boilers. The nine buildings were funded by the Town from the monies they received from ARRA funds from HUD. A new gas hot water system was also added to the 100 unit Chestnut Manor building and the Authority was awarded funds for a Cogen System at the 133 unit all electric Winslow Tower building.

We continue to take advantage of the NSTAR low income energy program by adding new efficient hallway lighting replacing the old fluorescent lighting fixtures in all of our elderly buildings.

The AHA was also installed 520 new low-flow toilets, 520 new programmable thermostats, and over 600 new refrigerators.

Safety and Security has been upgraded at all of our building by working the Arlington Fire Department all our senior building are now using the new wireless technology for our fire alarm systems. We also upgraded most of the building with new fire alarm systems. Message boards have been installed in all our properties so we can notify residents of issues or just to keep them up-to-date on programs and happenings in each of the buildings.

Lobby areas and hallways were updated, painted, and pictures added and new flat panel TV's were added in the community rooms. New lobby furniture was installed at Cusack Terrace.

Community Partnerships

2012 was a great year in expanding our partnerships with a number of community service program providers. The Authority continued to take advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. For the twelfth year in a row, inmates under the supervision of correctional personnel assisted the AHA maintenance staff in its spring and fall cleanup efforts as well as painting and floor waxing.

Minuteman Senior Services has been so successful at our Drake Village location by providing services to our seniors and a meals program. The AHA Board of Commissioners along with Minuteman worked with Tufts on a health care exercise and nutrition program at Drake Village study the effects of healthy eating and exercise. In partnership with Minuteman, we continued the emergency senior domestic violence program in a unit in one of our properties.

The Arlington Boys and Girls Club and Fidelity House continues their afternoon programs in our Menotomy Manor Development that provides homework help, games, and programs for our young residents of Menotomy Manor. This program has been extremely successful with a large number of residents participating and continues to provide needed help and assistance to our families at Menotomy Manor.

In partnership with the Saint Vincent DePaul Society we have added a clothing program at Menotomy Manor. This program offers clothing options for our families of low income.

Once again, Operation Success continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. In 2012 more families participated than ever before. Janet Maguire and Peggy Regan run this program with a large group of young volunteers. They have recently added to the program by offering counseling services and cultural experiences programs to middle and high school students that they would otherwise not be able to afford.

The new Domestic Violence Program/ Affordable Housing created by the Arlington Housing Authority, the Board of Health, and the Arlington Police Department began in 2011. The AHA was awarded funding through the Community Development Block Grant Program (CDBG) for the purchases of a 2 bedroom unit for temporary housing for victims of domestic violence. Funding for a second unit was awarded to the AHA and we purchased a three bedroom unit 2012.

The Arlington Housing Authority Board would like to thank all our partners for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

Challenges Ahead

State Regulations and Mass Chapter 121B continue to be a major barrier to the housing authority in providing more affordable housing. Rents set at either

27% or 30% with many deductions; limit the increase of rents in all of our developments. This is well documented in numerous state housing studies since 2000.

Because the AHA serves the lowest of income residents, 95% of them would not be able to afford the rent in the new affordable housing units being constructed in Town. On our current waitlist 86% of the applicants have incomes below $10,000 and many of them receive only temporary assistance in the amount of $3,000 per year. We greatly appreciate the efforts from the Town of Arlington in awarding us funds to continue to serve its neediest population.

The AHA will continue to seek funding from CDBG, and all other sources to make ends meet.

Of 180 households leased in our Menotomy Manor family units:

- 25 households have a total income of less than $40,000
- 51 households have a total income of less than $35,000
- 49 households have a total income of less than $20,000
- 33 households have a total income of less than $10,000

Administrative Services

The Authority continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. The list is now open to all daily. Arlington residents are given a preference.

The AHA's new website, arlingtonhousing.org, is now available and provides valuable information to those wishing to learn more about the AHA and its programs.

You may now also search for and become a fan of the Arlington Housing Authority on Facebook.

Wait Lists

Stated-Aided Elderly/Handicap One Bedroom Units

Arlington Applicants:	74
Non-Arlington Applicants:	290
Total	364

State-Aided Family 2-Bedroom Units

Arlington Applicants:	21
Non-Arlington Applicants:	170
Total	191

State-Aided Family 3-Bedroom Units

Arlington Applicants:	5
Non-Arlington Applicants:	117
Total	122

Section 8 Wait List

Arlington Applicants: *438

** Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents are listed for this program.*

State Program Rents

Average Elderly/Handicap Monthly Rent: $378/month (includes heat and lights)

Average Family Monthly Rent: $486/month (tenant pays utilities)

Tenant Services

Mary Maher and Nancy Flynn-Barvick, Housing Coordinators, continued their active participation in monthly meetings with the presidents of the tenant associations. The tenant presidents and our staff, meet regularly to insure communication between our agency and the residents.

For the third year in a row, the AHA participated in National Night Out at Menotomy Manor. National Night Out is the celebration between the AHA, The Arlington Police department and the community. It is a going-away celebration of crime and drugs in our community. The Arlington Housing Authority would like to thank the Chief of Police Fred Ryan, and Officer James Smith, the entire Police Department, and Fire Chief, Robert Jefferson and his crew for their efforts and work with the Arlington Housing Authority.

Personnel

The Arlington Housing Authority would like to thank all its employees for their dedication throughout the year. We further would like recognize the service of the Jerry Keefe and George "Salty" Mead. Both retired this past year and both were dedicated hard working employees. We wish them well in their well deserved retirement. The will be missed by all.

VISION 2020

About Vision 2020

Vision 2020, established by Town Meeting in June 1992, is a committee of the Town of Arlington that partners residents, Town employees, and Town leaders in a joint planning process. This process focuses on accomplishing the Town Goals enacted by Town Meeting in 1993. The Standing Committee oversees projects of volunteer task groups that work in support of the goals and develops and reports the results of an annual Town-wide survey. It also reports to Town Meeting on the results of Vision 2020 collaborative activities.

Vision 2020's task groups support goals related to: Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Gover-

nance. Task group information can be found online at arlingtonma.gov/vision2020.

Notable Activities

In 2012 Vision 2020 volunteers worked on a wide range of new and ongoing projects to benefit the Town and its residents. These efforts brought together Town departments, local groups and organizations, and volunteers.

Annual Vision 2020 Survey

Employing the concept that while you are being counted, your opinions count too, the Vision 2020 Standing Committee, its Task Groups, and Town Departments created, tallied, and analyzed 4,400 resident responses to the 2012 Vision 2020 Annual Survey, an insert to the Town's Annual Census mailing.

In just six weeks, 24% of Arlington households responded to the survey, Mastering Our Future: Help Arlington Prepare for the Upcoming Master Planning Process. Response rates were remarkably even across all precincts.

Residents weighed in on various aspects of living in Arlington now and in the future. Questions covered Town character, land use, transportation systems, parking, housing options, economic development, and financial sustainability. Residents were invited to share their visions for Arlington's future, 10 to 20 years out, and to indicate how they might want to engage in the master planning process.

Household responses received by March 15, were summarized and reported to Town Meeting, Town officials, and departments. A one-page analysis was made available to residents on Town Day, and a more detailed discussion (included at this end of this report) was published in The Arlington Advocate in October. Survey data support Town officials and departments in planning and evaluation tasks.

Additional Activities

Sponsored a Warrant Article for the 2012 Annual Town Meeting to appropriate $50,000 to the Town's Water Body Fund for the maintenance, treatment, and oversight of the Town's water bodies. The Spy Pond and Reservoir Committees worked with the DPW and Conservation Commission to draft this successful Warrant Article. Important work completed as a result included a major harvest and removal of invasive water chestnuts from the Reservoir for a second consecutive year as well as monitoring and treatment of Hill's Pond and Spy Pond for invasive and nuisance aquatic plants.

Prepared the 2013 Annual Town Survey, "Collaborative Arlington: Exchanging Information, Working Together," as an insert to the Census mailing.

With the Arlington League of Women Voters, co-sponsored the annual Candidates' Night program.

Helped select titles for the 2012 Community Book Read. The title chosen was *The Fault in Our Stars* by John Green.

At Town Day, Vision 2020 used demonstrations, calendar sales, and engaging activities to inform and educate the public about Arlington matters, and to attract new Task Group members. Diversity, Fiscal Resources, Governance, Public Art, and all Environmental Task Groups were represented.

Diversity: Continued to provide leadership to the Superintendent's Diversity Advisory Committee, advocating for recruiting, employing, and retaining staff with diverse backgrounds in the Arlington Public Schools.

Public Art Committee: Completed the Spy Pond Mural project, with an installation at the Boys and Girls Club incorporating art by four high school students. The Committee raised funds once signage by-law changes allowed display of the mural. Most funding came from two campaigns, both artistic expressions in their own right. Chairful Where You Sit, a pop-up art installation on the Minuteman Bike Path featuring over thirty reimagined chairs by local artists and community members, raised about $3,000. Artbeat, an East Arlington business, sponsored the very successful Art Gecko fundraiser.

Fiscal Resources: Analyzed the assessment of properties on Massachusetts Avenue in East Arlington for the years 2003 to 2010, and compared them to assessments in North Cambridge during the same period. Discovered that the assessment history in the two regions was more similar than expected. Discussed results with Town Manager.

Prepared five articles for The Arlington Advocate called Ideas for Growth in Arlington which pointed out the importance of accurate assessment of land in commercial areas.

Studied the water and sewer metering and billing process. Quantified the financial benefits of moving from semi-annual to quarterly billing cycle. Discussed results with Town Manager.

Reservoir Committee: Continued work on the new Wildlife Habitat Garden which it designed and installed with help from DPW in 2011. New plantings were added and substantial maintenance was done over a number of group work sessions, as well as by volunteers on their own time, and a local Girl Scout troop's work project. Better signage was installed, identifying the garden as a Vision 2020 initiative. Native plants were also labeled, as part of ongoing public education.

The Wildlife Habitat Garden is a special community resource. The Committee welcomes schools, recreational groups and others to participate in its future development and maintenance. Information is available

at www.arlington2020.org/reservoir/.

Continued to provide maintenance and trash pick-up for the landscaped island at the east end of the Reservoir parking lot.

Created the Arlington Reservoir Calendar for 2013, with photos from around the Reservoir throughout the seasons, for outreach and education as well as fundraising. Solicited photos from members of the Reservoir Committee and the Menotomy Bird Club and received over 200 submissions. The calendar was printed in time for sales at Town Day (over 40 sold) and, with support from a number of local businesses, was a sell-out during the holidays. The Committee expects to net about $500 to support future projects.

Spy Pond Committee: Helped to monitor water quality and control excessive vegetation on Spy Pond. Met with the Planning Department, DPW, Board of Health, and Aquatic Control Technolgy (ACT) regarding Arlington's water bodies. Met with the Board of Health about blue green (microcystis) algae, an increasing health threat in the Pond. Trained several Committee members to take Secchi Disk readings to monitor Pond clarity and demonstrated the method at Town Day. ACT performed further Secchi Disk training with the Boys and Girls Club and initiated a survey.

Wrote a public education flyer about the problems and costs of weed growth at Spy Pond (or any water body) when high-phosphorus fertilizers end up in storm water runoff. High school students distributed the flyer to the 3,000 Arlington households in the 748-acre Spy Pond Watershed.

Planned and managed the ninth annual Spy Pond Trails Day at which local volunteers and the Boston area Appalachian Mountain Club pruned trees and removed invasives and trash along the trail at the Route 2 end of the Pond. In a separate project with the Arlington Land Trust and Kelwyn Manor Association, planted wetland plants and seed mix in the marshes surrounding Kelwyn Manor Park and Elizabeth Island.

Met with MassHighway and the Town Engineer to review the Spy Pond path along Route 2 and the sand bar that is growing at that end of the Pond.

Sustainable Arlington: Worked with the Town EcoFest committee to create and manage the fourth annual EcoFest at Town Hall, "Locavoracious ... About Food!" with local food producers, including community and home gardeners, home food waste composting, and presentations on environmental impacts of food production, consumption and disposal. Engaged local groups and organizations including Old Schwamb Mill, the Arlington Center for the Arts, the Friends of Spy Pond Park and the Garden Club.

Participated in the food-waste composting pilot at Brackett Elementary School.

Worked with Town staff to submit a proposal for the second year of the state's *Solarize Mass* program. Arlington was one of 17 communities selected. The program combined community-led marketing and outreach with a tiered pricing structure as an incentive to install PV systems up to 15kW on homes or businesses. Sustainable Arlington worked with the Town to select the PV installer (Solarflair Energy) and then led the marketing and outreach campaign. 157 contracts were signed, totaling 718 kW of capacity, more than any other community. As of late 2012, approximately 15 PV systems had already been installed.

Two members of Sustainable Arlington continued to serve on the Town's Energy Working Group (EWG), which works to reduce the Town's energy use and costs. In 2012, in addition to ongoing projects, the EWG pursued three new directions.

It submitted a proposal to the first ever round of competitive grants under the state's Green Communities Program. Arlington was one of 19 communities awarded a grant, receiving $250,000 for two projects to increase building energy efficiency: HVAC upgrades at the high school and installation of variable frequency drives on electric motors in six other buildings.

EWG work with the Thompson School Rebuilding Committee and the project's architect led to that building being made "solar ready" (the EWG intends to pursue a rooftop PV system for the new school).

The EWG was able to have $200,000 in supplemental local aid from the state designated by Town Meeting for use in implementing energy efficiency projects.

Leadership Changes

The Vision 2020 Standing Committee's long-time co-chairs Jane Howard and Jo Martha Glushko stepped down after serving more than 20 and nine years, respectively. They continue on, however, as Town Meeting and Planning Department representatives to the Standing Committee. New co-chairs are Brucie Moulton, from the Environment Task Group Sustainable Arlington committee, and Mary Harrison, from the Diversity Task Group.

Task Group and Committee leadership changes during 2012:

- Claire Carswell and Tarajee Pass became Diversity Task Group co-chairs when Miriam Stein stepped down;
- David White is the new Chair of the Reservoir Committee;
- Brad Barber replaced Jacob Friis as Chair of the Spy Pond Committee;
- Dave Haas took over as co-chair of Sustainable Arlington replacing Charlotte Milan.

To: Town Meeting Members and Town Officials

From: Vision 2020 Standing Committee and Task Group Chairs
Co-Chairs: Jo-Martha Glushko and Jane Howard
Paul Bayer, Kathleen Bodie, John Budzyna, Adam Chapdelaine, Joe Connelly, Dan Dunn, Andrew Fischer, Bruce Fitzsimmons, Jacob Friis, Mary Harrison, William Hayner, Gordon Jamieson, Elizabeth Karpati, John Leone, Josh Lobel, Gail McCormick, Charlotte Milan, Cheryl Miller, Sally Moulton, Angela Olszewski, Stephen Ricci, Miriam Stein, Brian Sullivan and David White

Date: May 9, 2012

Subject: Vision 2020 Report to the 2012 Annual Town Meeting

The Vision 2020 Standing Committee and its Task Groups are pleased to present the following report covering Vision 2020 projects and activities for Calendar Year 2011 as well as Warrant Article 51 and its 2012 Annual Survey. The report can be found in three areas:

- The Town's 2011 Annual Report, in the Community Development section on pages 103-117, presents a short history of Vision 2020's 22-year existence and specific accomplishments for the year 2011. The results of the 2011 Vision 2020 Annual Survey - Truth and Consequences: You Can Influence the Difficult Decisions - are included on these pages.
- The second is by reference to the Finance Committee's recommended vote in their 2012 Report to the 2012 Annual Town Meeting for Warrant Article # 51 -Appropriation/Arlington's Water Bodies Fund. It received your unanimous approval on May 2, 2012.
- The third, a summary of the almost 4,400 Arlington household responses received by March 15, 2012 to the 2012 Vision 2020 Annual Survey - Mastering Our Future: Help Arlington Prepare for its Upcoming Master Planning Process - can be found in this booklet. Twenty-four percent (24%) of Arlington's households responded to this survey in just six weeks; 3,698 completed paper forms, and 693 responded to an online version of the survey. This is the third year in a row with more than 4,000 households responding. The demographics page shows that respondents are distributed across town.

Focused on preparing residents for the Town's anticipated master planning process, the survey introduced residents to some Arlington trends seen since 1990 and asked residents to weigh in on some elements/aspects of living in Arlington currently and in the future. These responses will contribute to the Town's development of a Master Plan that is designed to have value for years to come. Residents were queried on such elements as town character, land use, transportation systems, parking, housing options, facilities, infrastructure, economic development and financial sustainability.

Residents were also encouraged to share their visions for Arlington's future, 10-20 years down the road, and comment on ways they might want to be involved in the master planning process. A summary of these comments and vision statements has been collected and will follow this report.

The 2012 survey results, further analysis and resident contributions will be available on the Town website.

Demographics

Total Responses: 4,391
Paper or Survey Monkey

	#	%
Online	693	16%
Paper	3,698	84%

Precinct

	#	%
Pct 1	143	3%
Pct 2	169	4%
Pct 3	187	4%
Pct 4	212	5%
Pct 5	180	4%
Pct 6	199	5%
Pct 7	209	5%
Pct 8	215	5%
Pct 9	206	5%
Pct 10	224	5%
Pct 11	184	4%
Pct 12	215	5%
Pct 13	169	4%
Pct 14	211	5%
Pct 15	193	4%
Pct 16	201	5%
Pct 17	162	4%
Pct 18	175	4%
Pct 19	175	4%
Pct 20	176	4%
Pct 21	189	4%
(Blank)	397	9%

Household includes 18-64 year olds

	#	%
Yes	3,357	76%
No	726	17%
(Blank)	308	7%

Household includes 65+ year olds

	#	%
Yes	1,338	30%
No	2,782	63%
(Blank)	271	6%

School Age Children in Arl Schools

	#	%
Yes	630	14%
No	3,551	81%
(Blank)	210	5%

School Age Children Not in Arl Schools

	#	%
Yes	93	2%
No	3,308	75%
(Blank)	990	23%

Years in Arlington

	#	%
<<5 yrs	1,008	23%
5-15 yrs	1,196	27%
>>15 yrs	1,942	44%
(Blank)	245	6%

Housing Type

	#	%
Single Family	2,286	52%
Condo	539	12%
2-4 Units	898	20%
5 or more units	318	7%
(Blank)	350	8%

Own/Rent

	#	%
Own	3,142	72%
Rent	1,062	24%
(Blank)	187	4%

Own/Rent Commercial Space in Arlington

	#	%
Yes	621	14%
No	2,907	66%
(Blank)	863	20%

Employed in Arlington

	#	%
Yes	293	7%
No	3,082	70%
(Blank)	1,016	23%

Under 18 Employed in Arlington

	#	%
Yes	202	5%
No	3,949	90%
(Blank)	240	5%

1: Town Character

Listed below are some characteristics that may or may not be important to you about Arlington as a place to live. Indicate how important each one is to you. Fill in one bubble per item only.

	% Important	% Unimportant	Important	Unimportant	(Blank)	Total Valid Responses
Safe Neighborhoods	98.9%	1.1%	4,207	48	136	4,255
Geographic Location	95.0%	5.0%	4,010	209	172	4,219
Parks/Open Space	91.9%	8.1%	3,866	340	185	4,206
Access to Public Transportation	91.1%	8.9%	3,859	376	156	4,235
Stability of Real Estate Values	86.4%	13.6%	3,629	570	192	4,199
Biking/Walking Areas	86.0%	14.0%	3,614	589	188	4,203
Quality of Public Education	83.2%	16.8%	3,493	706	192	4,199
Town Gvmt Services	78.3%	21.7%	3,253	902	236	4,155
Civic Involvement/Sense of Community	76.1%	23.9%	3,153	989	249	4,142
Variety of Restaurants	74.3%	25.7%	3,116	1,079	196	4,195
Distinct Commercial Centers	66.8%	33.2%	2,749	1,364	278	4,113
Water Bodies Throughout Town	66.2%	33.8%	2,742	1,401	248	4,143
Cultural Activities/Historic Resources	65.6%	34.4%	2,726	1,430	235	4,156
Youth Activities	63.8%	36.2%	2,649	1,506	236	4,155
Senior Services/Activities	53.6%	46.4%	2,253	1,947	191	4,200

2: Land Use: Purpose and Location

Land use choices can affect the Town's character and economic viability. Though Arlington is perceived as densely developed, opportunities may arise for future projects.

A) Do you support or oppose policies that encourage the following uses for new building and redevelopment in Arlington?

	% Strong Support	% Some Support	% Some Opposition	% Strong Opposition	Strong Support	Some Support	Some Opposition	Strong Opposition	(Blank)	Total Valid Responses
Museums / Galleries / Theaters / Libraries	51.1%	40.4%	6.1%	2.4%	2,094	1,653	248	99	297	4,094
Commercial/Small Business	43.7%	48.5%	5.6%	2.1%	1,775	1,972	229	86	329	4,062
Health Wellness	41.6%	50.7%	6.1%	1.6%	1,691	2,060	249	67	324	4,067
Restaurants	40.5%	46.5%	9.7%	3.3%	1,651	1,893	395	136	316	4,075
Recreation / Sports Facilities	40.3%	46.2%	10.1%	3.4%	1,639	1,880	412	137	323	4,068
Retail	36.1%	51.6%	9.1%	3.1%	1,465	2,094	371	127	334	4,057
Info Tech	35.9%	46.3%	13.1%	4.7%	1,445	1,862	527	189	368	4,023
Engineering/Arch/ Design	33.0%	51.0%	11.8%	4.2%	1,333	2,057	478	169	354	4,037
Mixed Use retail, office, residential	29.7%	52.3%	13.2%	4.7%	1,196	2,105	531	191	368	4,023
Biotech	28.5%	39.4%	21.6%	10.5%	1,154	1,592	873	426	346	4,045
Residential	28.1%	45.8%	17.4%	8.7%	1,139	1,854	706	353	339	4,052
Prof Services	22.7%	62.4%	11.7%	3.3%	914	2,510	469	131	367	4,024
Hotels, Inns, B&B's	20.6%	48.2%	21.6%	9.6%	836	1,957	875	388	335	4,056
Light Industry	19.1%	41.7%	27.7%	11.5%	770	1,680	1,116	465	360	4,031
Personal Services	17.9%	50.9%	24.0%	7.3%	723	2,061	972	294	341	4,050
No More Development	12.3%	27.0%	34.7%	26.0%	471	1,029	1,325	993	573	3,818

2: Land Use: Potential Development Locations

B) Do you support or oppose policies that encourage new building and redevelopment in the following areas, where possible?

	% Strong Support	% Some Support	% Some Opposition	% Strong Opposition	Strong Support	Some Support	Some Opposition	Strong Opposition	(Blank)	Total Valid Responses
Along Route 2	35.2%	42.5%	12.3%	9.9%	1,419	1,714	496	400	362	4,029
Broadway	25.9%	48.8%	16.5%	8.7%	1,033	1,945	657	348	408	3,983
Mass. Ave.	25.9%	42.8%	18.8%	12.5%	1,048	1,732	761	508	342	4,049
Throughout Town	22.7%	52.0%	16.3%	8.9%	902	2,065	649	355	420	3,971
Dudley Street	22.3%	50.6%	18.1%	9.0%	848	1,928	689	344	582	3,809
Summer Street	19.0%	47.8%	21.1%	12.2%	744	1,877	827	477	466	3,925

3: Living in Arlington

As you think about living in Arlington, how do you experience the following?

	% Often an Issue	% Sometimes an Issue	% Not an Issue	Often an Issue	Sometimes an Issue	Not an Issue	(Blank)	Total Valid Responses
Traffic on Mass. Ave.	36.0%	47.3%	16.8%	1,530	2,012	713	136	4,255
Housing Affordability	29.2%	37.6%	33.1%	1,222	1,573	1,385	211	4,180
Overnight Parking	23.8%	29.2%	46.9%	1,010	1,240	1,990	151	4,240
Traffic in My Neighborhood	23.4%	37.6%	39.0%	985	1,586	1,645	175	4,216
Traffic on Other Main Roads	23.1%	51.6%	25.3%	966	2,160	1,060	205	4,186
Daytime Parking	17.5%	36.1%	46.4%	741	1,527	1,967	156	4,235
Employment Opportunities in Arlington	16.9%	25.4%	57.7%	686	1,034	2,349	322	4,069
Maintenance of Town Properties (buildings, roads, water bodies, fields)	16.5%	44.5%	39.0%	687	1,854	1,624	226	4,165
Snow Clearing	15.0%	42.3%	42.7%	631	1,783	1,798	179	4,212
Amount of Open Space	13.4%	33.5%	53.1%	557	1,391	2,207	236	4,155
Public Transportation	12.9%	33.0%	54.1%	541	1,386	2,267	197	4,194
Mix of Stores/Services	9.2%	36.5%	54.2%	386	1,528	2,267	210	4,181
Handicap Accessibility	6.6%	20.6%	72.8%	271	851	3,001	268	4,123
Historic Preservation	5.5%	23.1%	71.5%	224	947	2,934	286	4,105

4: Housing Options

Arlington offers a diverse mix of housing types in a variety of sizes such as single-family and multi-family homes, condos and apartments. As we look to the future, should the following housing options be encouraged?

	% Yes	% No	Yes	No	(Blank)	Total Valid Responses
Senior Housing Options	81.2%	18.8%	3,344	774	273	4,118
Housing for First Time Buyers	78.4%	21.6%	3,195	882	314	4,077
Accessory Apartment	74.8%	25.2%	3,018	1,016	357	4,034
Housing in Mixed-Use Building	68.2%	31.8%	2,789	1,301	301	4,090
Special Needs Housing	65.7%	34.3%	2,645	1,381	365	4,026
Co-housing	60.2%	39.8%	2,411	1,593	387	4,004
Single Room Occupancy	45.2%	54.8%	1,833	2,221	337	4,054
High-rise Residential	22.4%	77.6%	926	3,207	258	4,133

5: Transportation

A) Transportation Options - Think about the transportation systems serving Arlington. Do you support or oppose the implementation of each of the following options?

	% Support	% Neutral	% Opposed	Support	Neutral	Oppose	(Blank)	Total Valid Responses
Additional / Improved Sidewalks	69.2%	25.6%	5.2%	2,940	1,087	219	145	4,246
Red Line Extension from Alewife	64.5%	20.1%	15.5%	2,731	850	655	155	4,236
Green Line Ext to Route 16	63.2%	25.8%	11.0%	2,668	1,091	465	167	4,224
Car/Bike Sharing Rentals	58.7%	33.2%	8.1%	2,473	1,396	342	180	4,211
Town Shuttle / Circulating Bus	58.5%	31.1%	10.4%	2,480	1,317	441	153	4,238
Carpool Networking	57.8%	39.1%	3.1%	2,435	1,649	131	176	4,215
Shuttle / Bus to Adjacent Town Centers	57.7%	32.5%	9.8%	2,444	1,374	416	157	4,234
Additional Bus Shelters	52.1%	39.6%	8.3%	2,190	1,665	348	188	4,203
Electric Vehicle Charging Stations	49.6%	42.1%	8.3%	2,092	1,778	349	172	4,219
Additional Bike Lanes/Routes	46.5%	24.4%	29.1%	1,971	1,035	1,232	153	4,238

B) Parking Options - Does Arlington need more parking options?

	% Yes	% No	Yes	No	(Blank)	Total Valid Responses
Need More Parking	58.8%	41.2%	1,967	1,381	1043	3,348

Would you support or oppose each of the following options?

	% Support	% Neutral	% Opposed	Support	Neutral	Oppose	(Blank)	Total Valid Responses
Shared Parking / Use of Business Lots	63.9%	32.2%	3.9%	2,565	1,293	155	378	4,013
Park and Ride Area	58.6%	32.6%	8.8%	2,360	1,313	355	363	4,028
Daytime Parking on Residential Streets	57.8%	28.0%	14.2%	2,332	1,128	572	359	4,032
Designated Commuter Parking	52.7%	35.9%	11.4%	2,118	1,445	457	371	4,020
Overnight Parking Residential on Residential Streets	40.8%	23.1%	36.1%	1,661	942	1,468	320	4,071
Parking Structure / Garage	30.3%	33.5%	36.2%	1,218	1,344	1,452	377	4,014
Metered Parking on Mass Ave	28.5%	23.5%	48.0%	1,156	952	1,942	341	4,050

6: Involvement in the Master Planning Process

Keeping people involved is vital to the success of the master plan and its implementation. How would you like to participate in the master planning process?

	% Yes	% No	Yes	No	(Blank)	Total Valid Responses
Respond to Online Community Surveys	80.1%	19.9%	2,971	737	666	3,708
Submit Ideas via a Website	72.8%	27.2%	2,666	995	718	3,661
Email	70.6%	29.4%	2,582	1,074	725	3,656
Neighborhood Gatherings	53.3%	46.7%	1,960	1,716	715	3,676
Submit ideas through a Town Meeting Member	52.3%	47.7%	1,879	1,713	799	3,592
Attend Public Meetings	47.6%	52.4%	1,747	1,921	723	3,668
Through Local Media (newspapers)	45.2%	54.8%	1,620	1,966	794	3,586
Participate in Small Group Discussions	33.5%	66.5%	1,208	2,398	785	3,606

7: Financial Sustainability

To meet Arlington's goal of achieving financial sustainability, we must operate without a structural deficit (expenses rise at a rate greater than revenues). Below are some ways to address this challenge. Indicate your support of or opposition to the following.

	% Favor	% Opposed	Favor	Oppose	(Blank)	Total Valid Responses
Increased State Aid	90.7%	9.3%	2,628	271	463	2,899
CPA - Community Preservation Act (matching state funds)	87.6%	12.4%	1,910	271	569	2,181
Commercial Development	83.2%	16.8%	2,300	463	441	2,763
Revised Business / Commercial Tax Structure	82.9%	17.1%	1,621	335	521	1,956
More Regionalization of Services	75.7%	24.3%	1,423	458	561	1,881
Residential Development	65.1%	34.9%	1,516	814	457	2,330
Debt Exclusions to Finance Specific Building Projects	51.0%	49.0%	905	869	603	1,774
Pay As You Throw for Trash Removal (PAYT)	39.3%	60.7%	1,284	1,981	368	3,265
Periodic Property Tax Overrides (Prop 2.5)	38.6%	61.4%	1,024	1,626	456	2,650
Reduced Services	11.7%	88.3%	340	2,562	467	2,902

MODERATOR

John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 206th Annual Meeting and Special Town Meeting over the course of eight sessions. The meeting began on April 23rd and ran until May 16th. We also had a Fall Special Town Meeting on October 10, 2012.

During the first night activities the State of the Town Address was given under Article Two. The traditions of Town Meeting included introduction and an invocation by the New Salvation Army Chaplin and a presentment of the colors by the Menotomy Minutemen. Each session thereafter started with the singing of the National Anthem accompanied by Town Meeting members Jane Howard and Charles Gallagher on the piano. We also utilized the Moderator's new authority to declare a two thirds voice vote on items requiring that quantum of votes.

Warrant Articles

Over the course of the first few evening Town Meeting defeated several Zoning Bylaw Articles, including allowing accessory apartments and allowing a memorial park at Cooke's Hollow.

Town Meeting, in an act of self-regulation, voted to limit the time limit for first time speakers to seven minutes, lowering it from 10 minutes, we then voted against starting each Town Meeting session at 7:00 p.m. We also voted to form a committee to study electronic voting at Town Meeting.

Two divisive issues were debated for some time at the meeting. The first was the regulation of gas powered leaf blowers. A final compromise was reached to fully ban the use of gas powered leaf blowers from May 15th through October 15th.

A Warrant Article calling for Home Rule Legislation, No. 33, which would have led to the eventual elimination of the elected Treasures Office in favor of an appointed Finance Department with its head being appointed by the Selectmen was soundly defeated. The Town Manager instead formed a Committee for further study.

Also, the Town Meeting voted against a citizens Article to rescind the vote taken last year take and acquire by eminent domain, purchase, or otherwise interests in sidewalks along Mass. Ave. for the purpose of improving, repairing, or replacing those sidewalks from Pond Lane to the Cambridge city line.

During the Special Fall Town Meeting, by a roll call vote, 95 in the affirmative and 110 in the negative, it was voted not to amend or repeal the recently passed bylaw seasonally banning gas leaf blowers. Instead we formed a Leaf Blower Study Committee by a standing vote of 156 in the affirmative and 43 in the negative. While we were there we also voted an additional $2,873,671.74 to be used for the rebuilding of the Thompson School.

Budgets

After the debate lasting three nights, the omnibus Town and School Budgets of $96,465,636.00, the Capital Plan Budget of $9,343,820.00, and a multitude of Warrant Articles calling for other appropriations totaling $4,616,415.00 were all approved. Town Meeting approved expenditures in the total amount of $110,425,871.00.

PRECINCT 1

McGaffigan, Elizabeth	34 Silk Street	2015
Mills, Kevin M.	28 Mystic Valley Pkwy.	2015
VACANCY	RESIGNED	
VACANCY	RESIGNED	
King, Marian E.	122 Decatur Street, Apt. 4	2014
Yarbrough, Alan D.	27 Fremont Street	2014
Bastardi, Joseph A.	100 Decatur Street	2014
McGaffigan, Paul J.	34 Silk Street	2014
Lyle, Darren W.	104 Gardner Street	2013
Grunko, Zachary P.	53 River Street	2013
Cleinman, Stuart P.	113 Sunnyside Avenue	2013
VACANCY		

PRECINCT 2

Fiore, Elsie C.	58 Mott Street	2015
McCabe, Mark W.	4 Dorothy Road	2015
Carey, William A., Jr.	155 Lake Street	2015
DeCourcey, Stephen W.	7 Cheswick Road	2015
Fiore, Peter J.	58 Mott Street	2014
Hayner, William	19 Putnam Road	2014
Kerins, Katelyn M.	58 Colonial Drive	2014
Logan, William	5 Mary Street	2014
Cella, Augustine R.	99 Spy Pond Parkway	2013
Cella, Steven R.	99 Spy Pond Parkway	2013
Doherty, James F.	16 Spy Pond Parkway	2013
Donnellan, Shannon K.	91 Lake Street	2013

PRECINCT 3

Auster, Adam	10 Cottage Avenue	2015
Dratch, Robin M.	70 Teel Street	2015
Robillard, James F.	58 Broadway	2015
Thompson, Anne K.	14 Cottage Avenue	2015
Griffin, Jean M.	42 Oxford Street	2014
Simas, Charles J.	42 Oxford Street	2014
Stamps, Susan D.	39 Grafton Street	2014
Tosti, Allan	38 Teel Street	2014
Corbett, Dennis M.	19 Winter Street	2013
Hayward, William F.	68 Cleveland Street, #2	2013
Petersen, Allen K.	107 Grafton Street	2013
Susse, Jennifer R.	45 Teel Street	2013

PRECINCT 4

Costa, Patricia A.	82 Milton Street	2015
Laite, George	25 Lafayette Street	2015
Costa, Michael R.	82 Milton Street	2015
Rowe, Clarissa	137 Herbert Road	2015
Beal, Wesley L.	68 Melrose Street	2014
Costa, John J., Jr.	82 Milton Street	2014
Brogan, Gregory D.	59 Melrose Street	2014
Flueckiger, Molly E.	55 Fairmont Street	2014
Swilling, Nathan W.	62 Magnolia Street	2013
Marshall, Joseph M.	74 Varnum Street	2013
Ferrara, Ryan J.	94 Varnum Street	2013
Kaba, Nawwaf W.	7 Thorndike Street	2013

PRECINCT 5

Conlin, John F., Jr.	18 River Street	2015
Smith, Scott B.	39 Amherst Street	2015
O'Rourke, Kathleen Demauro	181 Palmer Street	2015
Ortwein, Nanci L.	135 Medford Street, #2	2015
Smith, Eric J.	16 Fordham Street	2014
DuBois, Abigail	83 Park Street	2014
Goodfader, Emily	25 Bowdoin Street	2014
Harris, Edward J.	250 Mystic Valley Pkwy	2013
Harrington, Kevin	123 Warren Street #2	2013
Mackenzie, Kenneth W.	33 Bowdoin Street #2	2013
VACANCY		

PRECINCT 6

Peluso, Theodore L.	438 Mass. Avenue, #420	2015
Berger, Eric	18 Hamilton Road, #205	2015
Kaplan, William H.	57 Spy Pond Lane	2015
Fischer, Andrew S.	25 Lombard Road	2015
Nohrden, Emily A.	7 Pond Terrace	2014
Snyder, Jill A.	276 Mass. Avenue, #305	2014
Batzell, Stephen W.	374 Mass. Avenue, #3	2014
Johnson, Anne D.	60 Pleasant Street #109	2014
Reynolds, Lisa M.	1 Pond Terrace	2013
Khalsa, Savitri K.	55 Newcomb Street	2013
VACANCY		2013
VACANCY		2013

PRECINCT 7

Hanson, Linda	11 Webster Street	2015
Alton, Angela A.	91 Harlow Street	2015
Connors, Joseph M.	78 Bates Road	2015
Romano, Maria A.	25 Bates Road	2015
Baron, SheriA	10 Raleigh Street	2014
Loreti, Christopher P.	56 Adams Street	2014
Nastasi, Laura J.	25 Bates Road	2014
Sharpe, Theodore W.	51 Palmer Street	2014
Goff, Phil E.	94 Grafton Street	2013
Kaepplein, Mark	11 Palmer Street	2013
McKinney, Laurence O.	32 Foster Street	2013
Smith, Walter R.	19 Tufts Street	2013

PRECINCT 8

Grossman, Irwin S.	16 Peabody Road	2015
Lobel, Joshua	73 Jason Street, #2	2015
Worden, Patricia B.	27 Jason Street	2015
Band, Carol L.	57 Bartlett Avenue	2014
Bean, David	50 Jason Street	2014
Berkowitz, William R.	12 Pelham Terrace	2014
Leone, John D.	51 Irving Street	2014
Foskett, Charles T.	101 Brantwood Road	2013
Knobloch, Nicole K.	35 Academy Street	2013
Rehrig, Brian H.	28 Academy Street	2013
Worden, John L. III	27 Jason Street	2013

PRECINCT 9

Boltz, Barbara Ann	54 Medford Street, #510	2015
Edelstein, Debra A.	63 Webcowet Road	2015
Schlichtman, Paul	47 Mystic Street, #8C	2015
Herlihy, Robert E.	51 Maynard Street	2015
Lieberson, Patricia E.	5 Mystic Lake Drive	2014
Liggett, Steven M.	25 Hayes Street	2014
West, Paul A.	4 Winslow Street, #1303	2014
Ruderman, A. Michael	9 Alton Street	2014
Watt, Gregory C.	26 Franklin Street	2013
Judd, Lyman G., Jr.	4 Winslow Street, #710	2013
Hasbrouck, Brian	46 Sherborn Street	2013
VACANCY		2013

PRECINCT 10

Costa, Barbara M.	26 Woodland Street	2015
Klein, Christian MacQuarrie	54 Newport Street	2015
Forbes, Danuta	4 Iroquois Road	2015
Varoglu, Mustafa	26 Shawnee Road	2015
Howard, Jane L.	12 Woodland Street	2014
Howard, Peter B.	12 Woodland Street	2014
Martin, John A.	60 Arlmont Street	2014
Moyer, William David	49 Hillsdale Road	2014
Elberger, Susan A.	7 Plymouth Street	2013
Quinn, Michael J.	15 Shawnee Road	2013
Spengler, Mark N.	189 Jason Street	2013
Wren, Donna K	75 Hillsdale Road	2013

PRECINCT 11

Bilafer, Mary Ellen	59 Cutter Hill Road	2015
Caccavaro, Thomas, Jr.	28 Ridge Street	2015
Carney, Christine C.	98 Richfield Road	2015
Fitzgerald, Thomas M.	67 Stowecroft Road	2015
Crohan, Philip C.	170 Mystic Street	2014
Heigham, Leba	82 Richfield Road	2014
Radochia, Joyce H.	45 Columbia Road	2014
Radochia, Robert J.	45 Columbia Road	2014
Kenschaft, Lori J	68 Crosby Street	2013
O'Neil, Barry R.	254 Mystic Street	2013
Jenkins, Robert A.	6 Fairview Avenue	2013
Wagner, Carl A.	30 Edgehill Road	2013

PRECINCT 12

Dohan, Marc	43 Chester Street	2015
Jefferson, Robert J.	27 Park Circle	2015
Larson, William T.	98 Spring Avenue	2015
Thielman, Jeffrey D.	37 Coolidge Road	2015
Bielefeld, Lisa A.	132 Mt. Vernon Street	2014
Cayer, Michael J.	191 Newport Street	2014
Helmuth, Eric D.	33 Grandview Road	2014
Rockmore, Marlene	18 Perkins Street	2014
Chaput, Roland E.	74 Grand View Road	2013
Jamieson, Gordon A., Jr.	163 Scituate Street	2013
Wheltle, R. Bruce	94 Coolidge Road	2013
Zeftel, Mona	11 Murray Street	2013

PRECINCT 13

Byrne, Steven M.	28 Upland Road	2015
Gilligan, Stephen J.	77 Falmouth Road	2015
Krepelka, Marie A.	12 Mohawk Road	2015
Curran, Joseph E.	5 Hodge Road	2015
Healy, Michael T.	1 Hodge Road	2014
Deyst, John J., Jr.	26 Upland Road West	2014
Deyst, Mary A.	26 Upland Road West	2014
Good, David F.	37 Tomahawk Road	2014
Sweeney, Nancy B.	10 Arrowhead Lane	2013
Bayer, Paul J.	15 Oldham Road	2013
Harrington, Stephen T.	74 Columbia Road	2013
Harrington, Maria N.	74 Columbia Road	2013

PRECINCT 14

Bahamon, Guillermo E.	22 Oakland Avenue	2015
Jones, Alan H.	1 Lehigh Street	2015
Pachter, Adam E.	67 Quincy Street	2015
Tully, Joseph C.	329 Gray Street	2015
Hillis, Robert Glen	17 Mount Vernon Street	2014
Hooper, Gwenyth R.A.	1 School Street, #102	2014
Maher, John F.	990 Mass. Avenue, #44	2014
Mahon, Diane M.	23 Howard Street, #2	2014
Goldstein, Amy R.	29 Albermarle Street	2013
Gresser, Tracy	6 Revere Street	2013
Gresser, William F.	6 Revere Street	2013
O'Day, Brendan F.	48 Walnut Street	2013

PRECINCT 15

Curro, Joseph A., Jr.	21 Millett Street	2015
Fanning, Richard C.	57 Yerxa Road	2015
Mara, Nancy A.	63 Epping Street	2015
LaCourt, Annie	48 Chatham Street	2015
Ciano, Frank J.	65 Woodside Lane	2014
Duggan, Neil J.	162 Ridge Street	2014
Ford, Victoria P.	16 Twin Circle Drive	2014
Friedman, Beth Ann	10 Hazel Terrace	2014
McKenney, James H.	59 Epping Street	2013
Harrington, Sean C.	10 Woodside Lane	2013
Craig, Bennett W.	20 Fabyan Street	2013
Brodman, Janice D.	41 Pine Street	2013

PRECINCT 16

Reedy, Allen W.	153 Renfrew Street	2015
Phelps, Judith Ann	77 Oakland Avenue	2015
Czapski, Holly	25 Ely Road	2015
Cunniff, Robert C.	26 Cliff Street	2015
O'Brien, Andrew E.	109 Hillside Avenue	2014
Garrity, Robert K.	275 Park Avenue	2014
Koch, Kevin P.	100 Florence Avenue	2014
Phelps, Richard S.	77 Oakland Avenue	2014
Marin, Jeremy S.	97 A Claremont Avenue	2013
Kamen, Allen	49 Claremont Avenue	2013
Kenney, William J., Jr.	28 Wilbur Avenue	2013

PRECINCT 17

Fitzgerald, Ann V.	162 Summer Street, #1	2015
Smith, Ann L.	38 Washington Street	2015
Monju, Joseph J.	8 Brattle Street	2015
Pedulla, Lisa A.	8 Old Colony Lane, #11	2015
Olszewski, Angela M.	1 Watermill Place, #428	2014
Leonard, John R.	26 Grove Street, #110	2014
McClure, Erin K.	37 Peirce Street	2014
Smith, Richard E.	38 Washington Street	2014
Buck, M. Sandra	28 Forest Street	2013
LeRoyer, Ann M.	12 Peirce Street	2013
Burke, William K.	2 Old Colony Lane, #3	2013
VACANCY		2013

PRECINCT 18

Belskis, John V.	196 Wollaston Avenue	2015
Canniff, John W.	71 Hathaway Circle	2015
Ford, William J.	6 Mayflower Road	2015
Canniff, Shirley M.	71 Hathaway Circle	2015
Gallagher, Charles D.	16 Shelley Road	2014
Hadley, David E.	202 Sylvia Street	2014
Ronan, Mary I	1 Brewster Road	2014
Gandek-Tighe, Kathryn L.	55 George Street	2014
Kerins, Tom E.	9 Keats Road	2013
Parsons, Carolyn M.	23 Brewster Road	2013
Horowitz, Gary P.	172 Charlton Street	2013
Carmichael, Raymond	255 Sylvia Street	2013

PRECINCT 19

Trembly, Edward D.	76 Wright Street	2015
Durocher, Michelle M.	65 Huntington Road	2015
O'Conor, James M.	63 Overlook Road	2015
Deshler, Christine P.	65 Huntington Road	2015
Henning, Meghan	42 Hancock Street	2014
Doherty, Leo F. Jr.	8 Gay Street	2014
Sweeney, Brian Patrick	35 Edmund Road	2014
Daniels, Douglas S.	42 Hancock Street	2014
Frohlich, Julie A.	31 Hancock Street	2013
Farrell, Daniel J.	38 Ronald Road	2013
Leary, Jeanne M.	425 Summer Street	2013
VACANCY		2013

PRECINCT 20

Fuller, Peter T.	7 Kilsythe Road	2015
Tosi, Robert L., Jr.	14 Inverness Road	2015
Carmen, Dean E.	29 Kilsythe Road	2015
Tosi, Robert L., Sr.	14 Inverness Road	2015
Larkin, Maureen O'Connell	31 Inverness Road	2014
Loosian, Katherine Norian	39 Inverness Road	2014
Gormley, Maureen E.	1250 Massachusetts Ave.	2014
Putnam, Thomas J.	27 Tanager Street	2014
Bloom, Raymond M.	90 Sylvia Street	2013
Kardon, Leonard J.	65 Tanager Street	2013
Streitfeld, Mark	22 Peck Avenue	2013
McCrory, Hugh P.	36 Argyle Road	2013

PRECINCT 21

Levy, David J.	7 Westmoreland Avenue	2015
McCabe, Harry P.	92 Madison Avenue	2015
Scott, Martha I.	90 Alpine Street	2015
Weber, Janice A.	29 Crescent Hill Avenue	2015
May, John W.	11 Colonial Village Dr., #1	2014
Memon, Zarina G.	15 Sunset Road	2014
Phillips, Walter C.	2 Crescent Hill Avenue	2014
Goebel, Jennifer	89 Sunset Road	2013
Doctrow, Susan R.	99 Westminster Avenue	2013
Dunn, Daniel J.	58 Alpine Street	2013
Canaday, John T.	269 Lowell Street	2013
Mayer, Leslie A.	131 Crescent Hill Avenue	2013

2012 Annual Town Meeting

Session	Date	Town Meeting Member Total	Members Present	Percentage
1	April 23, 2012	245	216	89%
2	April 25, 2012	243	191	79%
3	April 30, 2012	244	209	86%
4	May 2, 2012	247	194	79%
5	May 7, 2012	246	195	79%
6	May 9, 2012	246	201	82%
7	May 14, 2012	246	198	80%
8	May 16, 2012	246	203	82%

Average Attendance 82%

Articles & Actions
April 23, 2012 – May 16, 2012

ARTICLE		ACTION	DATE
* 2	STATE OF THE TOWN ADDRESS	VOTED:UNANIMOUSLY	04/23/12
* 3	REPORTS OF COMMITTEES	VOTED:RECEIVED	04/23/12
* 4	APPOINTMENT OF MEASURERS OF WOOD AND BARK	VOTED:QUORUM PRESENT	04/23/12
* 5	ELECTION OF ASSISTANT MODERATOR	VOTED:QUORUM PRESENT	04/23/12
6	ZONING BYLAW AMENDMENT/ AMEND SIGN DEFINITION	VOTED:MAJORITY VOTE MORE THAN 85 TMM PRESENT & VOTING	04/23/12
7	ZONING BYLAW AMENDMENT/ BUSINESS USE	VOTED:VOICE VOTE (QUORUM PRESENT)	04/23/12
* 8	ZONING BYLAW AMENDMENT/ ACCESSORYAPARTMENTS	VOTED:VOICE VOTE (QUORUM PRESENT)	04/30/12
* 9	ZONING BYLAW AMENDMENT/ MEMORIAL PARK	VOTED:STANDING VOTE AFFIRMATIVE - 75 NEGATIVE - 95	04/25/12
* 10	ZONING BYLAW AMENDMENT/ BANNERS FOR HISTORIC SITES	VOTED:MAJORITY VOTE MORE THAN 85 TMM PRESENT & VOTING	04/23/12
* 11	ZONING BYLAW AMENDMENT/ COMPREHENSIVE PERMIT APPLICATIONS	VOTED:QUORUM PRESENT MORE THAN 85 TMM PRESENT & VOTING	04/30/12

* 12	BYLAW AMENDMENT/ HUMAN RESOURCES DEPARTMENT	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04//30/12
13	BYLAW AMENDMENT/ BUDGET SUBMISSIONS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04//30/12
* 14	BYLAW AMENDMENT/ MUNICIPAL CHARGE LEINS-SCHOOL FEES	VOTED:QUORUM PRESENT	04/16/12
15	BYLAW AMENDMENT/ SUBMISSION OF MEETING MINUTES	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04/30/12
16	BYLAW AMENDMENT/ TIME OF TOWN MEETING SESSIONS	VOTED:VOICE VOTE (QUORUM PRESENT)	04/30/12
* 17	BYLAW AMENDMENT/ NEWSPAPER BINS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04/30/12
* 18	BYLAW AMENDMENT/ HISTORIC DISTRICTS	VOTED:POSITIVE VOTE (QUORUM PRESENT)	04/30/12
* 19	PERSONNEL BYLAW AMENDMENT/ VACATION CARRYOVER	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04/30/12
20	BYLAW AMENDMENT/TIME LIMITS FOR TOWN MEETING SPEAKERS	VOTED:STANDING VOTE AFFIRMATIVE - 125 NEGATIVE - 59	04/30/12
* 21	BYLAW AMENDMENT/ELECTRONIC TOWN MEETING VOTING	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04/30/12
* 22	ESTABLISH COMMITTEE TO STUDY ELECTRONIC VOTING FOR TOWN MEETING	VOTED:POSITIVE (QUORUM PRESENT)	04/30/12
* 23	BYLAW AMENDMENT/SECOND WATER METERS	VOTED:QUORUM PRESENT	04/30/12
* 24	BYLAW AMENDMENT/EVENING PARK USE	VOTED:QUORUM PRESENT	04/30/12
25	BYLAW AMENDMENT/LEAF BLOWER REGULATION	VOTED: STANDING VOTE AFFIRMATIVE - 95 NEGATIVE - 85	05/14/12
* 26	ESTABLISH COMMITTEE/BUILDING MAINTENANCE	VOTED: UNANIMOUSLY QUORUM PRESENT)	04/30/12
27	TRANSFER OF REAL PROPERTY/ GIBBS JUNIOR HIGH SCHOOL	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/16/12
* 28	VOTE/STREET NAME STANDARDIZATION	VOTED:UNANIMOUSLY (QUORUM PRESENT)	04/30/12

* 29	VOTE/LOWER INTEREST RATE FOR PROPERTY TAX DEFERRALS FOR EDERLY RESIDENTS	VOTED:POSITIVE (QUORUM PRESENT)	05/02/12
* 30	VOTE/INCREASE ANNUAL INCOME LIMIT FOR EDERLY RESIDENTS TO QUALIFY FOR PROPERTY TAX DEFERRALS	VOTED:POSITIVE (QUORUM PRESENT)	04/30/12
31	HOME RULE LEGISLATION/ INCREASE TAX EXEMPTIONS FOR ELDERLY RESIDENTS	VOTED:NO ACTION (QUORUM PRESENT)	05/02/12
* 32	REPORT/IMPLEMENTATION OF CONSOLIDATED TOWN-SCHOOL FINANCE DEPARTMENT	VOTED:(QUORUM PRESENT)	05/02/12
* 33	HOME RULE LEGISLATION/ MUNICIPAL FINANCE DEPARTMENT	VOTED:NO ACTION (QUORUM PRESENT)	05/02/12
34	HOME RULE LEGISLATION/ WIRELESS ANTENNA LEASE PROCEEDS	VOTED:DECLARED 2/3RD (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/02/12
35	ACCEPTANCE/LOCAL OPTION TAXES	VOTED:UNANIMOUSLY (QUORUM PRESENT) NO ACTION	05/02/12
36	ENDORSEMENT OF CDBG APPLICATION	VOTED:POSITIVE (QUORUM PRESENT)	05/02/12
37	REVOLVING FUNDS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
38	COLLECTIVE BARGAINING	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 39	POSITIONS RECLASSIFICATION	VOTED:POSITIVE (QUORUM PRESENT)	05/02/12
40	APPROPRIATION/TOWN BUDGETS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/14/12
41	CAPITAL BUDGET	VOTED: DECLARED 2/3RD VOTE (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/07/12
42	APPROPRIATION/FINANCE OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED:UNANIMOUSLY (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/02/12

43	APPROPRIATION/FINANCE OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED:UNANIMOUSLY (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/02/12
* 44	APPROPRIATION/COURT JUDGEMENT IN FAVOR OF MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT	VOTED: UNANIMOUSLY (QUORUM PRESENT)	05/09/12
45	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED:POSITIVE (QUORUM PRESENT)	05/09/12
46	VOTE/ESTABLISH MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL STABILIZATION FUND	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/09/12
* 47	APPROPRIATION/ SPECIAL EDUCATION RESERVE ACCOUNT	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/16/12
48	APPROPRIATION/COMMUNITTEES AND COMMISSIONS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
49	APPROPRIATION CELEBRATIONS TERM FINANCIAL PLANNING	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
* 50	APPROPRIATION/MISCELLANEOUS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
* 51	APPROPRIATION/WATER BODIES FUND	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
* 52	APPROPRIATION/SIGNAGE FOR HISTORIC SITES	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 53	APPROPRIATION/ELECTRONIC TOWN MEETING VOTING EQUIPMENT	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/02/12
* 54	APPROPRIATION/PAID PARKING STUDY	VOTED:STANDING VOTE AFFIRMATIVE - 103 NEGATIVE – 49 (QUORUM PRESENT)	05/02/12
* 55	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/16/12
* 56	APPROPRIATION/UNCLE SAM COMMITTEE 2012	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/16/12

* 57	APPROPRIATION/ARLINGTON SENIOR CENTER	VOTED:NO ACTION UNANIMOUSLY (QUORUM PRESENT)	05/16/12
58	APPROPRIATION/ARLINGTON HIGH SCHOOL CONCUSSION REDUCTION PROGRAM	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
* 59	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR ACCIDENTIAL DISABILITY EMPLOYEES	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 60	APPROPRATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 61	APPROPRIATION/OVERLAY RESERVE	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 62	APPROPRIATION/STABILIZATION FUND	VOTED:DECLARED 2/3RD VOTE (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/16/12
* 63	APPROPRIATION/OVERRIDE STABILIZATION FUND	VOTED:DECLARED 2/3RD VOTE (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/16/12
* 64	APPROPRIATION/TIP FEE STABILIZATION	VOTED:DECLARED 2/3RD VOTE (QUORUM PRESENT 85 TMM PRESENT AND VOTING)	05/16/12
65	TRANSFER OF FUNDS/CEMETERY	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 66	USE OF FREE CASH	VOTED:POSITIVE (QUORUM PRESENT)	05/16/12
* 67	VOTE/FLOOD STUDY INTERLAKEN NEIGHBORHOOD	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
* 68	VOTE/GEOGRAPHIC INFORMATION SYSTEM (GIS) CHAPTER 40B STUDY COMMITTEE	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
* 69	VOTE/RECIND EMINENT DOMAIN AUTHORITY MASSACHUSETTS AVENUE SIDEWALKS	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12

* 70	VOTE/ADD BALLOT QUESTION ON MASS. AVE. TRAVEL LANE COUNT	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
71	HOME RULE LEGISLATION/ TIMOTHY EDWARD FLOOR	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
* 72	BYLAW AMENDMENT/ RESTRICTIONS ON THE USE OF OUTSIDE COUNSEL FOR ZONING AND LAND USE MATTERS	VOTED:NO ACTION (QUORUM PRESENT)	05/16/12
* 73	RESOLUTION/US SUPREME COURT DECISION IN CITIZENS UNITED v. FEDERAL ELECTION COMMISSION	VOTED:STANDING VOTE AFFIRMATIVE – 109 NEGATIVE – 42 (QUORUM PRESENT)	05/16/12

Special Town Meeting
May 7, 2012

Session	Date	Town Meeting Member Total	Members Present	Percentage
1	May 7, 2012	246	195	79%
2	May 9, 2012	246	201	82%

Articles & Actions

ARTICLE		ACTION	DATE
* 2	AMENDMENTS TO FY2012 BUDGETS	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/07/12
* 3	APPROPRIATION/FY12 COLLECTIVE BARGAINING	VOTED:UNANIMOUSLY (QUORUM PRESENT)	05/07/12
4	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL EXTRAORDINARY BUILDING REPAIRS	VOTED:NO ACTION UNANIMOUSLY (QUORUM PRESENT)	05/07/12
* 5	APPROPRIATION/STABILIZATION FUND	VOTED:NO ACTION UNANIMOUSLY (QUORUM PRESENT)	05/07/12
* 6	CAPITAL BUDGET/COMMUNITY SAFETY BUILDING	VOTED:DECLARED 2/3RD VOTE (QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING	05/07/12
* 7	CAPITAL BUDGET/THOMPSON SCHOOL	VOTED:NO ACTION UNANIMOUSLY (QUORUM PRESENT)	05/07/12

8	APPROPRIATION/ENERGY CONSERVATION FUND	VOTED:POSITIVE (QUORUM PRESENT)	05/07/2012
9	HOME RULE LEGISLATION/ ENERGY CONSERVATION FUND	VOTED:STANDING VOTE AFFIRMATIVE 67 NEGATIVE 86	05/07/2012
10	BYLAW AMENDMENT/RUBBISH COLLECTION	VOTED:STANDING VOTE AFFIRMATIVE 133 NEGATIVE 48 (QUORUM PRESENT)	05/09/2012

Special Town Meeting
Wednesday, October 10, 2012

Articles & Actions

ARTICLE		ACTION	DATE
* 2	BYLAW AMENDMENT/LEAF BLOWER (I)	VOTED:STANDING VOTE AFFIRMATIVE - 156 NEGATIVE - 43	10/10/12
* 3	BYLAW AMENDMENT/LEAF BLOWERS (II)	VOTED:AFFIRMATIVE (QUORUM PRESENT)	10/10/12
* 4	AMENDMENTS TO THE FY2013 BUDGETS	VOTED:AFFIRMATIVE (QUORUM PRESENT)	10/10/12
* 5	COLLECTIVE BARGAINING	VOTED:AFFIRMATIVE (QUORUM PRESENT)	10/10/12
* 6	CAPITAL BUDGET/THOMPSON	VOTED:UNANIMOUSLY (QUORUM PRESENT)	10/10/12

Town Clerk

The following annual report of the Town Clerk for the year ending December 31, 2012 is herewith submitted in accordance with Section 3 of Article 3, Title I of the Town By-Laws. During 2012 the Presidential Primary, the Annual Election of Town Officers, the Special Town Election (Leaf Blower), the State Primary, the State (Presidential) Election, the Annual and Two Special Town Meetings were prepared for and conducted by the Town Clerk's Office.

The Town has twenty-one AccuVote machines, one for each precinct, and a main counting system located in the Town Clerk's Office. This system consists of paper ballots to be marked by the voters and inserted into the AccuVote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced and then transferred to the Town Clerk's Office on a memory card, where the precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official Town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for Town offices including Town Meeting Members, and after being certified by the Registrars of Voters were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for Town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the aforementioned Elections. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the elections if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the elections. A total of 5,887 absentee ballots were issued in 2012. (Presidential Primary – 391, Annual Town Election – 565, Special Town Election (Leaf Blower)- 1,425, State Primary – 650 and Presidential (State) Election – 2,856).

The Annual Town Meeting began on April 23, 2012 and continued for eight sessions, dissolving on May 16, 2012. A total of seventy-three warrant articles were acted upon. The first article of the Annual Town Meeting is the Annual Town Election. Meetings were held prior to the Annual Town Meeting to fill vacancies in the Town Meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election. The first Special Town Meeting began on May 7, 2012 and continued for two sessions, dissolving on May 9, 2012. A total of ten warrant articles were acted upon. The second Special Town Meeting began and dissolved on October 10, 2012. A total of six warrant articles were acted upon.

Certificates of all appropriations voted at all Town Meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all town meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning Bylaws as voted at the Annual Town Meeting were submitted to the Attorney General and were approved within the statutory period provided. They were then advertised for two successive weeks in the local newspaper, as required by law, following which they took effect.

A summary of the Annual Town Meeting appears in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office as well as online at www.arlingtonma.gov/elections.

Births, deaths, and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 1,800 dogs were licensed by the Town Clerk's Office. Certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on requests for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on

Fees Collected			
	2012	2011	2010
Marriage Intentions	$6,874.00	$7,140.00	$6,600.00
Miscellaneous Certificates	$36,492.00	$34,756.20	$35,260.95
Renewal of Gasoline Permits	$290.00	$1,250.00	$2,851.00
Miscellaneous Books	$850.00	$425.00	$420.60
Miscellaneous Violations	$5,882.00	$3,580.00	$2,805.00
Duplicate Dog Tags	$30.00	$44.00	$36.00
Filing Fees/Special Permits	$14,215.00	$1,750.00	$1,670.00
Dog Licenses	$26,235.00	$25,595.00	$24,290.00
TOTAL	**$90,868.00**	**$74,540.20**	**$73,933.55**

file in this office. Oaths of office were administered to all elected or appointed Town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted; however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics			
	2012	2011	2010
Births	576	534	573
Deaths	319	341	361
Marriages	218	227	219

Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February 2012. The census was conducted entirely by mail with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of persons from birth to twenty-one years of age was transmitted to the School Committee.

The Jury Commissioner obtained juror information directly from the Massachusetts Voter Registration Information System from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2012. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list was 30,636. The following number of voters in the three political parties are as follows: 14,182 enrolled Democrats, 2,169 enrolled Republicans, 3 enrolled Green-Rainbow and 14,160 unenrolled voters. Voters who enroll in a political designation may not vote in any state or presidential primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

Registered Voters in Arlington			
	2012	2011	2010
Total Registered Voters	30,636	28, 909	30,010
Democrats	14,182	13,699	14,541
Unenrolled (Independent)	14,160	12,592	13,045
Republican	2,169	2,127	2,282

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 p.m. on the last day to register voters for the Annual and Special Town Election (Override).

Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices, and other State and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2012 Annual and Special Town Meeting and applications for absentee ballots for the Annual and Special Town Election (Override). After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1st was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During the Annual and Special Town Election (Override), the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

Arlington Annual Town Election, April 10, 2012

Total of Ballots Cast – 7,441
25.9% of total number of registered voters – 28,696

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	239	639	469	474	432	447	456	772	630	816	797	1033	834	534	794	742	290	718	717	524	464	12821

Selectmen for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joseph A Curro Jr.	53	136	157	135	86	99	99	314	123	261	184	330	165	171	234	228	76	126	177	133	130	3417
Steven M. Byrne	40	176	109	100	115	94	87	193	156	176	204	231	217	95	161	156	45	136	139	91	84	2805
Joseph E. Curran	61	137	83	91	117	91	90	82	155	131	200	200	242	107	183	140	59	185	191	66	95	2706
Robert L. Tosti, Jr.	35	96	63	73	56	68	95	130	107	168	134	203	126	116	145	159	76	177	131	187	102	2447
Maria A. Romano	50	94	56	75	58	95	85	52	88	76	73	69	82	45	70	59	34	92	78	47	53	1431
Write-in Votes	0	0	1	0	0	0	0	1	1	4	2	0	2	0	1	0	0	2	1	0	0	15

Assessor for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kevin P. Feeley	75	201	130	117	127	119	121	188	182	230	274	243	256	112	247	179	81	188	193	129	116	3508
Martine Thrope	41	111	87	93	76	90	86	185	140	177	137	298	172	151	137	172	65	167	173	117	99	2774
Write-in Votes	0	2	1	0	1	0	0	2	0	1	0	0	3	0	0	0	1	1	0	1	1	14

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jeffrey D. Thielman	73	145	142	102	107	122	117	276	151	267	202	322	186	137	213	207	74	177	164	128	114	3426
Cindy Starks	62	155	128	112	90	120	107	286	149	223	215	300	158	151	192	177	76	163	167	121	132	3284
James J. Flanagan	42	146	114	95	97	67	90	94	122	150	151	192	186	103	133	144	43	130	136	116	82	2433
A. Matthew Pallett	16	57	34	46	48	41	45	52	59	74	81	116	151	48	132	85	24	74	110	54	55	1402
Andrew E. O'Brien	19	61	25	27	41	45	31	37	62	43	73	65	64	47	53	86	27	92	68	47	36	1049
Ian T. Jackson	7	19	12	18	7	17	13	21	28	39	17	39	25	31	24	20	16	24	36	18	14	445
Write-in Votes	0	4	1	2	0	1	1	0	1	1	0	0	1	0	2	2	0	3	1	0	0	20

Housing Authority

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Daniel F. Brosnan, Jr.	100	237	150	168	16	154	147	248	258	287	311	386	327	202	294	243	108	254	285	188	176	4684
Write-in Votes	0	2	1	1	1	1	1	4	1	0	1	4	2	0	1	3	1	4	4	4	1	37

Town Meeting Member Election
April 10, 2012

PRECINCT 1 Three Years

Moloney, Timothy K.	19 Wheaton Road	81
Moloney, Marie-Elena G.	19 Wheaton Road	77
Mills, Kevin M.	28 Mystic Valley Pkwy.	76
McGaffigan, Elizabeth	34 Silk Street	74

PRECINCT 1 Two Years

King, Marian E.	122 Decatur Street #42	72
Bastardi, Joseph A.	100 Decatur Street	72
McGaffigan, Paul J.	34 Silk Street	71
Yarbrough, Alan D.	27 Fremont Street	71

PRECINCT 1 One Year

Cleinman, Stuart P.	113 Sunnyside Avenue	70
Lyle, Darren W.	104 Gardner Street	68
Grunko, Zachary P.	53 River Street	68

PRECINCT 2 Three Years

McCabe, Mark W.	4 Dorothy Road	192
DeCourcey, Stephen W.	7 Cheswick Road	176
Fiore, Elsie C.	58 Mott Street	169
Carey, William A., Jr.	155 Lake Street	150

PRECINCT 2 Two Years

Fiore, Peter J.	58 Mott Street	146
Logan, William	5 Mary Street	144
Hayner, William	19 Putnam Road	141
Kerins, Katelyn M.	58 Colonial Drive	141

PRECINCT 2 One Year

Cella, Steven R.	99 Spy Pond Parkway	137
Cella, Augustine R.	99 Spy Pond Parkway	133
Donnellan, Shannon K.	91 Lake Street	133
Doherty, James F.	16 Spy Pond Parkway	129

PRECINCT 3 Three Years

Robillard, James F.	58 Broadway	156
Dratch, Robin M.	70 Teel Street	152
Auster, Adam	10 Cottage Avenue	148
Thompson, Anne K.	14 Cottage Avenue	126

PRECINCT 4 Three Years

Laite, George	25 Lafayette Street	135
Costa, Patricia A.	82 Milton Street	128
Costa, Michael R.	82 Milton Street	127
Rowe, Clarissa	137 Herbert Road	126

PRECINCT 4 Two Years

Beal, Wesley L.	68 Melrose Street	124
Flueckiger, Molly E.	55 Fairmont Street	121
Brogan, Gregory D.	59 Melrose Street	117
Costa, John J., Jr.	82 Milton Street	115

PRECINCT 4 One Year

Marshall, Joseph M.	74 Varnum Street	115
Kaba, Nawwaf W.	7 Thorndike Street	108
Ferrara, Ryan J.	94 Varnum Street	103
Swilling, Nathan W.	62 Magnolia Street	96

PRECINCT 5 Three Years

O'Rourke, Kathleen Demauro	181 Palmer Street	142
Ortwein, Nanci L.	135 Medford Street #2	133
Conlin, John F., Jr.	18 River Street	118
DuBois, Abigail	83 Park Street	113

PRECINCT 5 Two Years

Smith, Scott B.	39 Amherst Street	113
Smith, Eric J.	16 Fordham Street	112
Lovelace, Edward C.	20 Amherst Street	110
Goodfader, Emily	25 Bowdoin Street	108

PRECINCT 6 Three Years

Berger, Eric	18 Hamilton Road #205	124
Kaplan, William H.	57 Spy Pond Lane	115
Fischer, Andrew S.	25 Lombard Road	111
Peluso, Theodore L.	438 Mass. Avenue #420	107

PRECINCT 6 Two Years

Nohrden, Emily A.	7 Pond Terrace	106
Snyder, Jill A.	276 Mass. Avenue #305	106
Batzell, Stephen W.	374 Mass. Avenue #3	101

PRECINCT 7 Three Years

Romano, Maria A.	25 Bates Road	130
Hanson, Linda	11 Webster Street	116
Alton, Angela A.	91 Harlow Street	115
Connors, Joseph M.	78 Bates Road	115

PRECINCT 7 Two Years

Baron, SheriA	10 Raleigh Street	107
Sharpe, Theodore W.	51 Palmer Street	102
Nastasi, Laura J.	25 Bates Road	87
Kaepplein, Mark	11 Palmer Street	86

PRECINCT 7 One Year

Loreti, Christopher P.	56 Adams Street	86
McKinney, Laurence O.	32 Foster Street	80
Smith, Walter R.	19 Tufts Street	78

PRECINCT 8 Three Years

Lobel, Joshua	73 Jason Street #2	303
Worden, John L. III	27 Jason Street	247
Grossman, Irwin S.	16 Peabody Road	216
Aikenhead, Ellen T.	54 Grantwood Road	212
Knobloch, Nicole K.	35 Academy Street	284

TOWN CLERK & ELECTIONS

PRECINCT 9 Three Years

Boltz, Barbara Ann	54 Medford Street #510	190
Herlihy, Robert E.	51 Maynard Street	185
Edelstein, Debra A.	63 Webcowet Road	178
Schlichtman, Paul	47 Mystic Street #8C	173

PRECINCT 9 Two Years

Ruderman, A. Michael	9 Alton Street	167
West, Paul A.	4 Winslow Street #1303	165
Lieberson, Patricia E.	5 Mystic Lake Drive	163
Liggett, Steven M.	25 Hayes Street	163

PRECINCT 9 One Year

Judd, Lyman G., Jr.	4 Winslow Street #710	160
Watt, Gregory C.	26 Franklin Street	157

PRECINCT 10 Three Years

Costa, Barbara M.	26 Woodland Street	268
Varoglu, Mustafa	26 Shawnee Road	242
Klein, Christian MacQuarrie	54 Newport Street	240

PRECINCT 11 Three Years

Carney, Christine C.	98 Richfield Road	245
Bilafer, Mary Ellen	59 Cutter Hill Road	239
Caccavaro, Thomas, Jr.	28 Ridge Street	230
Fitzgerald, Thomas M.	67 Stowecroft Road	226

PRECINCT 11 Two Years

Heigham, Leba	82 Richfield Road	221
Radochia, Joyce H.	45 Columbia Road	221
Radochia, Robert J.	45 Columbia Road	215
Crohan, Philip C.	170 Mystic Street	211

PRECINCT 11 One Year

Wagner, Carl A.	30 Edgehill Road	204
Kenschaft, Lori J	68 Crosby Street	200
Jenkins, Robert A.	6 Fairview Avenue	199
O'Neil, Barry R.	254 Mystic Street	194

PRECINCT 12 Three Years

Larson, William T.	98 Spring Avenue	333
Thielman, Jeffrey D.	37 Coolidge Road	325
Dohan, Marc	43 Chester Street	301
Jefferson, Robert J.	27 Park Circle	292

PRECINCT 13 Three Years

Byrne, Steven M.	28 Upland Road	277
Gilligan, Stephen J.	77 Falmouth Road	241
Krepelka, Marie A.	12 Mohawk Road	281
Curran, Joseph E.	5 Hodge Road	281

PRECINCT 13 Two Years

Healy, Michael T.	1 Hodge Road	220
Deyst, John J., Jr.	26 Upland Road West	207
Deyst, Mary A.	26 Upland Road West	221
Good, David F.	37 Tomahawk Road	200

PRECINCT 13 One Year

Sweeney, Nancy B.	10 Arrowhead Lane	179
Bayer, Paul J.	15 Oldham Road	153
Harrington, Stephen T.	74 Columbia Road	171
Harrington, Maria N.	74 Columbia Road	174

PRECINCT 14 Three Years

Jones, Alan H.	1 Lehigh Street	180
Pachter, Adam E.	67 Quincy Street	182
Tully, Joseph C.	329 Gray Street	204

PRECINCT 15 Three Years

Curro, Joseph A., Jr.	21 Millett Street	272
Fanning, Richard C.	57 Yerxa Road	214
Mara, Nancy A.	63 Epping Street	208
LaCourt, Annie	48 Chatham Street	211

PRECINCT 15 Two Years

Ciano, Frank J.	65 Woodside Lane	207
Duggan, Neil J.	162 Ridge Street	187
Ford, Victoria P.	16 Twin Circle Drive	185
Friedman, Beth Ann	10 Hazel Terrace	177

PRECINCT 15 One Year

McKenney, James H.	59 Epping Street	177
Harrington, Sean C.	10 Woodside Lane	174
Craig, Bennett W.	20 Fabyan Street	172
Brodman, Janice D.	41 Pine Street	171

PRECINCT 16 Three Years

Reedy, Allen W.	153 Renfrew Street	194
Phelps, Judith Ann	77 Oakland Avenue	195
Czapski, Holly	25 Ely Road	192
Cunniff, Robert C.	26 Cliff Street	204

PRECINCT 16 Two Years

O'Brien, Andrew E.	109 Hillside Avenue	190
Garrity, Robert K.	275 Park Avenue	187
Koch, Kevin P.	100 Florence Avenue	189
Phelps, Richard S.	77 Oakland Avenue	188

PRECINCT 16 One Year

Lewiton, Marvin	18 West Street	178
Kenney, William J., Jr.	28 Wilbur Avenue	177

PRECINCT 17 Three Years

Fitzgerald, Ann V.	162 Summer Street #1	83
Smith, Ann L.	38 Washington Street	85
Monju, Joseph J.	8 Brattle Street	83
Pedulla, Lisa A.	8 Old Colony Lane #11	86

PRECINCT 17 Two Years

Olszewski, Angela M.	1 Watermill Place #428	79
Leonard, John R.	26 Grove Street #110	77
McClure, Erin K.	37 Peirce Street	82
Smith, Richard E.	38 Washington Street	77

PRECINCT 17 One Year

Buck, M. Sandra	28 Forest Street	76
LeRoyer, Ann M.	12 Peirce Street	70
Burke, William K.	2 Old Colony Lane #3	76

PRECINCT 18 Three Years

Belskis, John V.	196 Wollaston Avenue	182
Canniff, John W.	71 Hathaway Circle	239
Ford, William J.	6 Mayflower Road	184
Canniff, Shirley M.	71 Hathaway Circle	244

PRECINCT 18 Two Years

Gallagher, Charles D.	16 Shelley Road	181
Hadley, David E.	202 Sylvia Street	171
Ronan, Mary I	1 Brewster Road	179
Gandek-Tighe, Kathryn L.	55 George Street	179

PRECINCT 18 One Year

Kerins, Tom E.	9 Keats Road	153
Parsons, Carolyn M.	23 Brewster Road	161
Horowitz, Gary P.	172 Charlton Street	138
Carmichael, Raymond	255 Sylvia Street	149

PRECINCT 19 Three Years

Trembly, Edward D.	76 Wright Street	223
Durocher, Michelle M.	65 Huntington Road	223
O'Conor, James M.	63 Overlook Road	226
Deshler, Christine P.	65 Huntington Road	237

PRECINCT 19 Two Years

Henning, Meghan	42 Hancock Street	219
Doherty, Leo F. Jr.	8 Gay Street	215
Sweeney, Brian Patrick	35 Edmund Road	217
Daniels, Douglas S.	42 Hancock Street	210

PRECINCT 19 One Year

Butler, Marc Aaron	19 Overlook Road	208
Farrell, Daniel J.	38 Ronald Road	205

PRECINCT 20 Three Years

Fuller, Peter T.	7 Kilsythe Road	163
Tosi, Robert L., Jr.	14 Inverness Road	210
Carmen, Dean E.	29 Kilsythe Road	157
Tosi, Robert L., Sr.	14 Inverness Road	178

PRECINCT 20 Two Years

Larkin, Maureen O'Connell	31 Inverness Road	140
Loosian, Katherine Norian	39 Inverness Road	147
Gormley, Maureen E.	1250 Massachusetts Ave.	141
Putnam, Thomas J.	27 Tanager Street	140

PRECINCT 20 One Year

Bloom, Raymond M.	90 Sylvia Street	112
Kardon, Leonard J.	65 Tanager Street	127
Streitfeld, Mark	22 Peck Avenue	124
McCrory, Hugh P.	36 Argyle Road	135

PRECINCT 21 Three Years

Levy, David J.	7 Westmoreland Avenue	129
McCabe, Harry P.	92 Madison Avenue	143
Scott, Martha I.	90 Alpine Street	154
Weber, Janice A.	29 Crescent Hill Avenue	160

Special Town Election 7/19/2012

Total of Ballots Cast – 28,898
28.29% of total number of registered voters – 8,175

Question

Shall the Town vote to approve the action of the representative Town Meeting whereby it was voted to amend the Town Bylaws to prohibit the use of gas-powered leaf blowers on private property between May 15th and October 15th by a vote of 95 in the affirmative to 85 in the negative.

A YES vote upholds the seasonal ban.
A NO vote nullifies the seasonal ban.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	154	371	225	295	275	274	246	468	380	489	512	591	640	388	522	446	182	533	522	322	323	8175

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	45	107	110	106	63	109	81	235	119	169	141	226	105	147	127	153	74	110	148	119	142	2636
NO	109	264	115	189	212	165	165	233	261	320	371	365	535	241	395	293	108	423	374	203	198	5539

ABSENTEE BALLOTS
Applications sent – 1,362
Ballots cast – 1,282

All used and unused ballots, tally sheets, voting lists, and all other records pertaining to the Special Town Election, properly signed and sealed, were delivered to the Town Clerk to be preserved by her during the time required by law.

Election Results for Primary 3/6/2012

Registered Voters	**28854**
Cards Cast	**4783**
% Voter Turnout	**16.58%**

DEMOCRAT

PRESIDENTIAL PREFERENCE	**VOTES**
Barack Obama	1858

STATE COMMITTEE MAN	
Robert D. Peters	1578

STATE COMMITTEE WOMAN	
Deborah Sirotkin Butler	1568

TOWN COMMITTEE	
Group	1126
Kenneth J. Donnelly	1497
Sean Garballey	1712
Aimee Coolidge	1257
Brigid C. Kennedy-Pfister	1257
Marc Aaron Butler	1221
Carroll E. Schwartz	1232
Paulette Schwartz	1233
Gwenyth R. Hooper	1282
Deborah Sirotkin Butler	1308
Stuart P. Cleinman	1269
Mohamed S. Belkziz	1195
Lisa A. Pedulla	1231
Joan Axelrod Lehrich	1260
Heather J. Fowles	1239
Lynn Bishop	1235
Paul Schlichtman	1336
Richard E. Smith	1229
Ronald E. Feldman	1215
Deborah L. Goldsmith	1226
Brian H. Rehrig	1242
Susan D. Stamps	1234
Camilla B. Haase	1232
Maureen B. Crewe	1225
Patricia M. Deal	1267
Teresa Walsh	1283
Mary K. Cummings	1255
William Hayner	1212
Pearl P. Morrison	1222
Nora J. Mann	1288
Clarissa Rowe	1406
Annie LaCourt	1425
Eric D. Helmuth	1211
Kiera E.C. Gordon	1235

REPUBLICAN

PRESIDENTIAL PREFERENCE	
Ron Paul	285
Mitt Romney	1862
Rick Perry	6
Rick Santorum	280
John Huntsman	27
Michele Bachmann	7
Newt Gingrich	87

STATE COMMITTEE MAN	
Anthony M. Ventresca	1368

STATE COMMITTEE WOMAN	
Helen A. Hatch	1373

TOWN COMMITTEE	
Group	862
Judith A. Quimby	1025
Charles J. Simas	946
Jean M. Griffin	989
H. Loretta Finn	972
Robert F. Finn	954
Joseph J. Monju	925
Frederick J. Smith	918
Charles W. Hayes	958
Sean Christopher Harrington	1076
Robert B. Hayden	979
Joseph J. Boike, Jr.	975
Phillip P. Lohnes	920
Alexander J. Serfes	918
Michael T. Foley	1135
Jennifer Watson	940
Clifford Keith Eubanks	922
Eva C. Arnott	985
Ian C. Pilarczyk	911
Robert K. Garrity	1081
Randolph A. Austill	919
Lyman G. Judd, Jr.	1012

GREEN - RAINBOW

PRESIDENTIAL PREFERENCE	
Kent Mesplay	1
Jill Stein	15
Harley Mikkelson	1

STATE COMMITTEE MAN	
Times counted	20

Unused Votes	15
Write-in votes	2

STATE COMMITTEE WOMAN

Times counted	20
Unused Votes	15
Write-in votes	3

TOWN COMMITTEE

Times counted	20
Write-in votes	1

Election Results for Primary 9/6/2012

Registered Voters	**29,258**
Cards Cast	**5103**
% Voter Turnout	**17.44%**

DEMOCRAT

Elizabeth A. Warren	3675

REPRESENTATIVE IN CONGRESS

Edward J. Markey	3706

COUNCILLOR

Marilyn M. Petitto Devaney	1709
Harry S. Margolis	1066
Charles N. Shapiro	771

SENATOR IN GENERAL COURT

Kenneth J. Donnelly	3569

REPRESENTATIVE IN GENERAL COURT
23rd MIDDLESEX DISTRICT

Sean Garballey	2344

REPRESENTATIVE IN GENERAL COURT
24th MIDDLESEX DISTRICT

Margaret A. Hegarty	456
Robert Paul Reardon, Jr	202
David M. Rogers	920

CLERK OF COURTS

Michael A. Sullivan	3188

REGISTER OF DEEDS

Robert B. Antonelli	309
Frank J. Ciano	1759
Thomas B. Concannon, Jr.	170
Maria C. Curitone	651
Tiziano Doto	187
Maryann M. Heuston	506

SHERIFF

Peter J. Koutoujian	3191

REPUBLICAN

SENATOR IN CONGRESS

Scott P. Brown	781

REPRESENTATIVE IN CONGRESS

Frank John Addivinola, Jr	176
Jeffrey M. Semon	310
Tom Tierney	217

COUNCILLOR

SENATOR IN GENERAL COURT

Gerry C. Dembrowski	600

REPRESENTATIVE IN GENERAL COURT
23rd MIDDLESEX DISTRICT

Joseph J. Monju	464

REPRESENTATIVE IN GENERAL COURT
24th MIDDLESEX DISTRICT

Tommasina Anne Olson	123

Federal and State Election Results 11/6/2012

Total of Ballots Cast – 26,253

Democratic (D) – 18,850
Republican (R) – 6,694
Green Rainbow (GR) – 316
Libertarian (L) – 249
All Others – 50
Blanks – 94

PRESIDENT AND VICE PRESIDENT	VOTES
Obama and Biden (D)18850	
Romney and Ryan (R)	6694
Stein and Honkala (GR)	316
Johnson and Gray (L)	249
Others	50
Blanks	94

SENATOR IN CONGRESS	
Elizabeth A. Warren (D)	17748
Scott P. Brown (R)	8314
Others	22
Blanks	169

REPRESENTATIVE IN CONGRESS FIFTH DISTRICT	
Edward J. Markey (D)	2036
Tom Tierney (R)	4463
Richard R. Tisei (R)	0
Others	52
Blanks	1362

COUNCILLOR THIRD DISTRICT	
M.M. Petitto Devaney (D)	17512
Thomas Sheff	4008
Others	73
Blanks	4660

SENATOR IN GENERAL COURT 4TH MIDDLESEX	
Kenneth J. Donnelly (D)	19500
Gerry C.Dembrowski (R)	4303
Others	38
Blanks	2412

REP. IN GEN/CRT 23RD MIDDLESEX	
Sean Garballey (D)	14916
Joseph J. Monju (R)	3109
Others	19
Blanks	1438

REP. IN GEN/CRT 24TH MIDDLESEX	
David M. Rogers (D)	4107
Tommasina Anne Olson (R)	954
James F. Gammmill	192
Others	10
Blanks	598

CLERK OF COURTS	
Michael A. Sullivan (D)	19381
Others	198
Blanks	6674

REGISTER OF DEEDS	
Maria C. Curtatone	18983

SHERIFF	
Peter J. Koutoujian (D)	17946
Ernesto M. Pertrone (R)	3607

For voting results of State and Federal Elections by precinct, please visit www.arlingtonma.gov/elections.

Question 1

SMALL BUSINESSES IN REPAIRING MOTOR VEHICLES

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	683	1019	980	934	892	946	882	1032	846	1015	952	1085	962	905	916	887	781	1015	1052	931	953	19668
No	107	116	98	117	115	81	104	113	136	104	144	132	152	102	130	105	109	126	136	124	104	2455

Question 2

DEATH WITH DIGNITY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	470	701	787	728	638	694	654	876	615	790	664	782	608	676	646	691	567	627	747	687	704	14352
No	406	560	421	431	514	427	449	431	533	489	586	596	677	479	540	484	428	667	567	494	469	10648

Question 3

MEDICAL USE OF MARIJUANA

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	594	852	904	885	810	818	751	983	728	878	730	923	754	821	747	771	682	749	888	787	821	16876
No	277	397	294	275	323	312	345	324	400	395	501	447	517	326	438	388	320	431	416	386	349	7961

Question 4

Shall the State Representative from this district be instructed to vote in favor of a resolution calling upon Congress to propose an amendment to the US Constitution affirming that (1) corporations are not entitled to the Constitutional Rights of human beings, and (2) both Congress and the States may place limits on political contributions and political spending?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	663	936	954	901	851	869	800	1034	765	969	865	1002	808	883	837	847	727	882	937	877	898	18305
No	124	175	140	143	158	141	154	145	199	169	226	209	284	154	199	175	163	247	191	183	147	3726

Question 5

Shall the State Representative from this district be instructed to vote in favor of a resolution calling upon Congress and the President to: (1) Prevent cuts to social security, medicare, and veterans benefits, or to housing, food and unemployment assistance; (2) create and protect jobs by investing in manufacturing, schools, housing, renewable energy, transportation and other public services; (3) provide new revenues for these and to reduce the long term federal deficit by closing corporate tax loopholes, ending off shore tax havens, and raising taxes on incomes over $250,000; and (4) redirect military spending to these domestic needs by reducing the military budget, ending the war in Afghanistan and bringing U.S. Troops home safely now?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	672	858	871	822	823	821	764	934	747	879	785	908	703	828	798	783	732	808	880	825	789	17030
No	125	258	203	215	210	164	192	222	253	246	304	291	392	191	233	243	181	339	255	226	232	4975

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2012

Elected by Arlington's Citizens

Board of Selectmen	Term
Kevin F. Greeley, Chair, 363 Mystic Street	2013
Diane M. Mahon, 23 Howard Street	2014
Daniel J. Dunn, 58 Alpine Street	2014
Joseph A. Curro Jr., 21 Millett Street	2015
Steven M. Byrne, 28 Upland Road	2015

Moderator

John Leone, 51 Irving Street	2013

Town Clerk

Stephanie Lucarelli, 20 Laurel Street	2014

Town Treasurer

Stephen Gilligan, 77 Falmouth Road	2014

Board of Assessors

James F. Doherty, 6 Highland Avenue	2013
Mary Winstanley O'Connor, 781 Concord Tnpk	2014
Kevin P. Feeley, 25 Baker Road	2015

School Committee

Kirsi C. Allison-Ampe, 12 Brattle Terrace	2013
Judson L. Pierce, 42 Draper Avenue	2013
Paul Schlichtman, 47 Mystic Street	2013
William Hayner, 19 Putnam Road	2014
Leba Heigham, 82 Richfield Road	2014
Cindy Starks, 1 Monanock Road	2015
Jeffrey Thielman, 37 Coolidge Road	2015

Arlington Housing Authority

Richard B. Murray, 990 Massachusetts Ave.	2013
Bridgett Garballey James	2013
Daniel Brosnan	2014
Nicholas Mitropoulos, 17 Jean Road	2016
Gaer Talanian	2016

Appointed by Town Moderator

Finance Committee**	Term
Charles T. Foskett, Vice Chair (8)	2013
Stephen W. DeCourcey (2)	2013
Joseph M. Connors (7)	2013
John J. Deyst, Jr. (13)	2013
Alan H. Jones, Vice Chair (14)	2013
Mary I. Ronan (18)	2013
Paul J. Bayer (1)	2013
Arif Padaria (6)	2013
Carolyn White (16)	2013
Peter B. Howard, Secretary (10)	2014
Ryan J. Ferrara (4)	2014
Dean Carman (20)	2014
Mary M. Franclemont (5)	2014
Robert A. Jenkins (11)	2014
Kenneth J. Simmons (12)	2015
Christine P. Dreshler (19)	2015
Richard C. Fanning, Vice Chair (15)	2015
Allan Tosti, Chair (3)	2015
David McKenna (21)	2015
Brian Beck (9)	2015
Grant Gibian (17)	2015

Gloria Turkall, Executive Secretary

**Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Minuteman Regional High School Committee Representative

Laura Morrisette

Appointed by the Board of Selectmen

Town Manager

Adam W. Chapdelaine	2/23/15

Comptroller

Ruth Lewis	3/1/14

Board Administrator

Marie A. Krepelka

Bicycle Advisory Committee

Scott Smith	2013
Stephen Miller	2013
Ron Sender	2014
Christopher Tokin	2015
Jack W. Johnson	2015

Board of Registrars of Voters

William P. Forristall, Chair	2013
Florence R. McGee	2013
Joseph Boike	2014
Stephanie Lucarelli	

Arlington Cultural Council

Stephanie Marlin-Curiel
Barbara Costa
Adria Arch
Roland Chaput
Nora Mann
Scott Samenfeld
David Ardito

Dallin Museum Trustees	**Term**
Roly Chaput	2013
Terry Shaoul	2013
Geraldine Tremblay	2013
Dan Johnson	2014
Heather Leavell	2014
Christine Sharbrough	2014
Sarah Burks	2015
Aimee Taberner	2015
James P. McGough	Trustee Emeritus

Historic District Commissions	
Thomas Smurzynski	2013
Jodi Black	2014
Jade Cummings	2014
David Levy	2014
Stephen Makowka	2015
John L. Worden III, Secretary	2015
Beth Cohen	2015
Michael Logan	2015
David Baldwin	2016
Jonathan Nyberg	2016
Martha Penzenik	2016
Carol Greeley, Executive Secretary	

Transportation Advisory Committee
Scott Smith
Elisabeth Carr-Jones
Howard Muise
Jeff Maxtutis
Jean Clark
Paul Kent (representing the Chamber of Commerce)
Richard Turcotte
Edward Starr
Officer Corey Rateau (Police)
Wayne Chouinard (Public Works)
Laura Wiener (Planning)
Kevin Greeley (Selectmen Liaison)
Associate Members (non-voting)
John Lentz

Zoning Board of Appeals	
Joseph Tulimieri, Chair	2012
Paul Maloy	2012
Pamela Heidell	2013
Eugene Lucarelli	2013
Suzanne Rivitz	2014

Appointed by the Town Manager

Town Manager's Office
Andrew P. Flanagan, Deputy Town Manager
Joan Roman, Public Information Officer
Domenic Lanzillotti, Purchasing Officer

Legal
Julianna Rice, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

Planning and Community Development
Carol Kowalski, Director

Community Safety
Frederick Ryan, Police Chief
Robert Jefferson, Fire Chief

Libraries
Ryan Livergood, Director

Public Works
Michael Rademacher, Director

Health and Human Services
Christine Connolly, Director

Information Technology
David Good, Chief Technology Officer

Human Resources/Affirmative Action
Caryn E. Malloy, Director

Inspectional Services
Michael Byrne, Director

Council on Aging
Susan Carp, Executive Director

Veterans' Services
William McCarthy, Veterans Agent

Health and Human Services
Christine Connolly, Director

Weights and Measures
Joseph Carabello, Sealer/Health Compliance Officer

Recreation
Joseph Connelly, Director

Ed Burns Arena
David Cunningham, Facilities Supervisor

Appointed by the Town Manager
Subject to the approval of the Board of Selectmen

Redevelopment Board	**Term**
Christine M. Scypinski *	2013
Andrew West	2014
Edwin Fields	2014
Michael Cayer	2014
Bruce Fitzsimmons	2015

*Appointed by the Governor

Board of Health	Term
Michael Fitzpatrick, D.M.D.	2013
Marie Walsh Condon	2015
Kenneth Kohlberg	2016

Board of Library Trustees	
Francis Murphy	2013
Joyce H. Radochia	2013
Kathleen Fennelly	2014
Barbara Muldoon	2015
Diane Gordon	2015
Heather Calvin	2015
Adam Delmolino	2016

Park and Recreation Commission	
Leslie Mayer	2013
Donald Vitters	2013
James Robillard	2013
Jennifer Rothenberg	2013
Shirley Canniff	2014

Board of Youth Services	
Ann Horgan	2013
Mary DeCourcey	2014
Carlene Newell	2014
Lori Talanian	2014
Malachy Shaw-Jones	2014
Gina Murphy	2014
Lauren Boyle	2014
Lynn Horgan	2015
Joan Robbio	2015
Cynthia Sheridan	2015
Leon Cantor, ex-officio	
Elizabeth Oppedisano, ex-officio	

Equal Opportunity Advisory Committee
Barbara Boltz
Augusta Haydock
Jack Jones
Adrienne McClure
Patricia O'Donoghue
Howard B. Winkler
Caryn Cove Malloy, ex-officio

Historical Commission	
Pamela Meister	2012
Jane Becker	2013
Patrick B. Guthrie	2013
JoAnn Robinson	2013
Eric Stange	2013
Diane Schaefer	2014
Richard Duffy, Assoc.	
Vicki Rose, Assoc.	

Council on Aging	Term
Ann Fitzgerald	2014
Sue Culhane	2014
Lucilia Prates	2014
Joanne Morel	2014
Annette Bender	2015
Ingeborg Reichenbach	2015
Rev. Dr. Rich Phelps	2015
Mara Klein Collins	2015
William Carey	2015

Conservation Commission	
Nathaniel Stevens	2013
Charles Tirone	2013
Curtis Connors	2013
William O'Rourke	2013
Catherine Garnett	2014
Christopher Naylor	2014
Eileen Coleman	2014
David White	2015
Ellen Reed, Assoc.	
Michelle Durocher, Assoc.	
Daniel Morse, Assoc.	
Corinna Beckwith, Conservation Administrator	

Disability Commission	
D. Heidi Hample	2013
Maureen St. Hilaire	2013
Janice Dallas	2014
Susan James	2014
Kerrie Fallon	2015
John J. Thompson	2015
Michael Rademacher	2015
Rachel Buonopane	2015

Open Space Committee
Jane Auger
Teresa DeBenedictis
Lisa Decker
Joey Glushko
Michele Hassler
Elizabeth Karpati
Patsy Kraemer
Ann LeRoyer
Leslie Mayer
David White

Human Rights Commission
Robin Varghese
Sheri A. Baron
Marlissa Briggett
Christine C. Carney
Stacy Davison
Jorge Loayza
A. Nick Minton
Gary Horowitz
Nancy Rhoads
Nancy Sweeney
Ellen Caulo
Robin Varghese
Stacy Davison
Patrolman James Smith
Marilyn Carnell, staff assistant

Constables	**Term**
Richard Boyle	2013
Vincent A. Natale, Jr.	2014
Roland A. Demers, Jr.	2015
Ellen Digby	2015

Various Appointing Authorities

Capital Planning Committee
Charles T. Foskett, Chair
Diane Johnson
Stephen J. Andrew
Stephen Gilligan
Andrew P. Flanagan
Ruth Lewis
Anthony T. Lionetta
Barbara Thornton
Brian Rehrig

Permanent Town Building Committee
John Cole, Chair
Michael Boujoulian
Mark Miano
Suzanne Robinson
Diane Johnson
Jeff Thielman
John Maher
Alan Reedy
Adam W. Chapdelaine

Vision 2020 Standing Committee
Jo-Martha Glushko
Brucie Moulton
William Hayner
David White
Elizabeth Karpati
Jane L. Howard
Andrew Fischer
Bruce Fitzsimmons
Adam W. Chapdelaine
Daniel J. Dunn
Joshua Lobel
Cheryl Miller
Angela Olszewski
John Leone
Kathy Bodie
Mary A. Harrison
John Budzyna
Joe Connelly
Claire Carswell
Tarajee Pass
Dave Haas
Brad Barber
Gail McCormick
Stephen Ricci
Gordon Jamieson

TOWN OF ARLINGTON
www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE
To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
Nights and Weekends	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
Nights and Weekends	781-316-3301
Water/Sewer Nights/Weekends	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS
869 MASSACHUSETTS AVENUE
To Reach All School Offices: 781-316-3500

Office	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343
Special Education	3531
English Language Learners	2339
METCO	3556
Athletics	3351
Data Integration for Curriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3593
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

NO SCHOOL ANNOUNCEMENTS: Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools. www.arlington.k12.ma.us will also have a no school announcements.

STATE AND FEDERAL LEGISLATORS

Office
Phone Number

Senator Kenneth J. Donnelly
617-722-1432
(4th Middlesex District)
Room 413-D, State House
Boston, MA 02133

Representative Sean Garballey
617-722-2090
(23rd Middlesex District)
Room 540, State House
Boston, MA 02133

Representative David M. Rogers
617-722-2400
(24th Middlesex District)
Room 134, State House
Boston, MA 02133

Representative Edward J. Markey
781-396-2900
5 High Street, Suite 101
Medford, MA 02155

OTHER PUBLIC SERVICES

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
NSTAR (Emergency)	1-800-592-2000
Keyspan (Leaks)	1-800-231-5325
Center for Mental Health	781-646-7300
Comcast	1-800-266-2278
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Verizon Cable	800-870-9999
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

TOWN DIRECTORY

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630
2000 (Federal Census)	42,389
2005 (American Community Survey by U.S. Census)	41,224
2010 (Federal Census)	42,844

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.

CYRUS E. DALLIN

Cyrus Edwin Dallin was born on November 22, 1861 in Springville, Utah. His sculpting and artistic talent was recognized at an early age, and he was sent to Boston at 19 to study with T.H. Bartlett. In 1900, at the age of 39, Dallin moved to Arlington, Massachusetts, where he lived and worked for the rest of his life. As a result, Arlington is now the home for many of his works. Today he is regarded as one of the most important sculptors in American art. The 150th Anniversary of his birth was celebrated in 2012 with many events held during the year. To commemorate his iconic work we have featured some of it on the cover of this report.

You can see many of his pieces at the Cyrus E. Dallin Art Museum located in the heart of Arlington, housed in the historic Jefferson Cutter house just six miles from Boston and along the route of Paul Revere's ride and the April 1775 Revolutionary Battle Road.
Hours and more information can be found online at dallin.org

Front Cover, [illegible] sculptures left to right: Scout, Appeal to the Great Spirit [illegible] entry way to the Museum of Fine Arts Boston) and Sacajawea (guide to Lewis & Clark Expedition).
Bottom: Paul Revere No. 5 [illegible] at the Old North Church, Boston. **Back Cover,** [illegible] Indian Head bust [illegible] Indian Head [illegible] American Agriculture [illegible] of Massachusetts [illegible] Abolitionist Julia Ward Howe, author of "The Battle Hymn of the Republic" [illegible] the New England Woman's Suffrage Association [illegible]

TOWN OF ARLINGTON